

**ELLWOOD CITY BOROUGH COUNCIL**  
**REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS**  
**November 21, 2016**

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**MINUTES**

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**CALL TO ORDER**

President Connie R. MacDonald called the meeting to order.

**ROLL CALL**

Present: Mr. Celli, Mr. DeCaria, Ms. Dici, Ms. Lamenza, Ms. Mancini, Mr. Oviai, and Mr. MacDonald. Also present: Manager Bob Vilella, Solicitor Ed Leymarie.

Absent: Mayor Anthony Court

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**COMMENDATIONS**

T&M Hardware – 25 years in business

Dr. Nanjunda Swamy, MD – 34 years as a local physician

**VISITORS**

1. Ernie Copper – American Cancer Society – Re: Relay for Life
2. Ralph Chiappetta, 311 North Street – RE: Mayor's absence

**COMMUNICATIONS**

**APPROVAL OF MINUTES:**

Regular Meeting 10/17/16; Special Meeting 10/31/16

A motion was made by Ms. Dici, seconded by Mr. Oviai, to approve the Minutes of the Regular Meeting held 10/17/16 and the Special Meeting held 10/31/16, as submitted. Voice vote; all in favor. Motion carried.

**APPROVAL OF OUTSTANDING VOUCHERS:**

Pre-Paid Voucher List dated 11/10/16 and List of Vouchers to be Paid dated 11/17/16

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the Pre-Paid Voucher List dated 11/10/16, in the amount of \$586,290.49, and the List of Vouchers to be Paid dated 11/17/16, in the amount of \$1,062,035.55. Voice vote; all in favor. Motion carried.

**DEPARTMENTAL REPORTS:**

A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

**BID OPENINGS**

**VI. ORDINANCES**

1. Manager's Ordinance (Residency)

A motion was made by Mr. Celli, seconded by Mr. DeCaria, to adopt an ordinance, as submitted, repealing a portion of the Borough Manager's ordinance regarding residency. Voice vote. All in favor, except Mr. MacDonald. Motion carried, 6-1.

**VII. RESOLUTIONS**

1. Free Holiday Parking

A motion was made by Mr. Oviai, seconded by Ms. Dici, to adopt a Resolution, as submitted, authorizing free parking at all currently metered spaces located on Lawrence Avenue, Bell Avenue, Crescent Avenue, 5<sup>th</sup> Street, 6<sup>th</sup> Street, 7<sup>th</sup> Street and the Beaver Avenue parking lot for a maximum of two (2) hours from November 25 through December 31, 2016. Motorists exceeding the 2 hour time limit will be subject to a \$5.00 fine if paid within 72 hours. Violators who fail to make payment within 72 hours will be subject to prosecution through the District Justice office. Voice vote; all in favor. Motion carried.

**APPOINTMENTS/RESIGNATIONS**

**COMMITTEES OF COUNCIL**

**Finance: (Mancini, DeCaria, Oviai)**

1. Post Issuance Tax Compliance Policy

A motion was made by Mr. Celli, seconded by Mr. Oviai, to adopt a “Post Issuance Tax Compliance Policy”, as submitted, providing for written procedures and a process by which the Borough will monitor its use of bond proceeds and bond financed facilities throughout the term of any tax-exempt (or otherwise tax-advantaged) bonds or notes issued for its benefit in order to maintain the tax-exemption (or otherwise tax-advantaged) status thereon. Voice vote; all in favor. Motion carried.

2. 2016 Budget Modifications

A motion was made by Mr. Oviai, seconded by Ms. Lamenza, to authorize the following 2016 Budget modifications:

