

**5:00pm – Executive Session – Personnel (Critical Incident Response Team Agreement)**

**ELLWOOD CITY BOROUGH COUNCIL  
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS  
February 19, 2018**

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**MINUTES**

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**CALL TO ORDER**

President Judith Dici called the meeting to order.

**ROLL CALL**

Present: Mr. Barry, Mr. Brough, Mr. Celli, Ms. Guerrero, Ms. Lamenza, Ms. Mancini, Ms. Dici.  
Also Present: Solicitor Ed Leymarie, Mayor Anthony Court, & Jr. Councilperson Colin Smith

**INVOCATION** – Ray Start, Free Methodist Church

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION**

April, 2018 – “PA 811 Safe Digging Month”

**VISITORS**

1. Jennifer Elliott – Lawrence Co. Social Services – RE: HOME grant application
2. Brian Bush – RE: Hoyt Foundation reimbursement to Borough & Landlords responsible for unpaid electric bills
3. Connie R. MacDonald, 412 Joffre Street – RE: Electric Department Building

**COMMUNICATIONS**

**APPROVAL OF MINUTES:**

Reorganizational Meeting 1/2/18 & Regular Meeting 1/15/18

A motion was made by Ms. Mancini, seconded by Mr. Celli, to approve the Minutes of the Reorganizational Meeting held 1/2/18 and the Regular Meeting held 1/15/18, as submitted. Voice vote; all in favor. Motion carried.

**APPROVAL OF VOUCHERS:**

Pre-Paid Voucher List dated 2/14/18 and Open Invoices (List of Vouchers to be Paid) dated 2/15/18

A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve the Pre-Paid Voucher List dated 2/14/18, in the amount of \$578,340.33, and the Open Invoices (List of Vouchers to be Paid) dated 2/15/18, in the amount of \$604,971.34. Voice vote; all in favor. Motion carried.

**DEPARTMENTAL REPORTS:**

A motion was made by Mr. Brough, seconded by Ms. Guerrero, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

**BID OPENINGS**

**ORDINANCES**

**RESOLUTIONS**

1. Borough Fees  
A motion was made by Mr. Barry, seconded by Mr. Brough, to adopt a Resolution, as submitted, amending certain Borough fees, specifically Street Opening Permits (\$350) and Curb Cut Permits (\$350). Voice vote; all in favor. Motion carried.
2. HOME Grant  
A motion was made by Ms. Mancini, seconded by Ms. Guerrero, to adopt a Resolution, as submitted, authorizing the filing of an application for funds in the amount of \$750,000 with the Department of Community and Economic Development (DCED). This HOME Grant program application will be submitted on behalf of Ellwood City, Ellport Borough, and Perry Township. Voice vote; all in favor. Motion carried.

## APPOINTMENTS/RESIGNATIONS

### COMMITTEES OF COUNCIL

#### **Finance: (Celli, Guerrero, Lamenza)**

1. Exonerate Tax Collector

A motion was made by Mr. Celli, seconded by Ms. Lamenza, to exonerate the tax collector from further collection of the 2017 real estate taxes charged to her. The tax collector has accounted for all monies as either collected, exonerated or lienied in accordance with her report. Voice vote; all in favor. Motion carried.

#### **Health/Public Safety: (Brough, Barry, Mancini)**

1. Advertise Bids - Sale of 2006 Spartan Fire Truck

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to accept bids for the sale of the 2006 Spartan fire truck (VIN 4S7BU2D956C055342). Voice vote; all in favor. Motion carried.

#### **Public Works/Utilities: (Barry, Lamenza, Mancini)**

1. Award Bid – Excess Soil Removal Project (Spartan, Inc.)

A motion was made by Mr. Barry, seconded by Mr. Brough, to award the bid for the Excess Soil Removal Project at 105 Sixth Street to Spartan, Inc. (New Castle, PA) in the amount of \$54,070. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.

2. Travel Request – Electric Department Personnel

A motion was made by Mr. Barry, seconded by Mr. Celli, to approve the travel request from the Electric Department personnel as follows:

Advanced Transformer Workshop, Feb 21 – 22 (Esposito, Gilmore, Marburger)  
Underground Distribution Workshop, June 26-28 (Beachem)  
Lineworker Basic 2, Sept 10-14 (Marburger)  
Lineworker Advanced, Oct 1-5 (Gilmore)

The cost to attend this training in Columbus, OH is approximately \$6,050 including registration, hotel and meals. This amount will be paid from the Electric Fund. Voice vote; all in favor. Motion carried.

3. Advertise Ordinance – Street Excavations

A motion was made by Ms. Mancini, seconded by Mr. Barry, to advertise an amendment to the Street Excavation ordinance. Voice vote; all in favor. Motion carried.

4. Advertise Ordinance – Electric (Schedule of Rates & Charges)

A motion was made by Ms. Mancini, seconded by Mr. Barry, to advertise an amendment to the Electric Ordinance, specifically eliminating the 5.83% discount for hospitals providing medical treatment, surgical treatment and nursing care for sick or injured people. Voice vote; all in favor. Motion carried.

