

5:30pm - EXECUTIVE SESSION - Personnel

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
March 20, 2017**

MINUTES

CALL TO ORDER

President Connie R. MacDonald called the meeting to order.

ROLL CALL

Present: Mr. Celli, Mr. DeCaria, Ms. Dici, Ms. Lamenza, Ms. Mancini, Mr. Oviai, and Mr. MacDonald. Also present: Manager Bob Vilella, and Solicitor Ed Leymarie.

Absent: Mayor Anthony Court

INVOCATION – Rev. Ray A. Medina – Bell Memorial Presbyterian Church

PLEDGE OF ALLEGIANCE

COMMENDATION

Rosie Morales & Charlie Clouston – participation in the
Pittsburgh vs. Cuba Invitational

VISITORS

1. Joe Carofino, 4647 Ellwood Road, New Castle – RE: properties for sale

COMMUNICATIONS

APPROVAL OF MINUTES:

Special Meetings 2/13/17 & 2/24/17 and Regular Meeting 2/20/17

A motion was made by Mr. Celli, seconded by Mr. Oviai, to approve the Minutes of the Special Meetings held 2/13/17 and 2/24/17 and the Regular Meeting held 2/20/17, as submitted. Voice vote; all in favor. Motion carried.

APPROVAL OF OUTSTANDING VOUCHERS:

Pre-Paid Voucher List dated 3/8/17 and List of Vouchers to be Paid dated 3/16/17

A motion was made by Ms. Mancini, seconded by Ms. Dici, to approve the Pre-Paid Voucher List dated 3/8/17, in the amount of \$488,439.91, and the List of Vouchers to be Paid dated 3/16/17, in the amount of \$294,326.96. Voice vote; all in favor. Motion carried.

DEPARTMENTAL REPORTS:

A motion was made by Mr. Oviai, seconded by Mr. Celli, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

BID OPENINGS

ORDINANCES

RESOLUTIONS

1. 2017 PPA (Rate Adjustment) – Electric
This item was pulled from the agenda.

APPOINTMENTS/RESIGNATIONS

COMMITTEES OF COUNCIL

Finance: (Mancini, DeCaria, Ovial)

1. Charge Tax Collector for 2017 Tax Duplicate
A motion was made by Mr. Ovial, seconded by Ms. Lamenza, to charge Mary Ann Portugallo, Tax Collector for the 2017 Tax Duplicate of \$2,159,545.99 at Face. Voice vote; all in favor. Motion carried.
2. 2016 Budget Re-Appropriations
A motion was made by Mr. Celli, seconded by Ms. Dici, to authorize the following 2016 Budget re-appropriations:

To Clear Temporary Prior Year's Revenue Amount as previously stipulated:

001.394.00 Prior Year's Revenue: (\$95,241.10)

General Fund Expenditure Re-appropriations to clear Prior Year's Revenue Amount:

Summary Amount General Fund (\$95,241.10)

Changes:

Detailed Support of entries proposed to be completed are available.

Summary of all other General Fund Re-appropriations of Budgeted Amounts to bring line items into alignment with actual expenditures.

Amount of General Fund Budget Line Items Increased: **\$352,282.29**

Amount of General Fund Budget Line Items Decreased: (\$352,282.29)

Detailed Support of entries proposed to be completed are available.

Summary of all Electric Fund Re-appropriations of Budgeted Amounts to bring line items into alignment with actual expenditures.

Amount of Electric Fund Budget Line Items Increased: \$46,804.26

Amount of Electric Fund Budget Line Items Decreased: (\$46,804.26)

Detailed Support of entries proposed to be completed are available.

Summary of all Sewage Fund Re-appropriations of Budgeted Amounts to bring line items into alignment with actual expenditures.

Amount of Sewage Fund Budget Line Items Increased: \$40,709.82

Amount of Sewage Fund Budget Line Items Decreased: (\$40,709.82)

Detailed Support of entries proposed to be completed are available.

Summary of all Highway Aid Fund Re-appropriations of Budgeted Amounts to bring line items into alignment with actual expenditures.

Amount of Highway Aid Fund Budget \$209,259.05
Line Items Increased:

Amount of Highway Aid Fund Budget (\$209,259.05)
Line Items Decreased:

Detailed Support of entries proposed to be completed are available.

Recycling Fund Unable to be Re-Appropriated:

Expenditures in Fund 124 (Recycling Fund) exceeded expectations in the 2016 Budget Year by \$3,047.13. There are no areas to re-appropriate Budgeted Funds from within the fund that will allow for the overages to be brought into alignment with the approved overall budget for the fund in 2016.

Voice vote; all in favor. Motion carried.