<u>Line Item Revised</u>	<u>Title</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Difference</u>
<b><u>General Fund Items</u></b>				
<b><u>Increased:</u></b>				
001.120.500.02	Leave Wages	\$1,476.00	\$3,819.34	\$2,343.34
001.140.500.61	Office Supplies	\$2,400.00	\$4,858.94	\$2,458.94
001.140.500.62	Office Equipment	\$500.00	\$677.07	\$177.07
001.150.500.51	Bonding	\$600.00	\$678.70	\$78.70
	Legal			
001.160.500.30	Services/Charges Contracted	\$15,000.00	\$22,692.72	\$7,692.72
001.170.500.39	Services	\$7,200.00	\$10,983.29	\$3,783.29
001.170.500.62	Office Equipment	\$500.00	\$610.00	\$110.00
001.180.500.01	Wages	\$12,000.00	\$13,296.89	\$1,296.89
001.180.500.18	Social Security	\$933.00	\$1,017.18	\$84.18
	Engineering &			
001.180.500.36	Architect	\$5,000.00	\$7,027.10	\$2,027.10
001.210.510.02	Leave Wages	\$94,726.00	\$105,000.00	\$10,274.00
001.210.510.37	Legal Services	\$9,000.00	\$15,000.00	\$6,000.00
001.210.510.43	Advertising	\$400.00	\$450.00	\$50.00
	Vehicle			
001.211.510.78	Maintenance	\$1,000.00	\$1,700.11	\$700.11
	Fire-Long Term			
001.220.510.12	Disability	\$0.00	\$69.36	\$69.36
001.220.510.21	Fire - Electricity	\$10,000.00	\$14,000.00	\$4,000.00
	Fire Contracted			
001.220.510.39	Services	\$6,000.00	\$7,550.00	\$1,550.00
	Vehicle			
001.220.510.78	Mat/Supplies	\$10,000.00	\$18,000.00	\$8,000.00
001.230.510.30	Services & Charges	\$2,500.00	\$7,700.98	\$5,200.98
001.230.510.60	Operating Supplies	\$150.00	\$1,089.95	\$939.95
001.430.530.61	Office Supplies	\$1,000.00	\$1,512.99	\$512.99
001.430.530.64	Cleaning Supplies	\$250.00	\$500.00	\$250.00

001.431.530.49	Street Dept- Disposal	\$0.00	\$1,704.51	\$1,704.51
001.436.530.01	Wages	\$50,000.00	\$66,000.00	\$16,000.00
001.436.530.18	Social Security	\$3,955.00	\$5,049.00	\$1,094.00
001.436.530.39	Contracted Services	\$0.00	\$4,060.00	\$4,060.00
001.436.530.70	Repair Maint Supplies	\$0.00	\$10,985.81	\$10,985.81
001.436.530.80	Capital Outlay Small Tools/Minor	\$0.00	\$9,500.00	\$9,500.00
001.437.530.79	Equip	\$4,000.00	\$5,250.00	\$1,250.00
001.438.530.01	Wages	\$50,000.00	\$70,000.00	\$20,000.00
001.438.530.70	Repair/Maint Mat/Supply	\$1,089.00	\$5,300.00	\$4,211.00
001.448.530.60	Operating Supplies	\$850.00	\$2,759.41	\$1,909.41
001.551.550.30	Services & Charges Contracted	\$0.00	\$302.87	\$302.87
001.551.550.39	Services	\$0.00	\$780.00	\$780.00
001.551.550.66	Household Supplies Repair/Maint	\$0.00	\$315.90	\$315.90
001.551.550.70	Mat/Supply	\$500.00	\$1,880.49	\$1,380.49
001.553.550.24	Water & Sewage (Pool)	\$2,000.00	\$14,750.00	\$12,750.00
001.553.550.61	Concession Stand Supplies	\$2,800.00	\$2,825.61	\$25.61
001.553.550.74	Equipment Purchase	\$3,500.00	\$8,939.61	\$5,439.61
001.554.550.01	Wages	\$69,090.00	\$85,000.00	\$15,910.00
001.554.550.18	Social Security	\$5,438.00	\$6,502.50	\$1,064.50
001.554.550.24	Water & Sewage (Parks)	\$3,000.00	\$4,105.46	\$1,105.46
001.554.550.59	Misc. Expense	\$0.00	\$299.82	\$299.82
001.554.550.79	Small Tools/Minor Equip	\$1,500.00	\$2,163.24	\$663.24
001.554.550.80	Capital Layout	\$0.00	\$9,800.00	\$9,800.00
001.555.550.30	Services & Charges	\$0.00	\$120.00	\$120.00
001.660.560.43	Advertising	\$0.00	\$36.85	\$36.85
001.660.560.70	Materials	\$0.00	\$32.23	\$32.23
001.660.560.80	Property Acquisition	\$0.00	\$5,347.08	\$5,347.08
<b>001.990.590.94</b>	TFSF TO CAPITAL RES.	\$125,000.00	\$250,000.00	\$125,000.00

