

5:45pm – Executive Session (Edmunds.Gov Contract)

ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
August 19, 2024

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation –
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 7/15/24

A motion would be in order to approve the Minutes of the Regular Meeting held 7/15/24, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 8/16/24 and List of Vouchers to be Paid dated 8/16/24

A motion would be in order to approve the Pre-Paid Voucher List dated 8/16/24, in the amount of \$995,606.55, and the List of Vouchers to be Paid dated 8/16/24, in the amount of \$294,535.55.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

VII. RESOLUTIONS

- 1. Appointment – Amy McKinney as Fair Housing Officer

A motion would be in order to adopt a Resolution, as submitted, appointing Amy McKinney as the Fair Housing Officer.

Moved by: _____ Seconded by: _____

2. Appointment – Rebecca Shaffer as Section 504 Housing Officer
A motion would be in order to adopt a Resolution, as submitted, appointing Rebecca Shaffer as the Section 504 Housing Officer.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Celli, Lamenza)

1. Accept the 2023 Audit (Mark Turnley, CPA)
A motion would be in order to accept the 2023 audit performed by Mark Turnley, CPA.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Cragle, Lamenza, Ovia)

1. American Legion – Suspend Burning Ordinance
A motion would be in order to approve the request by the American Legion to suspend the burning ordinance for a flag retirement ceremony September 14, from 9am-1pm at Legion Park.

Moved by: _____ Seconded by: _____

2. Street Address Changes
A motion would be in order to accept the following street address change:

<u>Current Address:</u>	<u>Updated Address:</u>
1 INMETCO Drive	1 American Drive (American Metal Recycling, LLC)

Moved by: _____ Seconded by: _____

3. Agreement – Ellport Borough (Police Services)
A motion would be in order to adopt an Agreement with Ellport Borough, as submitted, for police services for the years/rates as follows:

2026	\$61,500
2027	\$63,000

Moved by: _____ Seconded by: _____

4. Advertise Ordinance – Amending East/West Truck Route 351
A motion would be in order to advertise an amendment to the Traffic Ordinance amending the East and West Truck Route 351.

Moved by: _____ Seconded by: _____

5. EC Parade Committee – Halloween Parade
A motion would be in order to approve the request by the EC Parade Committee to hold the Halloween Parade October 26 beginning at 3:30pm.

Moved by: _____ Seconded by: _____

6. EC Parade Committee – Christmas Parade
A motion would be in order to approve the request by the EC Parade Committee to hold the Christmas Parade December 7 beginning at 3:30pm.

Moved by: _____ Seconded by: _____

7. EC Area Chamber – Let There Be Lights
A motion would be in order to approve the request by the EC Area Chamber of Commerce to hold a Let There Be Lights event December 6 from 6-9pm on Lawrence Avenue. It is further requested to close Lawrence Avenue from 4th – 6th Street at 3:30pm for the event.

Moved by: _____ Seconded by: _____

Public Works: (Celli, Barry, Williams)

1. CDBG 2022 Project – ADA Curb Ramps
A motion would be in order to approve eliminating traffic control and intersection #5 (7th/Beaver) from the CDBG 2022 ADA Curb Ramp Project and for the Borough to contribute \$4,346.44 towards this project. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Rescind Motion - Approve Quote (Insight Pipe Contracting)
A motion would be in order to rescind the motion made at the Regular Council Meeting held 6/17/24 approving “the quote from Insight Pipe Contracting in the amount of approx. \$140,365.70 to line the 6” and 8” diameter sanitary sewer lines along 4th St., S. Second St., Adams Ave. & Jefferson Ave. This amount will be paid from the Sewage Collection Fund.”

Moved by: _____ Seconded by: _____

3. Approve Quote - Insight Pipe Contracting
A motion would be in order to approve the quote from Insight Pipe Contracting in the amount of approx. \$123,270.80 to line the 6”, 8”, 10”, and 12” diameter sanitary sewer lines along 4th St., S. Second St., Adams Ave. & Jefferson Ave. This amount will be paid from the Sewage Collection Fund.”

Moved by: _____ Seconded by: _____

Utilities: (Williams, Celli, Johnson)

Parks/Recreation: (Cragle, Williams, Ovia)

1. EC Recreational Fastpitch – Merit Book
A motion would be in order to approve the request by the EC Recreational Fastpitch to use Merit Book August 25, Monday – Friday from 10a-2p.

Moved by: _____ Seconded by: _____

2. EC Area Chamber of Commerce – Christmas in the Park
A motion would be in order to approve the request by the EC Area Chamber of Commerce to use Ewing Park from November 30 – December 23 from 6-9pm for the annual Christmas in the Park event.

Moved by: _____ Seconded by: _____

3. EC Area Chamber – Ugly Sweater 5K
A motion would be in order to approve the request by the EC Area Chamber of Commerce to hold an “Ugly Sweater 5K” event December 14 from 3-5pm in Ewing Park.

Moved by: _____ Seconded by: _____

4. LHS Girls Tennis Team
A motion would be in order to approve the request by the LHS Girls Tennis Team to use the Ewing Park Tennis Courts August 1 – October 1 from 3-5:30pm.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Cragle, Ovia)

1. Summer Employment (Ratify) – Parks
A motion would be in order to ratify the employment of the following individual for summer work effective 6/10/24, contingent upon satisfactory background checks/clearances:

Derek Allen	Parks	\$13.00/hr	Criminal History, Driver’s History
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Moved by: _____ Seconded by: _____

2. Approve Quote – DuroLast (Fire Department Roof)

A motion would be in order to approve the quote from DuroLast in the amount of \$80,573.38 (TIPS pricing) to replace the roof on the Fire Department. This amount will be paid from the General Capital Reserve Fund.

Moved by: _____ Seconded by: _____

3. Promotion – Devin Marshall (Lineman III to Lineman II)

A motion would be in order to promote Devin Marshall (Electric Department) from Lineman III (95%) to Lineman II (95%), effective 8/23/24. His current rate of pay will increase from \$26.08/hour (90%) to \$29.35/hour (95%).

Moved by: _____ Seconded by: _____

4. Appoint Law Firm Leymarie, Clark, Long, PC

A motion would be in order to employ the law firm of Leymarie, Clark, Long, PC to perform the duties of Borough Solicitor at the rate of \$28,000 (prorated for the remainder of 2024), effective 9/1/24.

Moved by: _____ Seconded by: _____

5. Travel Request – PSAB Fall Conference (Swogger, Court, Celli)

A motion would be in order to approve the travel request by Kevin Swogger, Anthony Court, and George Celli to attend the PSAB Fall Conference in Lancaster, PA October 11-13. The cost is \$190 per person plus lodging, meals, and mileage. This will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Cragle, Johnson)

Blight: (Johnson, Barry, Ovial)

Technology: (Cragle, Williams, Lamenza)

X. UNFINISHED BUSINESS

1. Comprehensive Plan

XI. NEW BUSINESS

XII. MAYOR'S REPORT

XIII. MANAGER'S REPORT

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT