

5:00pm – Website Photo
5:15pm – Executive Session – Contracts
5:30pm – Executive Session – Contracts

ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
February 19, 2024

MINUTES

CALL TO ORDER

President Brad OviaI called the meeting to order at 6:15pm.

ROLL CALL

Present: Mr. Barry, Mr. Celli, Mr. Cragle, Mr. Johnson, Ms. Lamenza, Ms. Williams, and Mr. OviaI

Also Present: Borough Manager Kevin Swogger, Mayor Anthony Court and Solicitor Ed Leymarie

INVOCATION – Dave McQuaid, First Baptist Church

PLEDGE OF ALLEGIANCE

VISITORS

1. Jody Mancini, Ellwood City Borough – RE: Clerk IV Utility Department

COMMUNICATIONS

APPROVAL OF MINUTES:

Reorganizational Meeting 1/2/24, Regular Meeting 1/16/24

A motion was made by Mr. Barry, seconded by Mr. Johnson, to approve the Minutes of the Reorganizational Meeting held 1/2/24 and the Regular Meeting held 1/16/24, as submitted. Voice vote; all in favor. Motion carried.

APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 2/9/24 and List of Vouchers to be Paid dated 2/14/24

A motion was made by Ms. Lamenza, seconded by Mr. Celli, to approve the Pre-Paid Voucher List dated 2/9/24, in the amount of \$819,950.85, and the List of Vouchers to be Paid dated 2/14/24, in the amount of \$306,120.86. Roll call vote; all in favor. Motion carried.

DEPARTMENTAL REPORTS:

A motion was made by Mr. Cragle, seconded by Mr. Celli, to approve the Departmental Reports, as submitted.

BID OPENINGS

ORDINANCES

RESOLUTIONS

1. Ballfields – First Opportunity
A motion was made by Mr. Cragle, seconded by Mr. Barry, to adopt a Resolution, as submitted, giving the EC Area Baseball Federation (ECABF), EC Recreational Fastpitch, and EC Lil Angels Softball Association first opportunity to request use of the fields at Rosanna Playground, Merit Book Park and Lil Angels Field in Stiefel Park, respectively. Voice vote; all in favor. Motion carried.

APPOINTMENTS/RESIGNATIONS

1. Appointment – Civil Service Commission
 A motion was made by Mr. Cragle, seconded by Ms. Lamenza, to appoint John Fraser to the Civil Service Commission for a term that expires 12/31/27. Voice vote; all in favor. Motion carried.

COMMITTEES OF COUNCIL

Finance: (Williams, Celli, Lamenza)

1. 2024 Budget Modifications
 A motion was made by Mr. Barry, seconded by Mr. Johnson, to approve the following 2024 Budget Modifications:

Sewage Fund #608

Expenditures

		<u>Original</u>	<u>Revised</u>
990.93	Other Financing (Capital Reserve Contribution)	\$0	\$42,355
990	Other Financing	\$0	\$42,355
	Grand Total Sewage Fund	\$2,274,018	\$2,316,373

Revenues

		<u>Original</u>	<u>Revised</u>
394	Prior Year's Revenue	\$137,768	\$180,124
	Total Sewage Fund Revenue	\$2,274,017	\$2,316,373

	<u>Original</u>	<u>Revised</u>
OVERALL TOTAL BUDGET (ALL FUNDS)	\$15,785,211	\$15,827,567

Roll call vote; all in favor. Motion carried.

2. Exonerate Tax Collector
 A motion was made by Mr. Celli, seconded by Mr. Cragle, to exonerate the tax collector from further collection of the 2023 real estate taxes charged to her. The tax collector has accounted for all monies as either collected, exonerated or lienied in accordance with her report. Voice vote; all in favor. Motion carried.

Health/Public Safety: (Cragle, Lamenza, Ovia)

1. EC Public Library – Wine Walk Fundraiser
 A motion was made by Mr. Celli, seconded by Ms. Lamenza, to approve the request by the EC Area Public Library to close Lawrence Avenue from 4th Street to 6th Street and use the Community Plaza on August 16 from 5-8pm for a wine and food truck fundraiser. It is also requested to approve suspending Part 6, Chapter 606, of the Codified Ordinance Book pertaining to open containers. This suspension only applies to participants of the library fundraiser event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event. Voice vote; all in favor. Motion carried.

