

5:00pm – Executive Session (Revolving Loan Fund Application, Personnel & Legal)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
March 19, 2018**

MINUTES

CALL TO ORDER

President Judith Dici called the meeting to order.

ROLL CALL

Present: Mr. Barry, Mr. Brough, Mr. Celli, Ms. Guerrero, Ms. Lamenza, Ms. Mancini, Ms. Dici.

Also Present: Solicitor Ed Leymarie, Mayor Anthony Court

Absent: Jr. Councilperson Colin Smith

INVOCATION – Phil Conklin, First Church of God

PLEDGE OF ALLEGIANCE

VISITORS

1. Raymond Santillo – EC Area Chamber of Commerce – RE: Volunteers
2. Scott Golmic – 300 Pershing St – RE: Memorial Day Costs
3. Paul Dici, 925 Skyline Drive – RE: parking on Skyline Dr.
4. Dawn Santagata, 1 Pittsburgh Circle – RE: Non Profits
5. Caleb Cragle, 845 Perry St – RE: Volunteers
6. Kathy Brenner, 212 Crescent Ave – RE: Volunteers
7. Dave McQuaid, 15 Second St – RE: Non Profits
8. Mike Frisk – RE: Event fees
9. Stephanie Muntean, 116 Hazen Ave – RE: Volunteers
10. Deloris Dunham, 412 Joffre St – RE: Volunteers/Policy on fees
11. Bridget Gaston, 630 Crescent Ave – RE: Accident information
12. Katie Weisz, 525 North St – RE: Event fees
13. Brad Ovia, 806 Beechwood Blvd. – RE: Event fees
14. Connie MacDonald, 412 Joffre St – RE: 2017 Bond Expenditures

COMMUNICATIONS

APPROVAL OF MINUTES:

Special Meeting 2/1/18 & Regular Meeting 2/19/18

A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the Minutes of the Special Meeting held 2/1/18 and the Regular Meeting held 2/19/18, as submitted. Voice vote; all in favor. Motion carried.

APPROVAL OF VOUCHERS:

Pre-Paid Voucher List dated 3/14/18 and Open Invoices (List of Vouchers to be Paid) dated 3/15/18

A motion was made by Mr. Barry, seconded by Mr. Celli, to approve the Pre-Paid Voucher List dated 3/14/18, in the amount of \$89,661.26, and the Open Invoices (List of Vouchers to be Paid) dated 3/15/18, in the amount of \$352,495.14. Voice vote; all in favor. Motion carried.

DEPARTMENTAL REPORTS:

A motion was made by Ms. Lamenza, seconded by Mr. Brough, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

BID OPENINGS

ORDINANCES

1. Excavations
A motion was made by Mr. Barry, seconded by Mr. Brough, to adopt an Ordinance, as submitted, amending the Excavation Ordinance. Voice vote; all in favor. Motion carried.
2. Electric Fees and Rates
A motion was made by Mr. Barry, seconded by Mr. Celli, to adopt an Ordinance, as submitted, amending the electric fees and rates, effective with the April, 2018 billing (March usage) for the Industrial Schedule Primary Service. Voice vote; all in favor. Motion carried.

RESOLUTIONS

1. CDBG 2017 \$108,509 (Rescinds Resolution # 2017-10)
A motion was made by Ms. Lamenza, seconded by Mr. Brough, to adopt a Resolution, as submitted, authorizing the submission of the CDBG 2017 grant application in the amount of \$108,509 for street and stormwater improvements and further to authorize the Council President to sign any and all documents relative to the same. This action would rescind Resolution #2017-16 adopted 10/16/17. Voice vote; all in favor. Motion carried.

APPOINTMENTS/RESIGNATIONS

COMMITTEES OF COUNCIL

Finance: (Celli, Guerrero, Lamenza)

1. Charge Tax Collector for 2018 Tax Duplicate
A motion was made by Mr. Celli, seconded by Ms. Guerrero, to charge Mary Ann Portugallo, Tax Collector for the 2018 Tax Duplicate of \$2,240,674.24 at Face. Voice vote; all in favor. Motion carried.

