

5:00pm Executive Session (Personnel & Contracts)
5:45pm Public Hearing – Zoning Amendment, Conditional Use, Front Yard Setback C3
Downtown Commercial District, CC-Core Commercial District

ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
May 20, 2024

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Phil Conklin - Retired
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 4/15/24

A motion would be in order to approve the Minutes of the Regular Meeting held 4/15/24, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 5/17/24 and List of Vouchers to be Paid dated 5/16/24

A motion would be in order to approve the Pre-Paid Voucher List dated 5/17/24, in the amount of \$1,450,670.78, and the List of Vouchers to be Paid dated 5/16/24, in the amount of \$317,225.06.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Ordinance – Zoning (Conditional Uses)

A motion would be in order to adopt an ordinance, as submitted, amending Title Six – Zoning, Chapter 1264.05 Conditional Uses by adding (g)(7) to read “the maximum depth of front yard may be adjusted in the C3 – Downtown Commercial, CC-Core Commercial District provided it creates a harmonious and desirable orientation of all building fronts.”

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

1. PennDot – Reimbursement Agreement (Curb Ramps, SR0351 Lawrence Avenue)

A motion would be in order to adopt a Resolution, as submitted, to reimburse PennDot approximately \$7,443 (to be paid from the General Capital Reserve Fund) for the design, construction, and inspection costs associated with curb ramps on State Route 0351 (Lawrence Avenue) and L11. Further, it is authorized to sign any and all documents relative to the same.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Celli, Lamenza)

Health/Public Safety: (Cragle, Lamenza, Ovia)

1. Memorandum of Understanding – Law Enforcement & School District

A motion would be in order to approve the Memorandum of Understanding (MOU) relative to law enforcement and the Ellwood City Area School District. The MOU establishes procedures to be followed when certain incidents occur on school property, at any school sponsored activity, or in a vehicle providing transportation to or from a school or school sponsored activity.

Moved by: _____ Seconded by: _____

2. Advertise Ordinance – Stop Intersection (First Avenue)

A motion would be in order to advertise an amendment to the traffic ordinance establishing a stop intersection on First Avenue at McKinley Street (westbound).

Moved by: _____ Seconded by: _____

3. Advertise Ordinance – Stop Intersection (Wampum Avenue)

A motion would be in order to advertise an amendment to the traffic ordinance establishing a stop intersection on Wampum Avenue at Bridge Street (eastbound and westbound).

Moved by: _____ Seconded by: _____

4. EC Area Chamber – Fall Fest/Car Cruise

A motion would be in order to approve the request by the EC Area Chamber of Commerce to hold a Fall Fest/Car Cruise on September 28. It is further requested to close Lawrence Avenue from 4th to 11th Street beginning at 8am (actual event is 11am– 5pm).

Moved by: _____ Seconded by: _____

5. Agreement – Ellport Borough (Police Services)

A motion would be in order to adopt an Agreement with Ellport Borough, as submitted, for police services for the years/rates as follows:

2026	\$61,500
2027	\$63,000

Moved by: _____ Seconded by: _____

Public Works: (Celli, Barry, Williams)

1. Award Bid – Stiefel Park Access Road & Parking Lot Paving Project

Utilities: (Williams, Celli, Johnson)

1. Approve Quote – T&R Electric (Pole Mount Transformers)

A motion would be in order to approve the quote from T&R Electric in the amount of \$11,100 for the purchase of (3) 50KVA transformers and (3) 37.5KVA transformers. This amount will be paid from the Electric Fund. Dunkin' will reimburse the Borough \$5,850 for the (3) 50KVA transformers.

Moved by: _____ Seconded by: _____

2. Wampum Avenue Pump Station Project – Change Order #2 (Pollard Land Services)

A motion would be in order to approve Change Order #2 in the amount of \$31,997 from Pollard Land Services relative to the Wampum Avenue Pump Station Project. Due to unforeseen field conditions, a portion of the new sewer alignment of the East gravity sewer is required to move into the alignment of the existing sewer. This is due to unsuitable native fill material. This amount will be paid from the PennVest contingency.