#### **Parks/Recreation: (Mancini, Guerrero, Celli)**

1. Ellwood City Ledger 10K Race; EC Girls Softball League; EC Cheerleaders' Color Run

A motion was made by Mr. Barry, seconded by Mr. Brough to approve the following:

- the request to hold the Ellwood City Ledger 10K Race on Saturday, June 30 at 9am. It is further requested to utilize the changing facilities at the Veteran's Memorial Swimming Pool as well as the parking lot from 7am to 11:30am.
- the request by the EC Girls Softball League to use the following:
  - Lil Angels Field – Apr 1 – Oct 31, Sun – Sat, 9a – 11p
  - Men's Field – April 1 – July 31, Mon & Tues, 9a-11p
  - SW corner of Soccer field – April 1 – Aug 1, Sun – Sat, 9a – dark
  - Rosanna Playground – Apr 1 – July 31, Sun – Sat 9a – dark

- the request by the EC Cheerleaders’ to hold a Color Run in Ewing Park on May 19 beginning at 9am

Voice vote; all in favor. Motion carried.

2. Conservation Easement – Amerikohl Aggregates  
 A motion was made by Mr. Barry, seconded by Ms. Guerrero, to approve the Conservation Easement, as submitted, with Amerikohl Aggregates, Inc. relative to the bat cave at Stiefel Park. Voice vote; all in favor. Motion carried.
3. Little Free Library  
 A motion was made by Ms. Mancini, seconded by Mr. Brough, to approve the request by Hannah Hamilton to install a “Little Free Library” in Ewing Park or in front of the Municipal Building. Voice vote; all in favor. Motion carried.

**Administration/Personnel: (Guerrera, Brough, Barry)**

1. 2018 Employee Hourly Billing Rates  
 A motion was made by Mr. Barry, seconded by Ms. Guerrero, to establish the 2018 employee hourly billing rates as follows:

Department Group	Hourly Billing Rate	Overtime Billing Rate
Supervisors	48.38	66.60
Clerical	32.34	42.85
Police Full Time	61.47	77.66
Police Part Time	18.66	27.99
Fire	61.96	78.91
Public Works, Electric, WWTP	43.03	57.74
Parks Labor	10.45	15.67

Voice vote; all in favor. Motion carried.

2. Mike Rambo – Promotion to Laborer II  
 A motion was made by Ms. Mancini, seconded by Mr. Celli, to approve the promotion of Mike Rambo (Public Works) from Laborer III to Laborer II. The rate of pay would change from \$24.22/hour to \$24.51/hour effective February 25, 2018. Voice vote; all in favor. Motion carried.
3. Advertise – Summer Positions  
 A motion was made by Mr. Brough, seconded by Mr. Barry, to advertise for the following summer positions: Park/Playground/Concession Stand, Playground/Concession Stand Coordinator, and Park Crew Leader. Voice vote; all in favor. Motion carried.
4. Travel Request – Dici & Court  
 A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the travel request by Jude Dici & Anthony Court to attend the PSAB Conference June 10-13 in Hershey PA. The cost is \$1,865.34 plus meals, and mileage. Voice vote; all in favor. Motion carried.

**Community Development/Buildings: (Lamenza, Celli, Brough)**

1. Zoning Ordinance Amendments/Clarifications  
 A motion was made by Ms. Lamenza, seconded by Mr. Barry, to prepare amendments/clarifications to the Zoning Ordinance, as submitted. These amendments/clarifications will be sent to the Lawrence Co. Planning Commission and the Ellwood City Borough Planning Commission for review/comment. Voice vote; all in favor. Motion carried.

2. Reverse Subdivision – Tim & Mary Post

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the reverse subdivision of Tim and Mary Post for the property located at 4, 6, 8, 10 & 10 Rear Fountain Avenue. Voice vote; all in favor. Motion carried.

**UNFINISHED BUSINESS**

1. Reimbursement Fee – Relay for Life

A motion was made by Mr. Barry, seconded by Mr. Brough, to require the Relay for Life Committee to reimburse the Borough \$550 for costs associated with the event. Roll call vote. All in favor, except Mr. Celli and Ms. Lamenza. Motion carried, 5-2.

**NEW BUSINESS**

1. Release & Waiver Agreement – Columbia Gas (Franklin Avenue)

A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the Release and Waiver Agreement from Columbia Gas relative to the upgrading of natural gas facilities on Franklin Avenue between Millview Street and the dead end and Early Street between Franklin Avenue and the Eric Ryan Corporation property. Voice vote; all in favor. Motion carried.

2. Start Process - Zoning Change (600 Mt. Vernon Drive)

A motion was made by Ms. Guerrero, seconded by Mr. Barry to start the process to change the ordinance at 600 Mt. Vernon Drive to either a C-1 (Local Business District) or a C-3 (Downtown Commercial District) with a Special Exception or grant a Variance or whatever is necessary so that the owner (Anthony Joseph) may operate his eatery at this location. Roll call vote. All voted against, except Mr. Barry, Mr. Brough and Ms. Guerrero. Motion failed, 4-3.

**MAYOR'S REPORT**

**MANAGER'S REPORT**

**VISITORS**

1. Dave McQuaid – RE: requests for shelters & street closures

**ANNOUNCEMENTS**

Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 26) for Borough residents and beginning on the fourth Monday in **March** (Mar. 26) for non-Borough residents

**ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Mr. Celli, seconded by Ms. Lamenza. Voice vote; all in favor. Motion carried.

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Linda M. List  
Borough Secretary