Health/Public Safety: (Brough, Barry, Mancini)

1. Relay for Life; Memorial Day Parade; EC Area Chamber of Commerce - "Let There Be Lights"; EC Area Chamber of Commerce - Fall Fest; Summer Concert Series; Community Outreach

A motion was made by Mr. Brough, seconded by Mr. Barry, to approve the following:

- the request by the Relay for Life Committee to close Lawrence Avenue from 5th Street to 6th Street from 10am to 10pm on June 2 for their annual event
- the request by the Memorial Day Parade Committee to hold the Memorial Day Parade on Monday, May 28 beginning at 10:00 a.m. and to use the parking area near Todd Avenue as a staging area. It is also requested to use Pittsburgh Circle Heritage Park for a community cookout
- the request by the EC Area Chamber of Commerce to hold a "Let There Be Lights" event, November 30 from 6pm – 8pm on Lawrence Avenue. Further, it is requested to close Lawrence Avenue from 4th Street to 6th Street for this event
- the request by the EC Area Chamber of Commerce to hold a Fall Fest, September 29 from 11am – 5pm on Lawrence Avenue. Further, it is requested to close Lawrence Avenue from 4th Street to 10th Street for this event
- the request by the EC Community Enrichment to close Beaver Avenue from 5th Street to 6th Street and Lawrence Avenue from 5th Street to 6th Street beginning at 7pm on June 16, 23, July 7, 14, 21, 28, August 4, 11, 18 for the summer concerts at the Community Plaza

- the request by concerned citizens to close Lawrence Avenue from 4th Street to 6th Street on August 25 from 10-5pm for a community outreach celebration

Voice vote; all in favor. Motion carried.

2. Re-advertise Bids – Sale of 2006 Spartan Fire Truck
A motion was made by Mr. Brough, seconded by Mr. Barry, to re-advertise bids for the sale of the 2006 Spartan fire truck. Voice vote; all in favor. Motion carried.
3. Advertise Ordinance – No Parking Ellwood Avenue
A motion was made by Mr. Brough, seconded by Mr. Barry, to advertise an amendment to the traffic ordinance designating No Parking on Ellwood Avenue (south side) from College Street to North Street. Voice vote. All in favor, except Mr. Celli. Motion carried, 6-1.

Public Works/Utilities: (Barry, Lamenza, Mancini)

1. Travel Request – Randy Gatto
A motion was made by Mr. Barry, seconded by Ms. Mancini, to approve the travel request by Randy Gatto to attend a Road Maintenance & Safety Symposium April 22 – 24 in Hershey, PA. The cost is \$65 plus hotel and meals. These amounts will be paid from the General Fund. Voice vote. All in favor, except Mr. Brough and Ms. Guerrera. Motion carried, 5-2.
2. Storm Sewer Repair – 105 6th Street
This item was pulled from the Agenda.
3. Lighted “Ellwood City Hospital Sign”
A motion was made by Mr. Brough, seconded by Mr. Barry, to install an electric meter on the lighted “Ellwood City Hospital” sign located at Line Avenue and Pershing Street. Voice vote. All in favor, except Mr. Celli and Ms. Lamenza. Motion carried, 5-2.
4. Award Bid – General Construction New Public Works Facility (105 6th Street)
A motion was made by Mr. Brough, seconded by Mr. Barry, to award the General Construction bid for the new Public Works facility located at 105 6th Street to Fleehar Contracting (Cecil, PA) in the base bid amount of \$3,121,054. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
5. Award Bid – General Construction (Add Alternate G-1) New Public Works Facility (105 6th Street)
A motion was made by Mr. Barry, seconded by Mr. Brough, to accept Add Alternate G-1 (Standing Seam Roof) under the General Construction bid in the amount of \$465,818. This amount will be paid from the 2016 Bond Issue. Voice vote. All voted against. Motion failed.
6. Award Bid – General Construction (Add Alternate G-2) New Public Works Facility (105 6th Street)
A motion was made by Ms. Guerrera, seconded by Mr. Celli, to accept Add Alternate G-2 (additional excavation/backfill) under the General Construction bid in the amount of \$481,406. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.

*After a clarification from the Solicitor, a motion to rescind this action was made by Mr. Celli, seconded by Mr. Barry. Voice vote; all in favor. Motion carried.

7. Award Bid – General Construction (Add Alternate G-3) New Public Works Facility (105 6th Street)
A motion was made by Ms. Lamenza, seconded by Mr. Barry, to accept Add Alternate G-3 (troweled seamless flooring) under the General Construction bid in the amount of \$54,568. This amount will be paid from the 2016 Bond Issue. Voice vote. All voted against. Motion failed.
8. Award Bid – General Construction (Add Alternate G-5) New Public Works Facility (105 6th Street)
A motion would be in order to accept Add Alternate G-5 (general construction portion of radiant floor heating) under the General Construction bid in the amount of \$28,639. This amount will be paid from the 2016 Bond Issue.

This item died for the lack of someone making a motion.
9. Award Bid – HVAC Construction New Public Works Facility (105 6th Street)
A motion was made by Mr. Barry, seconded by Ms. Guerrero, to award the HVAC Construction bid for the new Public Works facility located at 105 6th Street to D&G Mechanical (West Middlesex, PA) in the base bid amount of \$344,890. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
10. Award Bid – HVAC Construction (Add Alternate H-1) New Public Works Facility (105 6th Street)
A motion would be in order to accept Add Alternate H-1 (radiant floor heating) under the HVAC Construction bid in the amount of \$61,890. This amount will be paid from the 2016 Bond Issue.

This item died for the lack of someone making a motion.
11. Award Bid – Plumbing Construction New Public Works Facility (105 6th Street)
A motion was made by Mr. Brough, seconded by Ms. Mancini, to award the Plumbing Construction bid for the new Public Works facility located at 105 6th Street to McRandal Company, Inc. (Pittsburgh, PA) in the base bid amount of \$565,000. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
12. Award Bid – Plumbing Construction (Add Alternate P-1) New Public Works Facility (105 6th Street)
A motion would be in order to accept Add Alternate P-1 (plumbing construction portion of radiant floor heating) under the Plumbing Construction bid in the amount of \$2,500. This amount will be paid from the 2016 Bond Issue.

This item died for the lack of someone making a motion.
13. Award Bid – Electrical Construction New Public Works Facility (105 6th Street)
A motion was made by Mr. Barry, seconded by Ms. Lamenza, to award the Electrical Construction bid for the new Public Works facility located at 105 6th Street to TEC Electric (Darlington, PA) in the base bid amount of \$247,500. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
14. Award Bid – Electrical Construction (Add Alternate E-1) New Public Works Facility (105 6th Street)
A motion would be in order to accept Add Alternate E-1 (electrical construction portion of radiant floor heating) under the Electrical Construction bid in the amount of \$1,100. This amount will be paid from the 2016 Bond Issue.

This item died for the lack of someone making a motion.

Parks/Recreation: (Mancini, Guerrero, Celli)

1. EC Community Enrichment (Earth Day & Storytelling Festival); Arts, Crafts, Foods Festival; Easter Egg Hunt; Ewing Park-A-Palooza; Girl Scout Troop #10524

A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the following:

- the request by EC Community Enrichment to hold the Earth Day Celebration on April 21 from 10am – 2pm. They are requesting Ewing Park including use of the shelters, stage and restrooms and the Lawrence Co. Conservation District to display a low flame campfire.
- the request by EC Community Enrichment to hold the Storytelling Festival on September 15 from 4pm – 7:30pm. They are requesting the use of Shelters 2A/2B, 3, Stage, restrooms, the loop to be blocked off and to have the EC Volunteer Fire Department to manage a camp fire.
- the request by the Arts, Crafts & Foods Festival Committee to use Ewing Park and all facilities including swimming pool, triangle and tennis court parking lots from June 25 – July 2. The actual days of the Festival are June 29, June 30, and July 1.
- the request by the Ellwood City Egg Hunt Committee to use Ewing Park and all facilities on March 24 (tennis courts if bad weather). If the tennis courts are utilized due to bad weather, then it is further approved to close Joffre Street from Adams Avenue to Jefferson Avenue at 10am for this event.
- the request by the EC Area Chamber of Commerce to use Ewing Park and all facilities on May 14 from 9am-2pm for their annual “Ewing Park-A-Palooza” event for area 6th grade students
- the request by the Girl Scout Cadettes (Troop #10524) to make improvements to the West End Playground

Voice vote; all in favor. Motion carried.

