

**ELLWOOD CITY BOROUGH COUNCIL**  
**REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS**  
**May 16, 2016**

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**MINUTES**

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**CALL TO ORDER**

President Connie MacDonald called the meeting to order.

**ROLL CALL**

Present: Mr. Celli, Mr. DeCaria, Ms. Dici, Ms. Lamenza, Ms. Mancini, Mr. OviaI, and Mr. MacDonald. Also present: Manager Bob Vilella, Solicitor Ed Leymarie and Nikol Damato (Jr. Councilperson)

Absent: Mayor Anthony Court

**INVOCATION** – Dave McQuaid, First Baptist Church

**PLEDGE OF ALLEGIANCE**

**COMMENDATION**

Jozek's Retirement – 9 years of service

Nikol Damato – Jr. Councilperson

**VISITORS**

1. Damon Biego, 937 Temple Ave. New Castle – RE: Men's Softball League

**COMMUNICATIONS**

**APPROVAL OF MINUTES:**

Regular Meeting 4/18/16

A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the Minutes of the Regular Meeting held 4/18/16, as submitted. Voice vote; all in favor. Motion carried.

**APPROVAL OF OUTSTANDING VOUCHERS:**

Pre-Paid Voucher List dated 5/11/16 and List of Vouchers to be Paid dated 5/12/16

A motion was made by Mr. Celli, seconded by Mr. DeCaria, to approve the Pre-Paid Voucher List dated 5/11/16, in the amount of \$541,337.92, and the List of Vouchers to be Paid dated 5/12/16, in the amount of \$312,073.40. Voice vote; all in favor. Motion carried.

**DEPARTMENTAL REPORTS:**

A motion was made by Ms. Dici, seconded by Mr. OviaI, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

**BID OPENINGS**

**ORDINANCES**

**RESOLUTIONS**

**APPOINTMENTS/RESIGNATIONS**

**COMMITTEES OF COUNCIL**

**Finance: (Mancini, DeCaria, OviaI)**

**Health/Public Safety: (Dici, Celli, Lamenza)**

1. Advertise Ordinance – Handicap Parking – Sixth Street

A motion was made by Mr. OviaI, seconded by Mr. Celli, to advertise an amendment to the traffic ordinance designating handicap parking on Sixth Street (east side) between Bell Avenue and Lawrence Avenue. Voice vote; all in favor. Motion carried.

2. Holy Redeemer Bazaar  
A motion was made by Mr. DeCaria, seconded by Mr. Oviai, to approve the request by Holy Redeemer Parish to close Third Street from Lawrence Avenue to Crescent Avenue and Cherry Way from Crescent Avenue to Lawrence Avenue from July 25 – 30 during their annual Bazaar. Voice vote; all in favor. Motion carried.
3. Advertise – Part-Time Patrolman  
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to advertise for a part-time Patrolman. Voice vote; all in favor. Motion carried.
4. Sell Retired K-9 Officer Jozek  
A motion was made by Ms. Dici, seconded by Mr. Oviai, to approve the sale of retired K-9 Officer “Jozek” to handler Sgt. Michael McBride for \$1.00. Voice vote; all in favor. Motion carried.
5. LTAP Recommendations  
*This item was pulled from the agenda.*

**Public Works/Utilities: (Celli, Dici, Lamenza)**

1. Award Bid – Pipe Lining Project (Insight Pipe Contracting)  
A motion was made by Mr. Celli, seconded by Mr. Oviai, to award the bid for the Fourth Street Storm Sewer Pipe Lining Project to Insight Pipe Contracting (Harmony, PA) in the amount of \$66,065; This amount will be paid from the Sewage Collection Fund. Voice vote; all in favor. Motion carried.
2. Sewer Taps – Wayne Township  
A motion was made by Ms. Dici, seconded by Mr. Oviai, to approve the following sewer tap-ins for Wayne Township:  
David Moore, 641 Crabapple Lane – 1 tap, 1 EDU, \$1,000  
George Byers, 1066 Joffre Street – 1 tap, 1 EDU, \$1,000  
  
