

5:30pm – Executive Session (Contracts)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
November 18, 2024**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Pastor David Saylor, Trinity Lutheran Church
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 10/21/24

A motion would be in order to approve the Minutes of the Regular Meeting held 10/21/24, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 11/13/24 and List of Vouchers to be Paid dated 11/13/24

A motion would be in order to approve the Pre-Paid Voucher List dated 11/13/24, in the amount of \$1,269,369.33, and the List of Vouchers to be Paid dated 11/13/24, in the amount of \$503,091.55.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

VII. RESOLUTIONS

1. Free Holiday Parking

A motion would be in order to adopt a Resolution, as submitted, authorizing free parking at all currently metered spaces located on Lawrence Avenue, Bell Avenue, Crescent Avenue, 5th Street, 6th Street, 7th Street and the Beaver Avenue parking lot for a maximum of two (2) hours from November 29 through December 31, 2024. Motorists exceeding the 2 hour time limit will be subject to a \$5.00 fine if paid within 72 hours. Violators who fail to make payment within 72 hours will be subject to prosecution through the District Justice office.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Celli, Lamenza)

Health/Public Safety: (Cragle, Lamenza, Ovia)

1. Fire Department – Memorial Service

A motion would be in order to approve the request by the EC Volunteer Fire Department to close Lawrence Avenue on December 14 from 4th Street to 6th Street from 8-12pm for a memorial procession for fallen firefighters, Paul Frederick and David “Ernie” Martino.

Moved by: _____ Seconded by: _____

Public Works: (Celli, Barry, Williams)

Utilities: (Williams, Celli, Johnson)

1. Electric

A motion would be in order to advertise an amendment to the electric ordinance _____.

2. Advertise Ordinance – Sewer Rate Increase

A motion would be in order to advertise an amendment to the sewer ordinance amending rates and effective dates. This is in conjunction with the 2023 PennVest Loan (\$2.5 million) for the Wampum Avenue Pump Station Project. Rates shall be raised 3% each year for the years 2025 – 2032 and 2050 – 2055 to provide sufficient revenue to meet total expenses.

Moved by: _____ Seconded by: _____

Parks/Recreation: (Cragle, Williams, Ovial)

1. Advertise Bids – ADA Restroom Project Ewing Park
A motion would be in order to award the bid for the Ewing Park ADA Restroom Project to _____ at a cost of \$ _____. This amount will be paid from Park Improvement Fund.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Cragle, Ovial)

1. Employment – Alyssa McKee (Paramedic)
A motion would be in order to authorize the hiring of Alyssa McKee as a Paramedic at the rate of \$20.50/hour.

Moved by: _____ Seconded by: _____

2. Employment – Amy Burtner (Paramedic)
A motion would be in order to authorize the hiring of Amy Burtner as a Paramedic at the rate of \$20.50/hour.

Moved by: _____ Seconded by: _____

3. Advertise – Board/Commission Vacancies
A motion would be in order to advertise the vacancies on the following Boards/Commissions: Zoning Hearing Board, Zoning Hearing Board Alternate, Planning Commission, Economic Development Authority, Library Board, Board of Health, and Recreation Board.

Moved by: _____ Seconded by: _____

4. Advertise Ordinance - Code Book Updates
A motion would be in order to advertise an ordinance approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances.

Moved by: _____ Seconded by: _____

5. Worker's Compensation Insurance – Firefighters
A motion would be in order to approve the Workers Compensation Insurance with the State Workers Insurance Fund (SWIF) for the volunteer firefighters for the period 1/1/25 – 1/1/26. The estimated annual premium is \$20,773 (final premium is subject to adjustment by audit). This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

6. Police Pension Plan – 2025 Cost of Living Adjustments (Damon, Disher, Forester (QDRO), Kingston, Liberatore, List, Lubich, Parsons & Magnifico (DROP))
A motion would be in order to approve the year 2025 cost of living adjustments for retired police officers Brian Damon, Jon Disher, Patricia Forester (QDRO), David Kingston, Matthew Liberatore, Richard List, John Lubich, Wayne Parsons and Robert Magnifico (DROP), as submitted by the Actuary.

Moved by: _____ Seconded by: _____

7. Herbert, Rowland, & Grubic, Inc. (HRG) – 2025 Fee Schedule
A motion would be in order to approve the 2025 fee schedule as submitted by Herbert, Rowland, & Grubic, Inc. (HRG) for engineering services.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Cragle, Johnson)

1. Sewer Tap – Frank & Tracy Zallo (Franklin Twp.)
A motion would be in order to approve the following sewer tap:

Frank & Tracy Zallo, 555 SR 288 (Franklin Twp.), 1 tap, \$1000

Moved by: _____ Seconded by: _____

2. Advertise Bids – Sale of 116 Hazen Avenue
A motion would be in order to accept bids on the sale of property located at 116 Hazen Avenue.

Moved by: _____ Seconded by: _____

Blight: (Johnson, Barry, Ovial)

Technology: (Cragle, Williams, Lamenza)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Diane Daubenspeck – Clerical Support Services
A motion would be in order to approve utilizing Diane Daubenspeck for clerical support services on a limited, as needed basis, retroactive to October 15, 2024.

Moved by: _____ Seconded by: _____

XII. MAYOR'S REPORT

XIII. MANAGER'S REPORT

XIV. ANNOUNCEMENTS

Christmas Parade – December 7 at 3:30pm

XV. ADJOURNMENT