

5:00pm – Executive Session (Personnel)

**ELLWOOD CITY BOROUGH COUNCIL  
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS  
January 15, 2018**

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**MINUTES**

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**CALL TO ORDER**

President Judith Dici called the meeting to order.

**ROLL CALL**

Present: Mr. Barry, Mr. Brough, Mr. Celli, Ms. Guerrero, Ms. Lamenza, Ms. Mancini, Ms. Dici.  
Also Present: Solicitor Ed Leymarie, Mayor Anthony Court, & Jr. Councilperson Colin Smith

**INVOCATION** – Sean Brubaker – Calvin Presbyterian Church

**PLEDGE OF ALLEGIANCE**

**VISITORS**

1. Raymond Santillo – EC Area Chamber of Commerce – RE: Promotional Videos
2. Jeff Krosovic – RE: Vision of Ellwood City, Landlord Ordinance, Transparency

**COMMUNICATIONS**

**APPROVAL OF MINUTES:**

Public Hearing 12/11/17 & Regular Meeting 12/18/17

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the Minutes of the Public Hearing held 12/11/17 and the Regular Meeting held 12/18/17, as submitted. Voice vote; all in favor. Motion carried.

**APPROVAL OF VOUCHERS:**

Pre-Paid Voucher List dated 1/9/18 and Open Invoices (List of Vouchers to be Paid) dated 1/10/18

A motion was made by Mr. Barry, seconded by Mr. Celli, to approve the Pre-Paid Voucher List dated 1/9/18, in the amount of \$623,967.10, and the Open Invoices (List of Vouchers to be Paid) dated 1/10/18, in the amount of \$495,634.69. Voice vote; all in favor. Motion carried.

**DEPARTMENTAL REPORTS:**

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

**BID OPENINGS**

**ORDINANCES**

**RESOLUTIONS**

**APPOINTMENTS/RESIGNATIONS**

**COMMITTEES OF COUNCIL**

**Finance: (Celli, Guerrero, Lamenza)**

1. Donation – Lawrence Co. Tourist Promotion Agency, \$100  
A motion was made by Mr. Celli, seconded by Mr. Barry, to approve the donation in the amount of \$100 to the Lawrence Co. Tourist Promotion Agency. This amount will be paid from the General Fund. Voice vote; all in favor. Motion carried.
2. 2018 Monthly Transfer - \$120,833.33 to General Fund from Electric Fund  
A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve the 2018 monthly transfer in the amount of \$120,833.33 to the General Fund from the Electric Fund. Voice vote; all in favor. Motion carried.

3. Transfer - \$47,670 to Electric Capital Reserve from Electric Fund  
The Electric Usage Sold in 2017 was 47,669,602 kwh. Borough Ordinance #2211, Section 38: **Purchase Power Adjustment** states that one mill (.001) per kilowatt hour is charged for the purpose of capital improvements. Therefore, a motion was made by Mr. Barry, seconded by Mr. Brough, to transfer \$47,670 to the Electric Capital Reserve Fund from the Electric Fund. This entry shall be reflected on the books for 2017. Voice vote; all in favor. Motion carried.
4. 2018 IRS Mileage Reimbursement Rate – 54.5 cents per mile  
A motion was made by Ms. Mancini, seconded by Ms. Guerrero, to adopt the 2018 IRS Mileage Reimbursement Rate of 54.5 cents per mile. Voice vote; all in favor. Motion carried.
5. Reimbursement – EC Area Chamber of Commerce (Bonniebrook Films)  
A motion would be in order to approve reimbursing the Ellwood City Area Chamber of Commerce \$1300 for half the cost of a series of 4 promotional videos of Ellwood City by Bonniebrook Films. This amount will be paid from the General Fund.

An amendment to this motion was made by Ms. Guerrero, seconded by Mr. Barry, to reimburse the Ellwood City Area Chamber of Commerce \$325 for the cost of only one (1) of the videos. Roll call vote. All in favor, except Mr. Celli and Ms. Lamenza. Amendment passed, 5-2.

**Health/Public Safety: (Brough, Barry, Mancini)**

1. Relay for Life  
A motion was made by Mr. Brough, seconded by Ms. Lamenza, to approve the request by the Ellwood City Relay for Life to close Lawrence Avenue and Beaver Avenue from 5<sup>th</sup> Street to 6<sup>th</sup> Street on Saturday, June 2 from noon to 10pm in order to utilize the Community Plaza for this event.  
  
After a discussion, a motion to table this item was made by Mr. Barry, seconded by Ms. Guerrero. Voice vote; all in favor. Motion carried.
2. Street Address Changes  
A motion was made by Ms. Mancini, seconded by Mr. Brough, to accept the following street address changes as recommended by Lawrence County:

<u>Current Address:</u>	<u>Updated Address:</u>
803 Grant Road	8 Grant Road
521 Division Avenue	520 East Avenue
523 Division Avenue	522 East Avenue
525 Division Avenue	524 East Avenue
601 Division Avenue	604 East Avenue
700 Beechwood Blvd.	821 Constitution Avenue
910 Beechwood Blvd.	838 Constitution Avenue
707 Beechwood Blvd.	835 Constitution Avenue
800 Beechwood Blvd.	850 Constitution Avenue
705 Beechwood Blvd.	857 Constitution Avenue
804 Beechwood Blvd.	860 Constitution Avenue
806 Beechwood Blvd	866 Constitution Avenue
805 Beechwood Blvd.	869 Constitution Avenue
876 Beechwood Blvd.	876 Constitution Avenue
875 Beechwood Blvd	893 Constitution Avenue
813 Beechwood Blvd.	903 Constitution Avenue
113 Connoquenessing Ter.	1050 Connoquenessing Ter.
25 Connoquenessing Ter.	1061 Connoquenessing Ter.
1016 Connoquenessing Ter.	1081 Connoquenessing Ter.
9 Connoquenessing Ter.	1089 Connoquenessing Ter.
12 Connoquenessing Ter.	1111 Connoquenessing Ter.
1054 Connoquenessing Ter.	1140 Connoquenessing Ter.