Voice vote; all in favor. Motion carried.
3. Payment – Wright’s Concrete  
A motion was made by Mr. Celli, seconded by Ms. Mancini, to approve the payment in the amount of \$9,500 to Wright’s Concrete for the repair of sidewalks on Crescent Avenue from 7<sup>th</sup> Street to 8<sup>th</sup> Street. This amount will be paid from the General Fund. Voice vote; all in favor. Motion carried.
4. PennDot – Waiver of Noise Ordinance  
A motion was made by Ms. Dici, seconded by Ms. Lamenza, to approve the request by PennDot to waive the noise ordinance guidelines for their Route 65 Project (Second Street to Woodside Avenue)(resurfacing project) expected to commence Spring 2017. Voice vote; all in favor. Motion carried.

**Parks/Recreation: (DeCaria, Mancini, Dici)**

1. Aroma Yoga, LHS Tennis Team  
A motion was made by Mr. Oviai, seconded by Mr. Celli, to approve the following:
  - the request by Lauralee Zelesnak Lees to hold “Aroma Yoga” in Ewing Park June 11, 18, July 16, 23, 30 and August 6, 20 at 10am
  - the request by Lincoln High School Girls Tennis Team to hold a tennis clinic at the tennis courts July 11 – 13 from 10am – 12pmVoice vote; all in favor. Motion carried.

2. Frank B. Taylor Engineering – Advertise Bids for Pittsburgh Circle Heritage Park  
A motion was made by Mr. DeCaria, seconded by Mr. Oviai, to authorize Frank B. Taylor Engineering to prepare/advertise bids for the purchase of materials for the Pittsburgh Circle Heritage Park Grant. Voice vote; all in favor. Motion carried.

**Administration/Personnel: (Lamenza, Celli, Oviai)**

1. Borough Insurance Policies  
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to approve the proposal submitted by HDH Group to provide the following insurance coverages: Package (property, inland marine, general liability, auto liability, police professional liability, public officials/EPLI, umbrella liability, crime)(BRIT) at a cost of \$125,870. These amounts will be split between the General, Electric, and Sewage Funds. Voice vote; all in favor. Motion carried.
2. Revolving Loan Fund Guidelines - Amend  
A motion was made by Mr. Oviai, seconded by Mr. Celli, to approve the revised Revolving Loan Fund Guidelines, as submitted. Voice vote; all in favor. Motion carried.
3. AEC Group – Phone System Upgrade (Municipal Building)  
A motion was made by Ms. Lamenza, seconded by Ms. Mancini, to approve the three year phone system upgrade proposal from AEC Group for the Municipal Building in the amount of \$5,521.17. This amount would be paid from the General, Electric, and Sewage Funds. The upgrade is needed to stay compliant with the manufacturer. Voice vote; all in favor. Motion carried.
4. AEC Group – Phone System Upgrade (Fire Department)  
A motion was made by Ms. Mancini, seconded by Ms. Dici, to approve the three year phone system upgrade proposal from AEC Group for the Fire Department in the amount of \$5,521.17. This amount would be paid from the General Fund. The upgrade is needed to stay compliant with the manufacturer. Voice vote; all in favor. Motion carried.
5. Rescind Motion – Park Crew Leader (wage)  
A motion was made by Ms. Dici, seconded by Ms. Mancini, to rescind the motion made at the Regular Council meeting held April 18 “to authorize the hiring of Beth Kingston as Park Crew Leader at the rate of \$10,000”. Voice vote; all in favor. Motion carried.
6. Employment – Park Crew Leader (Beth Kingston)  
A motion was made by Ms. Mancini, seconded by Ms. Dici, to authorize the hiring of Beth Kingston as Park Crew Leader at the rate of \$11.00/hour and no more than \$10,000 per season. Voice vote; all in favor. Motion carried.
7. Rescind Motion – Part Time Wages (Playground Coordinator)  
A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to rescind the motion made at the Regular Council meeting held February 15 “to establish salaries and wages for part-time employees retroactive to the first pay in January, 2016”, specifically the Playgrounds Coordinator \$1,700. Voice vote; all in favor. Motion carried.