Public Works: (Celli, Barry, Williams)

1. Award Bid – Roadway Replacement Project (Madison Avenue – Phase I)
 A motion was made by Ms. Lamenza, seconded by Ms. Williams, to award the bid for the Roadway Replacement Project, specifically Madison Avenue (Phase I)(March St to Wampum Avenue) to Cam-Rahn Cortez Construction (Wampum, PA) at a cost of \$46,815.00. This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.
2. Advertise Bids – Roadway Replacement Project (Madison Avenue – Phase II)
 A motion was made by Mr. Cragle, seconded by Ms. Lamenza, to advertise for bids for the Roadway Replacement Project, specifically Madison Avenue (Phase II)(March St to Wampum Avenue). Voice vote; all in favor. Motion carried.

3. Advertise Bids – Stiefel Park Access Road & Parking Lot Paving Project
A motion was made by Mr. Barry, seconded by Ms. Williams, to authorize the Borough Engineer to prepare/advertise bids for the Stiefel Park Access Road & Parking Lot Paving Project. Voice vote; all in favor. Motion carried.
4. Advertise Bids – 2024 Street Paving Program
A motion was made by Ms. Lamenza, seconded by Mr. Celli, to authorize the Borough Engineer to prepare/advertise bids for the 2024 Street Paving Program. Voice vote; all in favor. Motion carried.

Utilities: (Williams, Celli, Johnson)

1. Approve Quote – Thomasson Company
A motion was made by Mr. Barry, seconded by Mr. Johnson, to approve the quote by Thomasson Company in the amount of \$20,720 for the purchase (replacement) of (28) 45' utility poles. This amount will be paid from the Electric Capital Reserve Fund. Voice vote; all in favor. Motion carried.
2. Approve Quote – Kendall Electric
A motion was made by Ms. Williams, seconded by Ms. Lamenza, to approve the quote by Kendall Electric in the amount of \$26,100 + S&H for the purchase (replacement) of 100 LED Street Lights. This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.

Parks/Recreation: (Cragle, Williams, Ovia)

1. Evan's Monumental Gifts
A motion was made by Mr. Johnson, seconded by Mr. Barry, to approve the request by Evan's Monumental Gifts to use Ewing Park in the area of the Bocce courts, on August 17 from 12-8pm for a carnival themed fundraiser. Voice vote; all in favor. Motion carried.
2. LHS Boys Tennis Team
A motion was made by Mr. Celli, seconded by Mr. Cragle, to approve the request by the LHS Boys Tennis Team to use the Ewing Park Tennis Courts March 1 – May 15 from 3-5:30pm. Voice vote; all in favor. Motion carried.
3. LHS Girls Softball Team
A motion was made by Mr. Barry, seconded by Mr. Johnson, to approve the request by the LHS Girls Softball Team (Varsity & JV) to use the Women's Softball Field in Stiefel Park March 1 – June 15 from 3-8pm. Voice vote; all in favor. Motion carried.
4. Boy Scout Troop #806
A motion was made by Mr. Cragle, seconded by Ms. Williams, to approve the request by Boy Scout Troop #806 to camp at shelter #8 on April 19 & 20 during the Earth Day Festivities and to have a small camp fire. Voice vote; all in favor. Motion carried.
5. EC Area Library – "Touch a Truck" Event
A motion was made by Mr. Barry, seconded by Ms. Lamenza, to approve the request by the EC Area Public Library to utilize the Borough's parking lot at 4th Street and Lawrence Avenue on May 18 from 9 – 12pm for a "Touch a Truck" event. Voice vote; all in favor. Motion carried.