16 Connoquenessing Ter.	1147 Connoquenessing Ter.
1052 Connoquenessing Ter.	1182 Connoquenessing Ter.
1051 Connoquenessing Ter.	1183 Connoquenessing Ter.
1049 Connoquenessing Ter.	1223 Connoquenessing Ter.
1046 Connoquenessing Ter.	1232 Connoquenessing Ter.
1045 Connoquenessing Ter.	1261 Connoquenessing Ter.
14 Rear Pittsburgh Cir.	15 Keystone Way
18 Rear Pittsburgh Cir.	13 Keystone Way
14 Rear Fountain Avenue	15 Apple Way
101 Apple Way	100 Apple Way
103 Rear Glen Avenue	102 Apple Way
105 Rear Glen Avenue	104 Apple Way
107 Rear Glen Avenue	106 Apple Way
109 Rear Glen Avenue	108 Apple Way
111 Rear Glen Avenue	110 Apple Way
117 Rear Second Street	121 Apple Way

Voice vote; all in favor. Motion carried.

**Public Works/Utilities: (Barry, Lamenza, Mancini)**

**Parks/Recreation: (Mancini, Guerrera, Celli)**

1. Shelter Request – Lincoln High School Class of 2018  
*This item was pulled from the agenda.*
2. Shelter Request - Lincoln High School Foreign Language Department  
*This item was pulled from the agenda.*

**Administration/Personnel: (Guerrera, Brough, Barry)**

1. 2018 Wages – Part-Time Firefighters & Fire Chief  
A motion was made by Mr. Brough, seconded by Ms. Guerrera, to increase the part time firefighters' salary to \$15.00 per hour and the Fire Chief to receive an increment as previously approved by prior Council. Voice vote. All in favor, except Mr. Celli. Motion carried, 6-1.
2. 2018 Employee Hourly Billing Rates  
*This item was pulled from the agenda.*
3. Frank B. Taylor Engineering – Engineering Services, Fee Schedule  
A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the 2018 fee schedule submitted by Frank B. Taylor Engineering for professional services. Voice vote; all in favor. Motion carried.
4. Mourice Waltz Planners and Consultants – Sewage Enforcement Services  
A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the 2018 fee schedule submitted by Mourice Waltz Planners and Consultants for Sewage Enforcement Services. Voice vote; all in favor. Motion carried.
5. Accept Proposals – Uniform Construction Code  
A motion was made by Ms. Lamenza, seconded by Mr. Barry, to accept proposals for a Uniform Construction Code Enforcement Agency. Voice vote; all in favor. Motion carried.
6. Agreement – CT Consultants  
A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the Agreement, as submitted, with CT Consultants relative to landscape, architectural, planning and engineering services for downtown central business district activities. Voice vote; all in favor. Motion carried.

7. Employment (Ratify) – Jody Mancini  
A motion was made by Mr. Celli, seconded by Mr. Barry, to ratify the employment of Ms. Jody Mancini as a temporary part-time utility clerk at the rate of \$8.50/hour (according to the Local #964 Clerical Contract) for 20 hours a week. Voice vote; all in favor. Motion carried.

**Community Development/Buildings: (Lamenza, Celli, Brough)**

1. Beaver Co. Repository – 525 Summit Avenue  
A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the bid for the Beaver Co. Repository property located at 525 Summit Avenue (22-002-0103.000) to Generation N Enterprises, LLC for \$1593. Voice vote; all in favor. Motion carried.
2. Exclusion from Beaver County CDBG Program  
A motion was made by Ms. Mancini, seconded by Mr. Celli, to exclude the Borough from the Beaver County Community Development Block Grant Entitlement Program and continue to receive funds from the PA Department of Community and Economic Development as an entitlement community under Act 179. Voice vote; all in favor. Motion carried.
3. Frank B. Taylor Engineering – Bell Avenue Storm Water Project  
A motion was made by Mr. Celli, seconded by Mr. Barry, to authorize Frank B. Taylor Engineering to prepare/advertise bids for the Bell Avenue Storm Water Project (street improvements). This project will be paid with CDBG 2016 funds. Voice vote; all in favor. Motion carried.
3. Zoning Ordinance Amendments/Clarifications  
*This item was pulled from the agenda.*

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. 2018 Street Paving  
A motion was made by Mr. Celli, seconded by Mr. Brough, to authorize Frank B. Taylor Engineering to prepare/advertise bids for the 2018 Street Paving Program. Voice vote; all in favor. Motion carried.

**MAYOR'S REPORT**

**MANAGER'S REPORT**

**VISITORS**

1. Jeff Krosovic – RE: hiring of employees at graduated pay scale, Borough Manager should be from Ellwood City, PPA transfer
2. Sam Pawlowski, 1002 County Line Road – RE: use of microphones

**ANNOUNCEMENTS**

Christmas tree (live) drop off @ Public Works property, now - Jan 31 – Remove all items from the tree  
Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 26) for Borough residents and beginning on the fourth Monday in **March** (Mar. 26) for non-Borough residents

**ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Mr. Celli, seconded by Ms. Guerrero. Voice vote; all in favor. Motion carried.

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Linda M. List  
Borough Secretary