2. Award Bid – Tennis Court Sealing Project

A motion was made by Ms. Mancini, seconded by Mr. Celli, to award the bid for the Tennis Court Sealing Project to Altsman Seal Coating (Beaver Falls, PA) in the amount of \$21,488. This amount will be paid from the Marcellus Shale Fund. Voice vote; all in favor. Motion carried.

3. Lawrence Co. Master Gardeners – Flower Bed

A motion was made by Ms. Mancini, seconded by Ms. Guerrero, to approve the request by the Lawrence Co. Master Gardeners to start a flower bed in the Pittsburgh Circle Heritage Park located between the sidewalk and fence along Fountain Avenue. Voice vote; all in favor. Motion carried.

4. Purchase – Drinking Fountains

A motion was made by Mr. Brough, seconded by Ms. Mancini, to approve the purchase of three (3) drinking fountains from Pro Drinking Fountains at a total cost of \$5,408.58 (\$1,802.86 each). This amount will be paid from the Marcellus Shale Fund. Voice vote; all in favor. Motion carried.

5. Farmers Market Request – Use Beaver Avenue Parking Lot

A motion was made by Ms. Mancini, seconded by Ms. Guerrero, to approve the request by the EC Revitalization (ECR) Farmers Market Committee to use the Beaver Avenue parking lot and the stage in the Community Plaza from June 2 – October 6 from 8am – 12pm for the 2018 market season. Voice vote; all in favor. Motion carried.

6. Rescind Motion 2/19/18 – Little Free Library
 A motion was made by Ms. Guerrero, seconded by Ms. Mancini, to rescind the motion made at the Regular Council meeting held 2/19/18 “to approve the request by Hannah Hamilton to install a “Little Free Library” in Ewing Park or in front of the Municipal Building”. Voice vote; all in favor. Motion carried.
7. Little Free Library
 A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve the request by Hannah Hamilton to install a “Little Free Library” in the Community Plaza on Lawrence Avenue. Voice vote; all in favor. Motion carried.
8. Allegheny Aquatic Alliance – Connoquenessing Creek Cleanup
 A motion was made by Ms. Mancini, seconded by Ms. Guerrero, to approve the request by the Allegheny Aquatic Alliance to utilize Ewing Park on August 18 & September 8 for the annual Connoquenessing Creek Cleanup. It is further requested to utilize a Borough driver and dump truck to haul material pulled from the creek for this event. Voice vote; all in favor. Motion carried.
9. Lincoln High School – Boys Tennis Team
 A motion was made by Mr. Brough, seconded by Ms. Lamenza, to approve the request by the Lincoln High School Boys Tennis Team to use the tennis courts in Ewing Park March 5 – May 20 from 3:30pm – 5:30pm. Voice vote; all in favor. Motion carried.
10. Lincoln High School – Girls Softball Team
 A motion was made by Mr. Brough, seconded by Mr. Celli, to approve the request by the Lincoln High School Girls Softball Team to use the women’s softball field in Stiefel Park March 5 – June 15 from 3:30pm – 8:00pm. Voice vote; all in favor. Motion carried.

Administration/Personnel: (Guerrera, Brough, Barry)

1. Employment – Summer Employees
 A motion was made by Ms. Mancini, seconded by Ms. Guerrero, to hire the following individuals for summer employment:

<u>Park/Playground/Concession Stand</u>	<u>Rate of Pay</u>
Marvin Kreiling Park	\$9.00/hour
Nicholas Garuccio Park	\$9.00/hour
Cody O’Sche Park	\$8.50/hour
Blaze Chambers Park	\$8.50/hour
Jarett Lubich Park	\$8.50/hour
Kyle Swick Park	\$8.50/hour
Evan Barton Park	\$8.00/hour
Madison Pedaline Con. Std.	\$8.50/hour
Kyiva McCollough Con. Std.	\$8.50/hour
Reagan Mittler Con. Std.	\$8.00/hour
Alexandrea Byers Con. Std.	\$8.00/hour
Michaela Magnifico Plygrd.	\$8.00/hour
Reed Angelucci Plygrd.	\$8.50/hour
<u>Playground/Concession Stand Coordinator</u>	<u>Rate of Pay</u>
Hannah Hamilton	\$2,000/season

Voice vote; all in favor. Motion carried.