Health/Public Safety: (Dici, Celli, Lamenza)

1. Advertise Ordinance – Repeal Ordinance #'s 1515, 1687 and 1783 (Licensing of Bicycles/Pedalcycles)

A motion was made by Mr. Oviat, seconded by Mr. DeCaria, to advertise an Ordinance repealing Ordinance #'s 1515, 1687 and 1783 regarding the Licensing of Bicycles/Pedalcycles. Voice vote; all in favor. Motion carried.

2. Memorial Day Parade; EC Parade Committee – Halloween & Christmas Parades; EC Area Chamber of Commerce - “Let There Be Lights”; EC Area Chamber of Commerce - Fall Fest

A motion was made by Ms. Dici, seconded by Ms. Lamenza, to approve the following:

- the request by the Memorial Day Parade Committee to hold the Memorial Day Parade on Monday, May 29 beginning at 10:00 a.m. and to use the parking area near Todd Avenue as a staging area. It is also requested to use Circle Playground for a community cookout
- the request by the EC Parade Committee to hold the Halloween Parade on October 28 at 3:30pm and the Christmas Parade on December 2 at 3:30pm
- the request by the EC Area Chamber of Commerce to hold a “Let There Be Lights” event, December 1 from 6pm – 8pm on Lawrence Avenue. Further, it is requested to close Lawrence Avenue from 4th Street to 6th Street for this event.
- the request by the EC Area Chamber of Commerce to hold a Fall Fest, September 30 from 11am – 5pm on Lawrence Avenue. Further, it is requested to close Lawrence Avenue from 4th Street to 10th Street for this event.

Voice vote; all in favor. Motion carried.

6. Use Shooting Range – 1x Exception

At the Regular Meeting of Council held 9/19/16, Council voted to discontinue the shooting range at Stiefel Park, effective 12/31/16, to be in compliance with the Master Park Plan. However, a motion was made by Ms. Dici, seconded by Mr. Oviat, to make a one-time exception to use the shooting range in Stiefel Park to qualify one of the newly hired part-time officers (Gary Greene, Jr.). Voice vote; all in favor. Motion carried.

Public Works/Utilities: (Celli, Dici, Lamenza)

1. Travel Request – Electric Department Personnel
A motion was made by Mr. Celli, seconded by Mr. Ovia, to approve the travel request from the Electric Department personnel as follows:

 Lineworker Basic 1, May 22-26 (Levi Marburger)
 Lineworker Intermediate, June 12-16 (Brenton Gilmore)
 Lineworker Advance, Oct 2-6 (Vince Esposito)

The cost to attend this training in Columbus, OH is \$1619.90 each including registration and hotel. These amounts will be paid from the Electric Fund. Voice vote; all in favor. Motion carried.
2. Reject/Readvertise Bids – Public Works Building Demolition Project
A motion was made by Mr. Celli, seconded by Mr. DeCaria, to reject all bids for the Public Works Building Demolition Project and to authorize Frank B. Taylor Engineering to rebid the project. Voice vote; all in favor. Motion carried.
3. 2017 Street Paving Program - Advertise
A motion was made by Ms. Lamenza, seconded by Ms. Mancini, to authorize Frank B. Taylor Engineering to prepare/advertise specifications for the 2017 Street Paving Program. Voice vote; all in favor. Motion carried.
4. Moody & Associates
A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve the payment schedule, as submitted, from Moody and Associates (Meadville, PA) for the underground storage tank corrective action work. These amounts will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
5. Agreement – The Municipal Authority of the Township of Franklin
A motion was made by Ms. Dici, seconded by Mr. DeCaria, to approve the Agreement, as submitted, with the Municipal Authority of the Township of Franklin relative to the sewer tap in fees for their Route 288 Sewer Extension Project. Voice vote; all in favor. Motion carried.

Parks/Recreation: (DeCaria, Mancini, Dici)

1. Boy Scout Troop #806; Ellwood City Soccer; Ellwood City Area Historical Society; EC Community Enrichment Concert Series; Christmas in the Park; Octoberfest (Wolves Club/Rotary/Lion's Club)

A motion was made by Mr. DeCaria, seconded by Mr. Celli, to approve the following:
 - the request by Boy Scout Troop #806 to camp out in Ewing Park as part of the Earth Day celebration. They are requesting the use of shelter #8 on April 21 & 22.
 - the request by EC Soccer to use the soccer field in Stiefel Park March 20, 23, 27, 30; April 1,3,6,8,10,13,17,20,24,28; May 1,4,8,11,15,18,22,25,29
 - the request by the Ellwood City Area Historical Society to use shelter #8 on September 11
 - the request by the EC Community Enrichment to hold the 2017 Summer Concert Series at the Community Plaza June 17, 24, July 8, 15, 29 and August 9 & 19 at 7pm. It is further requested to close Beaver Avenue AND Lawrence Avenue from 5th to 6th Street for these concerts.