Administration/Personnel: (Lamenza, Cragle, Ovia)

1. Accept Proposal – Borough Engineer
This item was pulled from the Agenda.

2. Travel Request – Basic 2 Lineworker Training (Devin Marshall)
 A motion was made by Mr. Cragle, seconded by Mr. Celli, to approve the travel request of Devin Marshall to attend Basic 2 Lineworker Training in Columbus, OH. July 15-18 and August 12-15. The total cost will be \$5,035. This amount will be paid from the Electric Fund. Roll call vote; all in favor. Motion carried.
3. Resignation – Ptl. Scott Hedland
 A motion was made by Ms. Lamenza, seconded by Mr. Johnson, to accept the resignation of Ptl. Scott Hedland effective 1/23/24, his last day of employment. Voice vote; all in favor. Motion carried.
4. YMCA Pool Mgmt. Agreement
 A motion was made by Mr. Celli, seconded by Ms. Lamenza, to approve the 2024 YMCA Swimming Pool Management Agreement, as submitted. The cost for the YMCA to manage the pool is \$13,800. This amount will be paid from the General Fund.
5. YMCA Playground Program Agreement
 A motion was made by Mr. Barry, seconded by Ms. Lamenza, to approve the 2024 YMCA Playground Program Agreement, as submitted. The cost for the YMCA to manage the playground program is \$4,000. This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.
6. 2024 Standardized Billing Rates
 A motion was made by Mr. Celli, seconded by Ms. Williams, to establish the 2024 employee hourly billing rates as follows:

2024 Proposed Employee Hourly Base Rate Billing Schedule

Department Group	Hourly Billing Rate	With Multiplier (1.5)	Overtime Billing Rate	With Multiplier (1.5)
Supervisors	60.03	90.05	82.46	123.69
Clerical	40.01	60.02	52.34	78.51
Police Full Time	63.27	94.90	82.78	124.17
Police Part Time	21.10	31.65	31.04	46.55
Fire Public Works, Electric, WWTP	62.48	93.73	79.67	119.50
Parks Labor Code Enforcement	16.64	24.97	24.97	37.45
	20.50	30.75	30.75	46.13

Roll call vote; all in favor. Motion carried.

7. Employment – Chelcy Gordon, Clerk IV (Utility Department)
 A motion was made by Mr. Cragle, seconded by Ms. Lamenza, to authorize the employment of Chelcy Gordon as Clerk IV in the Utility Department, contingent upon the successful completion of all background checks. The rate of pay is \$20.70/hour (85% of full rate of \$24.35). Roll call vote. All in favor, except Ms. Williams. Motion carried, 6-1.

Community Development/Buildings: (Ovial, Cragle, Johnson)

1. Lot Consolidation – Robert & Peri Malcolm
A motion was made by Ms. Lamenza, seconded by Mr. Cragle, to approve the Lot Consolidation (6 lots into 1) of Robert & Peri Malcolm, 911 Border Avenue. Voice vote; all in favor. Motion carried.

2. Advertise Ordinance – Canceling the Laying Out Of
A motion was made by Mr. Cragle, seconded by Ms. Lamenza, to advertise an ordinance canceling the laying out of an unopened portion of Beechwood Blvd and a portion of an unopened cul-de-sac in the area of 879 Beechwood Blvd (Brian & Connie Striegel). Voice vote; all in favor. Motion carried.

Blight: (Johnson, Barry, Ovial)

Technology: (Cragle, Williams, Lamenza)

UNFINISHED BUSINESS

NEW BUSINESS

1. Diane Daubenspeck – Additional Clerical Support Services
This item was pulled from the Agenda.

MAYOR'S REPORT

MANAGER'S REPORT

VISITORS

1. Emily DeNome, 304 Wood Street – RE: School District

ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 26) for Borough residents and beginning on the fourth Monday in **March** (Mar. 25) for non-Borough residents

Finance Committee Meeting – March 7 at 10am

Public Works Committee Meeting – March 7 at 11am

Public Hearing – March 18 at 5:45pm – Canceling the laying out of (Beechwood & Cul-de-Sac)

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Ms. Lamenza, seconded by Mr. Barry. Voice vote; all in favor. Motion carried.

Linda M. List
Borough Secretary