**Total Increases General Fund Budget Line  
Items**

**\$308,688.01**

<u>Line Item Revised</u>	<u>Title</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Difference</u>
<b><u>General Fund Items</u></b>				
<b><u>Decreased:</u></b>				
001.120.500.12	Long Term Disability	\$105.00	\$86.94	(\$18.06)
001.120.500.19	Workers Comp	\$71.00	\$51.00	(\$20.00)
001.120.500.30	Services & Charges	\$1,200.00	\$1,151.78	(\$48.22)
001.120.500.42	Transportation	\$300.00	\$0.00	(\$300.00)
001.120.500.47	Due/Subscriptions	\$500.00	\$410.50	(\$89.50)
001.120.500.48	Training/Conferenc e	\$1,500.00	\$0.00	(\$1,500.00)
001.120.500.62	Office Equipment	\$500.00	\$132.44	(\$367.56)
001.140.500.36	Engineering/Archit ect	\$3,000.00	\$2,822.93	(\$177.07)

001.140.500.43	Advertising	\$4,000.00	\$1,541.06	(\$2,458.94)
001.150.500.61	Office Supplies	\$150.00	\$91.65	(\$58.35)
001.150.500.62	Office Equipment	\$100.00	\$79.65	(\$20.35)
001.180.500.62	Office Equipment	\$500.00	\$200.00	(\$300.00)
001.180.500.64	Cleaning Supplies	\$2,000.00	\$1,075.98	(\$924.02)
001.180.500.66	Household Supplies	\$800.00	\$448.92	(\$351.08)
	Repair/Maint.			
001.180.500.70	Materials	\$7,000.00	\$5,500.00	(\$1,500.00)
001.180.500.72	Improvements	\$2,000.00	\$1,666.93	(\$333.07)
001.210.510.01	Wages	\$724,761.00	\$714,487.00	(\$10,274.00)
001.210.510.54	Fleet Insurance	\$7,500.00	\$3,782.00	(\$3,718.00)
	Law Enforcement			
001.210.510.57	Ins.	\$15,000.00	\$13,648.00	(\$1,352.00)
001.210.510.60	Operating Supplies	\$4,000.00	\$3,020.00	(\$980.00)
001.211.510.50	Life Ins. K9	\$2,300.00	\$1,599.89	(\$700.11)
001.220.510.19	Workers Comp	\$15,022.00	\$10,844.00	(\$4,178.00)
	Training/Conferenc			
001.220.510.48	e	\$1,000.00	\$233.64	(\$766.36)
001.220.510.54	Fleet Insurance	\$17,500.00	\$8,825.00	(\$8,675.00)
	Contracted			
001.230.510.39	Services	\$30,000.00	\$24,009.07	(\$5,990.93)
001.230.510.62	Office Equipment	\$150.00	\$0.00	(\$150.00)
001.430.530.60	Operating Supplies	\$5,500.00	\$4,737.01	(\$762.99)
	Machinery/Equipm			
001.731.530.74	ent	\$2,000.00	\$295.49	(\$1,704.51)
001.437.530.60	Operating Supplies	\$8,500.00	\$7,250.00	(\$1,250.00)
001.438.530.19	Workers Comp	\$7,004.00	\$5,056.00	(\$1,948.00)
	Engineering &			
001.438.530.36	Architect	\$20,000.00	\$16,000.00	(\$4,000.00)
	Roads/Traffic			
001.438.530.76	Material	\$50,000.00	\$36,487.00	(\$13,513.00)
	Small Tool/Minor			
001.438.530.79	Equip	\$5,000.00	\$250.00	(\$4,750.00)
001.448.530.19	Workers Comp	\$1,567.00	\$1,157.59	(\$409.41)
	Contracted			
001.448.530.39	Services	\$1,500.00	\$0.00	(\$1,500.00)
001.553.550.19	Workers Comp	\$2,776.00	\$2,004.00	(\$772.00)
	Electricity (Pool			
001.553.550.21	Area)	\$16,000.00	\$9,881.78	(\$6,118.22)
	Services & Charges			
001.553.550.30	(Pool)	\$19,000.00	\$16,250.00	(\$2,750.00)
001.553.550.59	Misc. Expense	\$500.00	\$0.00	(\$500.00)
001.553.550.60	Operating Supplies	\$3,000.00	\$1,275.00	(\$1,725.00)
001.553.550.63	Chemical Supplies	\$5,200.00	\$3,350.00	(\$1,850.00)
	Equipment			
001.553.550.70	Purchase	\$8,500.00	\$4,000.00	(\$4,500.00)
001.555.550.58	Civic Contributions	\$30,000.00	\$29,880.00	(\$120.00)
001.660.560.99	Development	\$12,000.00	\$6,583.84	(\$5,416.16)
001.554.550.03	Overtime	\$2,000.00	\$1,000.00	(\$1,000.00)
001.554.550.19	Workers Comp	\$7,036.00	\$5,079.00	(\$1,957.00)
	Electricity			
001.554.550.21	(Parks&Shelter)	\$10,000.00	\$8,500.00	(\$1,500.00)
	Repair Maint.			
001.554.550.70	Materials	\$15,000.00	\$11,000.00	(\$4,000.00)
	Equipment			
001.554.550.74	Purchase	\$5,000.00	\$2,000.00	(\$3,000.00)
	Vehicle			
001.554.550.78	Matl/Supplies	\$4,000.00	\$1,850.00	(\$2,150.00)
<b>Total Decreases General Fund Budget</b>				<b>(\$112,446.91)</b>

