

5:00pm - Executive Session – Personnel

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
February 15, 2016**

MINUTES

CALL TO ORDER

President Connie MacDonald called the meeting to order.

ROLL CALL

Present: Mr. Celli, Mr. DeCaria, Ms. Dici, Ms. Lamenza, Ms. Mancini, Mr. OviaI, and Mr. MacDonald. Also present: Manager Bob Vilella, Solicitor Ed Leymarie and Nikol Damato (Jr. Councilperson)

Absent: Mayor Anthony Court

INVOCATION – Rev. Chad Bogdevic – Wurtemberg United Methodist Church

PLEDGE OF ALLEGIANCE

COMMENDATION

Loccisano's - 100 Year Anniversary

VISITORS

1. Nicole Hall, 425 Wampum Avenue – RE: Snow removal on sidewalks
2. Ralph Chiappetta, 311 North Street – RE: Police schedule

COMMUNICATIONS

APPROVAL OF MINUTES:

Reorganizational Meeting 1/4/16, Regular Meeting 1/19/16

A motion was made by Mr. Celli, seconded by Ms. Dici, to approve the Minutes of the Reorganizational Meeting held 1/4/16 and the Regular Meeting held 1/19/16, as submitted. Voice vote; all in favor. Motion carried.

APPROVAL OF OUTSTANDING VOUCHERS:

Pre-Paid Voucher List dated 2/10/16 and List of Vouchers to be Paid dated 2/10/16

A motion was made by Ms. Mancini, seconded by Mr. OviaI, to approve the Pre-Paid Voucher List dated 2/10/16, in the amount of \$570,046.50, and the List of Vouchers to be Paid dated 2/10/16, in the amount of \$205,437.12. Voice vote; all in favor. Motion carried.

DEPARTMENTAL REPORTS:

A motion was made by Mr. OviaI, seconded by Mr. Celli, to approve the Departmental Reports, as submitted.

BID OPENINGS

ORDINANCES

1. Pretreatment Ordinance

A motion was made by Mr. Celli, seconded by Mr. OviaI, to adopt an ordinance, as submitted, setting forth the requirements for Borough users of and discharges into the Borough's publicly owned sewage treatment works ("POTW") and enabling the Borough to comply with all applicable Federal and State laws, regulations and permits, including without limitation, the Federal Clean Water Act (33 U.S.C. § 1251 et seq.), the U.S. Environmental Protection Agency ("USEPA"), General Pretreatment Regulations (40 C.F.R. Part 403), the Pennsylvania Clean Streams Law, (35 P.S. § 691.1 et seq.), the Pennsylvania Department of Environmental Protection ("PADEP") Standards for Discharges of Industrial Wastes to POTWS (25 PA. Code § 97.91 et seq.), and the

Borough's NPDES Permit No. PA 0026832 relating to the Borough's POTW. Voice vote; all in favor. Motion carried.

2. Municipal Risk Management Workers' Compensation Pooled Trust
A motion was made by Ms. Lamenza, seconded by Ms. Mancini, to adopt an ordinance, as submitted, authorizing participation in the Municipal Risk Management Workers' Compensation Pooled Trust. Voice vote; all in favor. Motion carried.

RESOLUTIONS

APPOINTMENTS/RESIGNATIONS

1. Appointment – Recreation Board
A motion was made by Ms. Dici, seconded by Ms. Lamenza, to make the following appointment:

RECREATION BOARD – 1 vacancy, 2 applicants, (term expires 12/31/18)
Joseph Trocci, 605 Sixth Street
Caleb Cragle, 845 Perry Street

Roll call vote. All voted for Mr. Trocci, except Mr. DeCaria who voted for Mr. Cragle. Mr. Trocci was appointed by a vote of 6-1.

2. Storm Sewer Committee
A motion was made by Mr. Celli, seconded by Ms. Dici, to appoint the Public Works/Utilities Committee (Celli, Dici, Lamenza) to serve on this committee. Voice vote; all in favor. Motion carried.

COMMITTEES OF COUNCIL

Finance: (Mancini, DeCaria, Ovia)

1. 2014 Audit & DCED Report
A motion was made by Ms. Dici, seconded by Mr. Ovia, to accept the 2014 audit and DCED report performed by Holsinger. Voice vote; all in favor. Motion carried.
2. Exonerate Tax Collector
A motion was made by Ms. Lamenza, seconded by Ms. Mancini, to exonerate the tax collector from further collection of the 2015 real estate taxes charged to her. The tax collector has accounted for all monies as either collected, exonerated or liened in accordance with her report. Voice vote; all in favor. Motion carried.