8. Part Time Wage – Playground/Concession Stand Coordinator  
A motion was made by Mr. Celli, seconded by Mr. Ovia, to establish salaries and wages for part-time employees retroactive to the first pay in January, 2016, specifically the Playgrounds/Concession Stand Coordinator \$2,000. Voice vote; all in favor. Motion carried.
5. Employment – Full Time Patrolman  
A motion was made by Ms. Dici, seconded by Mr. Celli, to hire \_\_\_\_\_ (Richard Kruger, James Knatz, or David Maiella) as a full-time probationary Patrolman at the rate of \$23.57/hour, contingent upon successful completion of all background checks and certifications. Roll call vote. All voted for Richard Kruger. Motion carried.
6. Summer Employment – Kathleen Gibbons (Parks)  
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to ratify the hiring of Kathleen Gibbons for summer (park) employment at the rate of \$8.00/hour. Voice vote; all in favor. Motion carried.

**Community Development/Buildings: (Ovia, DeCaria, Mancini)**

1. Set Public Hearing – Proposed Zoning Ordinance & Map  
A motion was made by Ms. Mancini, seconded by Mr. DeCaria, to schedule a public hearing regarding the proposed zoning ordinance and map. Voice vote; all in favor. Motion carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Memorial Day Parade Request – Use Pgh. Circle Playground  
A motion was made by Ms. Dici, seconded by Ms. Mancini, to approve the request by the Memorial Day Parade Committee to use Pittsburgh Circle Playground for a cookout after the parade on May 30 from 10:30am – 2:00pm. Voice vote; all in favor. Motion carried.
2. Repository Property – 504-506 Ninth Street  
A motion was made by Ms. Lamenza, seconded by Mr. Ovia, to approve the bid for the property at 504-506 Ninth Street (ID# 11-052400)(.064 acres) to Nathan Knight for \$500. This property is held in the Lawrence County Repository. Voice vote; all in favor. Motion carried.
3. Advertise Ordinance - Revised Electric Rates  
A motion was made by Mr. Celli, seconded by Mr. Ovia, to advertise an amendment to the electric ordinance reestablishing fees and rates. Voice vote; all in favor. Motion carried.
4. Ellwood City Festival  
A motion was made by Ms. Dici, seconded by Mr. Celli, to approve the request by the Ellwood City Arts, Crafts & Food Festival Committee to use the shower facilities at the swimming pool July 1 – July 3 daily for festival participants and the main large room in Trefoil Lodge June 20 – July 6 to accommodate the art show during the Festival. Voice vote; all in favor. Motion carried.
5. Sale of Property – Circle Way (Rear of 366 Circle Way)  
A motion was made by Ms. Mancini, seconded by Ms. Dici, to advertise for bids for the sale of property located on Circle Way (rear of 366 Circle Way)(Parcel B in Deed Book 1149 Page 547 recorded in the Lawrence County Recorder's Office). Voice vote; all in favor. Motion carried.

6. Lincoln High School Soccer  
A motion was made by Ms. Dici, seconded by Ms. Lamenza, to approve the request by Lincoln High School to use the soccer field at Stiefel Park May 28 from 10a – 12pm, and August 15 – November 15 from 2:45p – 5:00pm, Monday – Friday. Voice vote; all in favor. Motion carried.
  
7. Plan Revisions – Pittsburgh Circle Heritage Park Grant  
A motion was made by Mr. DeCaria, seconded by Mr. Oviai, to authorize Frank B. Taylor Engineering to make the revisions to the Plan Design for the Pittsburgh Circle Heritage Park and the relocation of the concrete pad and bench placement to the westerly side of the basketball court. Voice vote; all in favor. Motion carried.

#### **MAYOR’S REPORT**

#### **MANAGER’S REPORT**

#### **VISITORS**

#### **ANNOUNCEMENTS**

Special Council Meeting – June 13, 5pm – award paving bids  
Public Hearing #1 – CDBG 2016 – July 11, 5pm

#### **ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Ms. Dici, seconded by Ms. Lamenza. Voice vote; all in favor. Motion carried.

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Linda M. List  
Borough Secretary

#### **EXECUTIVE SESSION (Personnel)**