Line Items			
001.990.590.99	Contingency	\$7,692.72	(\$7,692.72)
001.990.590.99	Contingency	\$3,893.29	(\$3,893.29)
001.990.590.99	Contingency	\$41,639.81	(\$41,639.81)
001.990.590.99	Contingency	\$2,779.26	(\$2,779.26)
001.990.590.99	Contingency	\$15,236.02	(\$15,236.02)
001.990.590.99	Contingency	\$29,758.90	(\$29,758.90)
<b>General Fund Contingency Funds Used</b>			<b>(\$101,000.00)</b>
<b>Total Combined Decreases and Contingency Funds</b>			<b>(\$213,446.91)</b>

<b>Remaining General Fund Overages unable to be balanced using other line items in Department or Contingency</b>	<b>\$95,241.10</b>
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The Borough Manager and the Financial Team recommend waiting until December 2016 to address this remaining balance comprised primarily of the General Capital Reserve Transfer. This would be accomplished utilizing any areas where budgeted expenditures have not been made to the full appropriation for the budget year.

Line Item Revised	Title	Original Budget	Revised Budget	Difference
<b>Electric Fund Items</b>				
<b>Increased:</b>				
607.441.530.62	Office Equipment Engineering &	\$850.00	\$1,847.85	\$997.85
607.442.530.36	Architect	\$14,000.00	\$16,000.00	\$2,000.00
607.442.530.43	Advertising	\$0.00	\$809.18	\$809.18
607.442.530.64	Cleaning Supplies	\$0.00	\$361.13	\$361.13
607.443.530.01	Wages	\$48,000.00	\$60,000.00	\$12,000.00
607.447.530.01	Wages	\$0.00	\$3,684.96	\$3,684.96
607.447.530.18	Social Security Engineering &	\$0.00	\$281.88	\$281.88
607.447.530.36	Architect	\$0.00	\$8,800.00	\$8,800.00
607.447.530.84	Wire & Cable	\$0.00	\$5,122.70	\$5,122.70
607.447.530.85	Poles & Crossarms	\$0.00	\$1,001.40	\$1,001.40
607.447.530.87	Transformers	\$0.00	\$1,150.00	\$1,150.00
607.447.530.88	Dist. Line Mat'l Engineering &	\$0.00	\$2,969.00	\$2,969.00
607.449.530.36	Architect	\$0.00	\$800.00	\$800.00
<b>Total Increases Electric Fund</b>				<b>\$39,978.10</b>

Items 6-12 of the above schedule are costs associated with the Route 65 Line Relocation Project. These amounts will be reimbursed by PennDot (75%) and the Electric Capital Reserve (25%). It is suggested these items are not addressed until the project and reimbursements have been completed to eliminate the need for adjusting the line items twice.

<b>Electric Fund Items</b>				
<b>Decreased:</b>				
607.441.530.19	Workers Comp.	\$1,652.00	\$1,193.00	(\$459.00)
607.441.530.43	Advertising	\$1,200.00	\$661.15	(\$538.85)
607.442.530.54	Fleet Insurance	\$10,000.00	\$6,829.69	(\$3,170.31)
607.443.530.19	Workers Comp.	\$5,660.00	\$4,086.00	(\$1,574.00)
607.443.530.84	Wire & Cable Metering	\$5,000.00	\$1,000.00	(\$4,000.00)
607.443.530.86	Equipment	\$5,000.00	\$2,000.00	(\$3,000.00)
607.443.530.89	Regulating Stations	\$5,000.00	\$3,724.16	(\$1,275.84)

