

5pm – Executive Session (Personnel)

5:45pm – Public Hearing – (Cancelling the laying out of Beechwood Blvd & Cul-de-sac)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
March 18, 2024**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation –
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 2/19/24

A motion would be in order to approve the Minutes of the Regular Meeting held 2/19/24, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 3/15/24 and List of Vouchers to be Paid dated 3/12/24

A motion would be in order to approve the Pre-Paid Voucher List dated 3/15/24, in the amount of \$450,051.75, and the List of Vouchers to be Paid dated 3/12/24, in the amount of \$180,079.74.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Canceling the Laying Out of Beechwood Blvd & Cul-de-sac (879 Beechwood Blvd.)

A motion would be in order to adopt an ordinance, as submitted, canceling the laying out of an unopened portion of Beechwood Boulevard and canceling the laying out of an unopened portion of a cul-de-sac, in the First Ward, Lawrence County, and the Second Ward, Beaver County, of the Borough of Ellwood City, Pennsylvania and further described from the Lawrence County Plot Book Volume 7, page 52 and in the Beaver County Plot Book Volume 4, pages 26-27 in the Pittsburgh Company's Plan of South Ellwood Heights at Block 13.

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

1. Application – Lawrence Co. Liquid Fuels Tax Funds

A motion would be in order to adopt a Resolution, as submitted, authorizing the submission of an application to Lawrence County for an allocation of County Liquid Fuels Tax Funds (\$50,000) for the reconstruction of Madison Avenue (Phase II) and the purchase of roadway signs.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Celli, Lamenza)

1. Charge Tax Collector for 2024 Tax Duplicate

A motion would be in order to charge Sue Gatto, Tax Collector for the 2024 Tax Duplicate of \$2,557,240.51 at Face.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Cragle, Lamenza, Ovia)

1. EC Community Enrichment – Summer Concert Series

A motion would be in order to approve the request by the EC Community Enrichment to close Lawrence Avenue from 5th Street to 6th Street beginning at 6:45pm on June 1, 22, July 13, 27, and August 10, and at 5:45pm on August 24 for the summer concerts at the Community Plaza. It is also requested to approve suspending Part 6, Chapter 606, of the Codified Ordinance Book pertaining to open containers. This suspension only applies to participants of the summer concert series. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured.

Moved by: _____ Seconded by: _____

Public Works: (Celli, Barry, Williams)

1. Award Bid – Roadway Replacement Project (Madison Avenue – Phase II)
A motion would be in order to award the bid for the Roadway Replacement Project, specifically Madison Avenue (Phase II)(March St to Wampum Avenue) to Fryer Excavating & Concrete (Beaver Falls, PA) at a cost of \$43,977.22. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Award Bid – Stiefel Park Access Road & Parking Lot Paving Project

Moved by: _____ Seconded by: _____

3. Approve Quote (Ratify) – Vactor repairs (Bortek Industries)
A motion would be in order to approve (ratify) the quote by Bortek Industries in the amount of \$8,498.24 to make repairs to the Vactor, specifically for valves, hose and fittings. This amount will be paid from the Sewage Fund.

Moved by: _____ Seconded by: _____

4. Fifth St. Sanitary Sewer Replacement Project – HRG Supplement #1
A motion would be in order to approve Supplement #1 for HRG in the amount of \$6,070 for engineering services to prepare and submit an application for underground pipeline crossing of railroad property relative to the Fifth Street Sanitary Sewer Replacement Project. This amount will be paid from the Sewage Fund.

Moved by: _____ Seconded by: _____

5. Insight Pipe Contracting – Cleaning of 6th St. Sanitary Siphons
A motion would be in order to approve the quote from Insight Pipe Contracting, LLC, in the amount of \$5,769.56 (minimum) to high pressure clean the 6th Street sanitary siphons. This amount will be paid from the Sewage Collection Fund.

Moved by: _____ Seconded by: _____

6. Approve Quote – Roof Replacement – Trefoil Lodge
A motion would be in order to approve the quote from Andy Byler in the amount of \$6,850 to replace the roof on Trefoil Lodge in Ewing Park (128 Joffre Street). This amount will be paid from the Park Improvement Fund.

Moved by: _____ Seconded by: _____

Utilities: (Williams, Celli, Johnson)

1. **Pole Attachment Agreement – Omni Fiber**

A motion would be in order to approve the Agreement, as submitted, with Omni Fiber relative to utility pole attachments.

Moved by: _____ Seconded by: _____

Parks/Recreation: (Cragle, Williams, Ovia)

Administration/Personnel: (Lamenza, Cragle, Ovia)

1. **Accept Proposal – Borough Engineer**

A motion would be in order to accept the proposal from New Castle Engineers to provide general engineering services for the Borough.

Moved by: _____ Seconded by: _____

2. **Diane Daubenspeck – Clerical Support Services**

A motion would be in order to authorize the payment in the amount of \$6,100 paid to Diane Daubenspeck for clerical support services.

Moved by: _____ Seconded by: _____

3. **Travel Request – PSAB Conference (Court, Celli, Swogger)**

A motion would be in order to approve the travel request by Anthony Court, George Celli, and Kevin Swogger to attend the PSAB Conference in Hershey, PA June 2-5. The cost is \$750 plus lodging, meals, and mileage. This will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovia, Cragle, Johnson)

Blight: (Johnson, Barry, Ovia)

Technology: (Cragle, Williams, Lamenza)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Employment – Part-time Paramedic & Firefighters

A motion would be in order to approve the employment of the following part-time individuals:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Kimberly Porterfield	Paramedic	\$20.50/hour
Chris Ross	Firefighter	\$18.00/hour
Thomas Sonni	Firefighter	\$18.00/hour
Kurt Pucci	Firefighter	\$18.00/hour

Moved by: _____ Seconded by: _____

2. Advertise Bids – Purchase of a Used Dump Truck

A motion would be in order advertise bids for the purchase of a used dump truck (19,500 GVW).

Moved by: _____ Seconded by: _____

XII. MAYOR’S REPORT

XIII. MANAGER’S REPORT

XIV. ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **March** (Mar. 25) for non-Borough residents

EC Community Gardens – seeking volunteers contact Kelly Brack at 724-816-5193 or email garden@ellwoodcityborough.com.

XV. ADJOURNMENT