2. Employment – Park Crew Leader
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to hire either Beth Kingston OR James Arkett for Park Crew Leader at \$11.00/hour (not to exceed \$11,000). Roll call vote. All voted for Beth Kingston, except Mr. Brough and Ms. Guerrero. Motion carried, 5-2. Beth Kingston was hired as Park Crew Leader.
3. Side Letter of Agreement – David Kingston & Wayne Parsons
A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the Side Letter of Agreement for police officers' David Kingston and Wayne Parsons. This Agreement is relative to their participation into the Deferred Retirement Option Plan (DROP) and the current contract negotiation arbitration. Voice vote; all in favor. Motion carried.
4. Accept DROP – Ptl. Wayne Parsons
A motion was made by Mr. Barry, seconded by Ms. Lamenza, to accept the entrance into the Deferred Retirement Option Plan (DROP) by Ptl. Wayne Parsons, retroactive to 1/13/18. A benefit calculation will be provided by the Borough's Actuary once police contract negotiations are settled. Voice vote; all in favor. Motion carried.
5. Accept DROP – Lt. David Kingston
A motion was made by Ms. Mancini, seconded by Mr. Celli, to accept the entrance into the Deferred Retirement Option Plan (DROP) by Lt. David Kingston, retroactive to 10/7/17. A benefit calculation will be provided by the Borough's Actuary once police contract negotiations are settled. Voice vote; all in favor. Motion carried.
6. Uniform Construction Code
This item was pulled from the agenda.
7. Advertise – Part-Time Police Officer
A motion was made by Ms. Mancini, seconded by Mr. Barry, to advertise for a part-time police officer. Voice vote; all in favor. Motion carried.

Community Development/Buildings: (Lamenza, Celli, Brough)

1. Land Development - INMETCO
A motion was made by Ms. Lamenza, seconded by Mr. Celli, to approve the Land Development Plan submitted by INMETCO, located at One Inmetco Drive, Ellwood City. Voice vote; all in favor. Motion carried.
2. Lawrence Co. Repository – 1114 Lawrence Avenue
A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the bid for the Lawrence Co. Repository property located at 1114 Lawrence Avenue (11-004600) to William & Samantha DeJoseph for \$551.02. Voice vote; all in favor. Motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

1. YMCA Pool Mgmt. Agreement
A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the 2018 YMCA Swimming Pool Management Agreement, as submitted. The cost for the YMCA to manage the pool is \$15,000. Voice vote; all in favor. Motion carried.
2. Change of Job Classification – Denise Thompson
A motion was made by Mr. Barry, seconded by Ms. Mancini, to approve the change of job classification for Denise Thompson from Clerk III, General (\$20.75/hour) to Clerk IV, Billing (\$21.10/hour), effective 3/25/18. Voice vote; all in favor. Motion carried.

3. Revolving Loan Fund – The Eric Ryan Corporation
A motion was made by Mr. Brough, seconded by Mr. Barry, to approve the Revolving Loan Application and second mortgage in the amount of \$95,000 to The Eric Ryan Corporation. This loan is to renovate the building located at 632 Lawrence Avenue. Voice vote; all in favor. Motion carried.
4. Borough Events – No Fees
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to not assess any fees to any organization for events in 2018. Roll call vote. All in favor, except Mr. Brough and Ms. Guerrero. Motion carried, 5-2.

MAYOR'S REPORT

MANAGER'S REPORT

VISITORS

1. Dave McQuaid – Fountain Avenue – RE: Community Outreach request
2. Rayleen Boots – RE: Festival Committee/EC Ledger 10K Race/use of Stiefel Park
3. Earla Marshall – Fountain Avenue – RE: List of questions from prior meeting/possible violation of Sunshine Act & action in Lawrence Co. Court

ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **March** (Mar. 26) for non-Borough residents

EC Area Chamber of Commerce – 5th Grade Walking Tour – May 15 from 9-2pm

Effective immediately, Valley Waste will no longer accept recyclables placed into plastic bags, nor the plastic bags themselves. Recycling must be placed LOOSE in containers. The bags require a different collection system & processing equipment. Any recyclables placed in plastic bags WILL be left behind.

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Mr. Barry, seconded by Ms. Lamenza. Voice vote; all in favor. Motion carried.

Linda M. List
Borough Secretary