<b>Total Decreases Electric Fund</b>			<u><u>(\$14,018.00)</u></u>
607.990.590.98	Contingency	\$2,150.16	(\$2,150.16)
607.990.590.98	Contingency	\$310.84	(\$310.84)
<b>Electric Contingency Funds Used</b>			<u><u>(\$2,461.00)</u></u>
<b>Total Decreases and Contingency Funds Used</b>			(\$16,479.00)

<b>Total Electric Overages not able to be balanced using other line items in Department or Contingency</b>	<b>\$23,499.10</b>
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<b>Line Item Revised</b>	<b>Title</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Difference</b>
<b><u>Sewage Fund Items</u></b>				
<b><u>Increased:</u></b>				
608.421.530.39	Contracted Services	\$0.00	\$46.20	\$46.20
608.425.530.03	Overtime	\$350.00	\$661.50	\$311.50
608.425.530.36	Engineering & Architect	\$0.00	\$548.00	\$548.00
608.425.530.48	Training & Conference	\$0.00	\$420.00	\$420.00
608.425.530.70	Repair/Maint. Mat/Supply	\$10,000.00	\$14,011.72	\$4,011.72
608.428.530.30	Services & Charges	\$32.00	\$33.05	\$1.05
<b>Total Increases Sewage Fund</b>				<u><u>\$5,338.47</u></u>
608.421.530.43	Advertising	\$500.00	\$453.80	(\$46.20)
608.425.530.19	Workers Comp.	\$2,901.00	\$2,094.00	(\$807.00)
608.425.530.39	Contracted Services	\$4,000.00	\$2,000.00	(\$2,000.00)
608.425.530.60	Operating Supplies Small Tools/Minor	\$8,000.00	\$5,515.78	(\$2,484.22)
608.428.530.70	Equip.	\$500.00	\$498.95	(\$1.05)
<b>Total Decreases Sewage Fund</b>				<u><u>(\$5,338.47)</u></u>

Voice vote; all in favor. Motion carried.

3. Establish Bank Account – WesBanco

A motion was made by Mr. Oviai, seconded by Mr. Celli, to authorize the opening of a bank account at WesBanco for the purpose of the 2016 Bond proceeds. Voice vote; all in favor. Motion carried.

1. Relay for Life  
A motion was made by Mr. Oviai, seconded by Mr. DeCaria, to approve the request by the Relay for Life Committee to close Lawrence Avenue and Beaver Avenue from 5<sup>th</sup> to 6<sup>th</sup> Street and to use the Beaver Avenue parking lot, restrooms and Community Plaza on June 10 from 12pm to 10pm for their annual event. Voice vote; all in favor. Motion carried.
2. Agreement – Ellport Borough (Police Services)  
A motion was made by Ms. Dici, seconded by Mr. Celli, to approve the Agreement, as submitted, with Ellport Borough for police services. Roll call vote. All in favor, except Mr. MacDonald. Motion carried, 6-1.

**Public Works/Utilities: (Celli, Dici, Lamenza)**

1. DQE Communications, LLC – Pole Attachment Agreement  
*This item was pulled from the agenda.*
2. Mobilitie – Pole Attachment Agreement  
A motion was made by Mr. Celli, seconded by Ms. Dici, to approve an Agreement, as submitted, with Mobilitie to install wireless telecommunications equipment on existing wooden utility poles within public rights-of-way throughout the Borough. Voice vote; all in favor. Motion carried.
3. Payment - Wesco  
A motion was made by Mr. Celli, seconded by Mr. Oviai, to approve the payment in the amount of \$11,622.20 to Wesco for the relocation of the 6<sup>th</sup> Street Regulating Station. This amount will be paid from the Electric Capital Reserve Fund. Voice vote; all in favor. Motion carried.
4. Approval of the Public Works Department & Electric Department Sites  
A motion was made by Mr. Oviai, seconded by Ms. Lamenza, to approve the sites for the construction of the new Public Works Department facility and the Electric Department facility. The location for the Public Works facility is at the current location on 6<sup>th</sup> Street between Fountain Avenue Ext. to Spring Avenue and the Electric Department facility will be relocated to the west of the existing substation between Franklin Avenue and Park Avenue. Voice vote; all in favor. Motion carried.

**Parks/Recreation: (DeCaria, Mancini, Dici)**

1. Bicycle Route  
A motion was made by Mr. Oviai, seconded by Mr. Celli, to approve Phase I of the “Kitchen Cabinet’s” Bicycle Route (Pittsburgh Circle & Ewing Park areas). Voice vote; all in favor. Motion carried.
2. Re-Bid Pittsburgh Circle Heritage Park Project  
A motion was made by Mr. Oviai, seconded by Mr. DeCaria, to authorize Frank B. Taylor Engineering to rebid the Pittsburgh Circle Heritage Park Project. Voice vote; all in favor. Motion carried.