- the request by the Christmas in the Park Committee to use Ewing Park from November 1 – January 5 for their annual event. The actual event runs December 2-27
- the request by the Wolves Club/Rotary/Lion's to use shelters #2A/2B, #3, #3A and #4 on October 7 from 12-5:30pm for an Octoberfest celebration featuring homemade brews to raise money for charitable purposes and to suspend Part 10, Chapter 1066, subsection 1066.03 (a) of the Codified Ordinance Book pertaining to the prohibition of alcohol in Ewing Park. This suspension only applies to participants of the Octoberfest held by the Wolves Club/Rotary/Lion's. Event insurance shall be purchased by the Wolves Club/Rotary/Lion's, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Voice vote; all in favor. Motion carried.

Administration/Personnel: (Lamenza, Celli, Ovia)

Community Development/Buildings: (Ovia, DeCaria, Mancini)

1. Borough of Ellwood City Lot Consolidation – Sixth Street
A motion was made by Mr. Ovia, seconded by Ms. Lamenza, to approve the 12-lot consolidation plan located off Sixth Street for the new Public Works Department building. Voice vote; all in favor. Motion carried.
2. Borough of Ellwood City Lot Consolidation – Early Street
A motion was made by Mr. Ovia, seconded by Mr. Celli, to approve the 5-lot consolidation plan located off Early Street for the new Electric Department building. Voice vote; all in favor. Motion carried.
3. Award Bid - Sale of Borough Property
A motion was made by Ms. Dici, seconded by Ms. Lamenza, to award the bid for the sale of the following Borough properties:

<u>Property</u>	<u>Cost</u>	<u>Bidder</u>
1124 Crescent Avenue	\$1000	Phylis Thompson

Voice vote; all in favor. Motion carried.

4. Accept Proposals – Engineering Firms for CDBG Projects
A motion was made by Mr. Ovia, seconded by Mr. Celli, to accept the proposal from CT Consultants (Hermitage, PA) and Frank B. Taylor Engineering (New Castle, PA) for engineering work relative to CDBG projects for the years 2014, 2015, and 2016. Voice vote; all in favor. Motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

1. Bids – Installation of a Force Main (Woodside Avenue)
A motion was made by Mr. Celli, seconded by Mr. Ovia, to authorize Greenman-Pedersen, Inc. to prepare/advertise specifications for the installation of a force main on Woodside Avenue. Voice vote; all in favor. Motion carried.
2. Travel Request – Andy Petrella (Wastewater Classes)
A motion was made by Ms. Dici, seconded by Ms. Mancini, to ratify the approval of the travel request from Andy Petrella to attend wastewater classes in Columbus, OH on March 9. The cost to attend this training was \$301.60 including registration and hotel. This amount will be paid from the Sewage Fund. Voice vote; all in favor. Motion carried.

3. Employment – Beth Kingston (Park Crew Leader)
A motion was made by Mr. Celli, seconded by Mr. Oviai, to authorize the hiring of Beth Kingston as Park Crew Leader at the rate of \$11.00/hour, and not to exceed \$11,000. Roll call vote. All in favor, except Ms. Dici and Ms. Mancini. Motion carried, 5-2.
4. Advertise Bids – 1985 Seagrave (Fire Truck)
A motion was made by Ms. Dici, seconded by Ms. Lamenza, to advertise bids for the sale of the 1985 Seagrave (Fire Truck). Voice vote; all in favor. Motion carried.
5. DQE Communications – Pole Attachment Agreement
A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve an Agreement, as submitted, with DQE Communications to install wireless telecommunications equipment on existing wooden utility poles within public rights-of-way throughout the Borough. Voice vote; all in favor. Motion carried.
6. Graziani Construction, Inc. – Contaminated Material Removal
A motion was made by Mr. Celli, seconded by Mr. Oviai, to approve the proposal from Graziani Construction, Inc. (New Castle, PA) for the removal of contaminated material associated with the removal of the fuel tanks at the Public Works building in the amount of \$9,600 (\$48/ton). This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
7. Community Clean-Up
A motion was made by Ms. Dici, seconded by Ms. Mancini, to approve the request from Mayor Court to hold a Community Clean-Up on July 12 from 11-3pm in conjunction with the Jeff Potter Baseball Tour. Voice vote; all in favor. Motion carried.

MAYOR'S REPORT

MANAGER'S REPORT

VISITORS

ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **March** (Mar. 27) for non-Borough residents

Collection of Lawrence County taxes – Municipal Building, March 28, 9am-12pm

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Ms. Dici, seconded by Mr. Oviai. Voice vote; all in favor. Motion carried.

Linda M. List
Borough Secretary