Health/Public Safety: (Dici, Celli, Lamenza)

1. Payment – Penn Commercial Vehicle Solutions \$16,242.34
A motion was made by Ms. Dici, seconded by Ms. Mancini, to approve the payment in the amount of \$16,424.34 to Penn Commercial Vehicle Solutions for the repair of the 2006 Spartan (fire truck). This amount will be paid from the General Fund. Voice vote; all in favor. Motion carried.
2. Advertise Ordinance – Central Booking
A motion was made by Ms. Dici, seconded by Mr. Ovia, to advertise an ordinance authorizing Intergovernmental Cooperation with Lawrence County, the Borough of Ellwood City, Township of Perry, Borough of Wampum, Borough of Ellport, Township of Wayne, Borough of New Beaver, providing for central booking for all individuals charged with a crime are processed in a central location. Voice vote; all in favor. Motion carried.

Public Works/Utilities: (Celli, Dici, Lamenza)

1. Hill Engineering – Lining of Storm Sewer on Fourth Street
A motion was made by Mr. Celli, seconded by Ms. Lamenza, authorize Hill Engineering to prepare/advertise specifications for the lining of the storm sewer on Fourth Street from Wayne Avenue to Franklin Avenue. Voice vote; all in favor. Motion carried.
2. Sale of Vacuum Regulators to Industry Borough Municipal Authority
A motion was made by Mr. Oviai, seconded by Ms. Dici, to approve the sale of (3) Siemens vacuum regulators, Model 210 M/S to the Industry Borough Municipal Authority at a cost of \$340 each, totaling \$1020. Voice vote; all in favor. Motion carried.
3. Travel Request – Electric Department Personnel
A motion was made by Mr. Celli, seconded by Mr. Oviai, to approve the travel request from the Electric Department personnel as follows:

Metering School March 8-10 (Beachem, Gilmore)
Substation/Voltage Regulator School March 15-17 (Esposito, Gilmore)
Intermediate Rubber Glove School June 13-17 (Esposito)

The cost to attend this training is \$5870 including registration, lodging and meals. This amount will be paid from the Electric Fund. Voice vote; all in favor. Motion carried.

Parks/Recreation: (DeCaria, Mancini, Dici)

1. EC Ledger 10K Race, Zelianople Preschool, Noah Jones Benefit, YMCA Pool Management Agreement, Kitchen Cabinet's Movie Nights, Donation to Stiefel Hockey

A motion was made by Mr. DeCaria, seconded by Mr. Celli, to approve the following:

- the request to hold the Ellwood City Ledger 10K Race on Saturday, July 2 at 9am. It is further requested to utilize the changing facilities at the Veteran's Memorial Swimming Pool as well as the parking lot from 7am to 11:30am
- the request by the Zelianople Preschool to use Shelter #5 on Friday, May 20 from 9-3pm
- the request to hold a 5K run/walk benefiting Noah Jones on April 30 beginning at 9am throughout the streets in Ewing Park
- the 2016 YMCA Swimming Pool Management Agreement. The cost for the YMCA to manage the pool is \$15,000
- the request by the Kitchen Cabinet to hold movie nights in Ewing Park utilizing the Folino Stage in Ewing Park June 18, July 16, and August 20 beginning at 9:15pm
- the donation in the amount of \$2800 to the Stiefel Hockey to replace boards at the rink.

Voice vote; all in favor. Motion carried.

Administration/Personnel: (Lamenza, Celli, Ovia)

1. **2016 Wages – Part-Time Employees’**

A motion was made by Mr. Ovia, seconded by Ms. Lamenza, to establish salaries and wages for part-time employees retroactive to the first pay in January, 2016 as follows:

Classification	1/1/2016 Hourly Rate	2016 Annual Base
Solicitor	NA	\$26,000
Animal Control Officer	NA	\$5,000
Health Officer	NA	\$3,300
Code Enforcement Officer	\$16.00	\$20,800
Playgrounds Coordinator		\$1,700
Pool Concession Stand Worker		
1 st Year	\$8.00	
2 nd Year	\$8.50	
3 rd Year and more	\$9.00	
Firefighters	\$11.20	
Secretary to Mayor	\$12.22	
Parking Meter Enforcement Officer	\$11.00	
School Crossing Guards:		
1st Year	\$9.00	
2nd Year	\$9.50	
3rd Year	\$10.00	
4th Year or more	\$11.00	
Park Crew Leader	\$11.00	
Park Employees (Labor & Playgrounds):		
1st Year	\$8.00	
2nd Year	\$8.50	
3rd Year and more	\$9.00	
Utility Clerk	\$12.00	

Voice vote; all in favor. Motion carried.