Moved by: _____ Seconded by: _____

Parks/Recreation: (Cragle, Williams, Ovia)

1. Suspend Alcohol Ordinance – Oktoberfest Event
 A motion would be in order to approve suspending Part 10, Chapter 1066, subsection 1066.03 (a) of the Codified Ordinance Book pertaining to the prohibition of alcohol in Ewing Park. This suspension only applies to participants of the “Oktoberfest” event held October 5 from 12-5pm. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Cragle, Ovia)

1. Summer Employment (Ratify) – Parks, Playground Coordinator, Playground Instructors
 A motion would be in order to ratify the employment of the following individuals for summer work, contingent upon satisfactory background checks/clearances:

Nathan Williams	Parks	\$13.00/hr	Criminal History, Driver’s History
Nicholas Garuccio	Parks	\$13.00/hr	Criminal History, Driver’s History
Shane Tillia	Parks	\$13.00/hr	Criminal History, Driver’s History
Robert Anthony	Parks	\$13.00/hr	Criminal History, Driver’s History
Elijah Mohr	Parks	\$13.00/hr	Criminal History, Driver’s History
Jeffrey Melvin	Parks	\$13.00/hr	Criminal History, Driver’s History
Ashleigh Ionta	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
Amber Fitzgerald	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
Benjamin Pesce	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
Makinley Magill	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
Gianna DiCerbo	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
Natalie McClean	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
McKenna Lutton	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint
Olivia Morrow	Playground	\$13.00/hr	Child Abuse, Criminal History, Fingerprint

Moved by: _____ Seconded by: _____

2. Approve Quote – DuroLast (Municipal Bldg. Roof)
A motion would be in order to approve the quote from DuroLast in the amount of \$95,597.31 (TIPS pricing) to replace the roof on the Municipal Building. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

3. Approve Quote – DuroLast (Fire Department Roof)
A motion would be in order to approve the quote from DuroLast in the amount of \$80,573.38 (TIPS pricing) to replace the roof on the Fire Department. This amount will be paid from the _____.

Moved by: _____ Seconded by: _____

4. Borough Insurance Policies
A motion would be in order to approve the proposal submitted by HUB/HDH Group to provide the following insurance coverages: Package policy (property, equipment breakdown, inland marine, crime, general liability, auto, excess liability)(MRM Property & Liability Trust) \$137,376, Professional Liability (public officials liability/employment practices liability)(Greenwich Insurance Co) \$9,798, Police Professional Liability (Greenwich Insurance Co.) \$8,762. These amounts will be split between the General, Electric, and Sewage Funds.

Moved by: _____ Seconded by: _____

5. Diane Daubenspeck – Clerical Support Services
A motion would be in order to approve (ratify) utilizing Diane Daubenspeck for clerical support services on a limited, as needed basis for up to \$500/month for the months March, April, May 2024.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Cragle, Johnson)

1. Sewer Tap – Heartland Restaurant Group (Ellwood City)
A motion would be in order to approve the following sewer tap:

Heartland Restaurant Group, 202 5th St (Ellwood City), 1 tap, \$1000

Moved by: _____ Seconded by: _____

2. Sewer Tap – Christina Brooks (North Sewickley Twp.)
A motion would be in order to approve the following sewer tap:

Christina Brooks, 0 Townwood Road (North Sewickley Twp.), 1 tap, \$1000

Moved by: _____ Seconded by: _____

Blight: (Johnson, Barry, Ovia)

Technology: (Cragle, Williams, Lamenza)

- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. MAYOR'S REPORT**
- XIII. MANAGER'S REPORT**
- XIV. ANNOUNCEMENTS**
- XV. ADJOURNMENT**