**Administration/Personnel: (Lamenza, Celli, Oviai)**

1. Advertise Ordinance - Code Book Updates  
A motion was made by Ms. Lamenza, seconded by Mr. Oviai, to advertise an ordinance approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances. Voice vote; all in favor. Motion carried.
2. Advertise – Vacancies on Boards/Commissions

A motion was made by Ms. Dici, seconded by Ms. Lamenza, to advertise the vacancies on the following Boards/Commissions: Zoning Hearing Board, EC Planning Commission, Economic Development Authority, EC Library Board, EC Area Family Center Authority and Recreation Board. Voice vote; all in favor. Motion carried.

3. Engineering Services for CDBG Projects

A motion was made by Ms. Mancini, seconded by Mr. Celli, to authorize Lawrence County to prepare and advertise specifications for Engineering Services for CDBG projects. Voice vote; all in favor. Motion carried.

4. Bid to Lawrence Co. Tax Claim Bureau – 532 Glen Avenue

*This item was pulled from the agenda.*

5. Set Public Hearing/Advertise Ordinance – Removal of Buckeye Way (portion) & Hazel Way

The Council of the Borough of Ellwood City, upon its own petition, wishes to cancel the laying out of portions of Hazel Way and Buckeye Way located in the Third Ward. Therefore, a motion was made by Ms. Mancini, seconded by Mr. Oviol, to hold a public hearing on December 19, 2016 at 5:45pm. and advertise an ordinance relative to the same. Voice vote; all in favor. Motion carried.

**Community Development/Buildings: (Oviol, DeCaria, Mancini)**

1. Award Bid - Sale of Borough Properties

A motion was made by Mr. DeCaria, seconded by Mr. Oviol, to **award** the bid for the sale of the following Borough properties:

<u>Property</u>	<u>Cost</u>	<u>Bidder</u>
510 Bridge Street	\$2500	Carol Perry
418 Sixth Street	\$1517	Mark Blue

and to **reject** the bid on the following property:

<u>Property</u>	<u>Cost</u>	<u>Bidder</u>
NE Corner of 6 <sup>th</sup> /Beaver	\$6250	Clyde/Melissa Wilson

Voice vote; all in favor. Motion carried.

2. Re-Advertise Bids - Sale of Borough Properties

A motion was made by Mr. Oviol, seconded by Mr. DeCaria, to authorize the re-bid of the sale of the following Borough properties: 1124 Crescent, 807 Wayne, 1226 ½ 13<sup>th</sup>, 1226 13<sup>th</sup>. Voice vote; all in favor. Motion carried.

3. Lawrence Co. Repository Property – 229 Wampum Avenue

*This item was pulled from the agenda.*

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. HVAC Improvements to the Ellwood Area Family Center

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the quotation from Dan Jacobs Services, LLC in the amount of \$13,365 for the HVAC improvements to the Ellwood Area Family Center. This amount will be paid from the Marcellus Shale Fund. Voice vote; all in favor. Motion carried.

2. Community Service Christmas Program - \$100

A motion was made by Ms. Dici, seconded by Mr. Oviol, to approve spending \$100 for the purpose of a community service Christmas program. This amount will be spent from the General Fund. Voice vote; all in favor. Motion carried.

3. Phase I Paving (Protech Asphalt) – Change Order #1 \$24,762.44



A motion was made by Ms. Dici, seconded by Mr. Ovial, to approve Change Order #1 in the amount of \$24,762.44 to Protech Asphalt Maintenance for the 2016 Paving Project (Phase I). The change order was necessary due to four (4) streets being added to the contract. This amount will be paid from the General Capital Reserve Fund. Voice vote; all in favor. Motion carried.

**MAYOR'S REPORT**

**MANAGER'S REPORT**

**VISITORS**

1. David Gulish – RE: old police vests
2. Stephanie Muntean – RE: keep West End Playground
3. Bill Baur – RE: Change order for fire truck

**ANNOUNCEMENTS**

Public Hearing – Cancel the laying out of Buckeye & Hazel Way December 19 at 5:45pm

**ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Ms. Dici, seconded by Mr. Ovial. Voice vote; all in favor. Motion carried.

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Linda M. List  
Borough Secretary