2. **2016 Wages – Non-Union Full-Time**

A motion was made by Mr. Celli, seconded by Mr. Ovia, to establish wages for the non-union full time employees retroactive to the first pay in January, 2016 as follows:

Classification	1/1/2016 Hourly Rate	2016 Annual Base
Borough Manager	\$32.765	\$68,151
Borough Secretary	\$21.628	\$44,986
Fire Chief	\$25.385	\$52,800
Public Works Director	\$29.741	\$61,862
Electric Department Superintendent	\$32.115	\$66,800
Wastewater Treatment Plant Manager*	\$21.367	\$44,443
Wastewater Treatment Lab Technician	\$21.353	\$44,414

*3 weeks’ vacation request granted

Voice vote; all in favor. Motion carried.

3. PSAB Conference (Court & Dici)
A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to send Mayor Anthony Court and Councilwoman Judith Dici to the PSAB Conference (Hershey) arriving June 5 and departing June 7. The cost to attend will be \$520 plus hotel, meals and mileage. Voice vote; all in favor. Motion carried.
4. Property Transfer – Sidewalk to Mohrbacher
A motion was made by Mr. Oviai, seconded by Mr. Celli, to authorize the Borough Solicitor to prepare a property transfer Agreement in exchange for \$5.00 for the sidewalk located at the southwest corner of Beechwood Blvd./Border Avenue to Terry Mohrbacher. Voice vote; all in favor. Motion carried.
5. Eliminate the Use of GPS Units
A motion was made by Ms. Dici, seconded by Mr. Oviai, to eliminate the use of the GPS units in all Borough vehicles purchased from Davis Instruments Corporation. Voice vote; all in favor. Motion carried.
6. Repeal Resolution #1998-15 Passed 9/21/98
A motion was made by Ms. Dici, seconded by Mr. Oviai, to repeal Resolution #1998-15 Passed 9/21/98 regarding overtime compensation for Department Heads. Voice vote; all in favor. Motion carried.
7. Advertise Summer Employment – Park/Playground/Concession Stand Personnel
A motion was made by Mr. DeCaria, seconded by Ms. Lamenza, to advertise for Summer Employment for Park/Playground/Concession Stand Personnel. Voice vote; all in favor. Motion carried.

Community Development/Buildings: (Oviai, DeCaria, Mancini)

1. Lawrence Co. – Prepare/Advertise Specifications for the “Comfort Station” Project
A motion was made by Mr. Oviai, seconded by Ms. Dici, to authorize Lawrence County to prepare/advertise specifications for the “Comfort Station” Project. Voice vote; all in favor. Motion carried.
2. Lease Agreement – Fire Department
A motion was made by Ms. Dici, seconded by Ms. Mancini, to develop an agreement with the Ellwood City Volunteer Fire Department for permission to use and occupy the room above the fire station for 50 years.

Since a formal Lease Agreement has not yet been drafted outlining the terms and conditions, a motion to table this item was made by Mr. Oviai. Roll call vote. All in favor, except Ms. Dici and Ms. Mancini. Motion carried, 5-2.

UNFINISHED BUSINESS

NEW BUSINESS

1. Advertise Employment – Lineman III (Electric Department)
A motion was made by Mr. Oviai, seconded by Ms. Dici, to advertise the position of Lineman III in the Electric Department. Voice vote; all in favor. Motion carried.
2. Reverse 911 Calling System – Code Red
A motion was made by Ms. Dici, seconded by Ms. Mancini, to approve the proposal from Emergency Communications Network for Code Red, a reverse 911 calling system, for an annual cost of \$4500. This amount will be paid from the General, Electric, and Sewage Funds. Voice vote; all in favor. Motion carried.

3. Extend Employment Agreement – Robert Villella, Borough Manager
A motion was made by Mr. Oviai, seconded by Ms. Lamenza, to extend the employment of Robert Villella for a two (2) year term from 1/1/16 to 12/31/17. Roll call vote. All in favor, except Ms. Dici and Mr. MacDonald. Motion carried, 5-2.

MAYOR'S REPORT

MANAGER'S REPORT

VISITORS

None

ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 22) for Borough residents and beginning on the fourth Monday in **March** (Mar. 28) for non-Borough residents

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Mr. Oviai, seconded by Ms. Dici. Voice vote; all in favor. Motion carried.

Linda M. List
Borough Secretary