

5:00pm – Website Photo
5:15pm – Executive Session – Contracts
5:30pm – Executive Session – Contracts

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
February 19, 2024**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Dave McQuaid, First Baptist Church
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Reorganizational Meeting 1/2/24, Regular Meeting 1/16/24

A motion would be in order to approve the Minutes of the Reorganizational Meeting held 1/2/24 and the Regular Meeting held 1/16/24, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 2/9/24 and List of Vouchers to be Paid dated 2/14/24

A motion would be in order to approve the Pre-Paid Voucher List dated 2/9/24, in the amount of \$819,950.85, and the List of Vouchers to be Paid dated 2/14/24, in the amount of \$306,120.86.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

VII. RESOLUTIONS

1. Ballfields – First Opportunity

A motion would be in order to adopt a Resolution, as submitted, giving the EC Area Baseball Federation (ECABF), EC Recreational Fastpitch, and EC Lil Angels Softball Association first opportunity to request use of the fields at Rosanna Playground, Merit Book Park and Lil Angels Field in Stiefel Park, respectively.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

1. Appointment – Civil Service Commission

A motion would be in order to appoint John Fraser to the Civil Service Commission for a term that expires 12/31/27.

Moved by: _____ Seconded by: _____

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Celli, Lamenza)

1. 2024 Budget Modifications

A motion would be in order to approve the following 2024 Budget Modifications:

Sewage Fund #608

Expenditures

| | | <u>Original</u> | <u>Revised</u> |
|--------|--|-----------------|----------------|
| 990.93 | Other Financing (Capital Reserve Contribution) | \$0 | \$42,355 |
| 990 | Other Financing | \$0 | \$42,355 |
| | Grand Total Sewage Fund | \$2,274,018 | \$2,316,373 |

Revenues

| | | <u>Original</u> | <u>Revised</u> |
|-----|---------------------------|-----------------|----------------|
| 394 | Prior Year’s Revenue | \$137,768 | \$180,124 |
| | Total Sewage Fund Revenue | \$2,274,017 | \$2,316,373 |

| | <u>Original</u> | <u>Revised</u> |
|---|---------------------|---------------------|
| OVERALL TOTAL BUDGET (ALL FUNDS) | \$15,785,211 | \$15,827,567 |

Moved by: _____ Seconded by: _____

2. Exonerate Tax Collector

A motion would be in order to exonerate the tax collector from further collection of the 2023 real estate taxes charged to her. The tax collector has accounted for all monies as either collected, exonerated or lienied in accordance with her report.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Cragle, Lamenza, Ovia)

1. EC Public Library – Wine Walk Fundraiser

A motion would be in order to approve the request by the EC Area Public Library to close Lawrence Avenue from 4th Street to 6th Street and use the Community Plaza on August 16 from 5-8pm for a wine and food truck fundraiser. It is also requested to approve suspending Part 6, Chapter 606, of the Codified Ordinance Book pertaining to open containers. This suspension only applies to participants of the library fundraiser event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Moved by: _____ Seconded by: _____

Public Works: (Celli, Barry, Williams)

1. Award Bid – Roadway Replacement Project (Madison Avenue – Phase I)

A motion would be in order to award the bid for the Roadway Replacement Project, specifically Madison Avenue (Phase I)(March St to Wampum Avenue) to Cam-Rahn Cortez Construction (Wampum, PA) at a cost of \$46,815.00. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Advertise Bids – Roadway Replacement Project (Madison Avenue – Phase II)

A motion would be in order to advertise for bids for the Roadway Replacement Project, specifically Madison Avenue (Phase II)(March St to Wampum Avenue).

Moved by: _____ Seconded by: _____

3. Advertise Bids – Stiefel Park Access Road & Parking Lot Paving Project

A motion would be in order to authorize the Borough Engineer to prepare/advertise bids for the Stiefel Park Access Road & Parking Lot Paving Project.

Moved by: _____ Seconded by: _____

4. Advertise Bids – 2024 Street Paving Program

A motion would be in order to authorize the Borough Engineer to prepare/advertise bids for the 2024 Street Paving Program.

Moved by: _____ Seconded by: _____

Utilities: (Williams, Celli, Johnson)

1. Approve Quote – Thomasson Company

A motion would be in order to approve the quote by Thomasson Company in the amount of \$20,720 for the purchase (replacement) of (28) 45’ utility poles. This amount will be paid from the Electric Capital Reserve Fund.

Moved by: _____ Seconded by: _____

2. Approve Quote – Kendall Electric

A motion would be in order to approve the quote by Kendall Electric in the amount of \$26,100 + S&H for the purchase (replacement) of 100 LED Street Lights. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Parks/Recreation: (Cragle, Williams, Ovia)

1. Evan’s Monumental Gifts

A motion would be in order to approve the request by Evan’s Monumental Gifts to use Ewing Park in the area of the Bocce courts, on August 17 from 12-8pm for a carnival themed fundraiser.

Moved by: _____ Seconded by: _____

2. LHS Boys Tennis Team

A motion would be in order to approve the request by the LHS Boys Tennis Team to use the Ewing Park Tennis Courts March 1 – May 15 from 3-5:30pm.

Moved by: _____ Seconded by: _____

3. LHS Girls Softball Team

A motion would be in order to approve the request by the LHS Girls Softball Team (Varsity & JV) to use the Women’s Softball Field in Stiefel Park March 1 – June 15 from 3-8pm.

Moved by: _____ Seconded by: _____

4. Boy Scout Troop #806

A motion would be in order to approve the request by Boy Scout Troop #806 to camp at shelter #8 on April 19 & 20 during the Earth Day Festivities and to have a small camp fire.

Moved by: _____ Seconded by: _____

5. EC Area Library – “Touch a Truck” Event
A motion would be in order to approve the request by the EC Area Public Library to utilize the Borough’s parking lot at 4th Street and Lawrence Avenue on May 18 from 9 – 12pm for a “Touch a Truck” event.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Cragle, Ovia)

1. Accept Proposal – Borough Engineer
A motion would be in order to accept the proposal from _____ to provide general engineering services, including Civil and Structural engineering and other related services.

Moved by: _____ Seconded by: _____

2. Travel Request – Basic 2 Lineworker Training (Devin Marshall)
A motion would be in order to approve the travel request of Devin Marshall to attend Basic 2 Lineworker Training in Columbus, OH. July 15-18 and August 12-15. The total cost will be \$5,035. This amount will be paid from the Electric Fund.

Moved by: _____ Seconded by: _____

3. Resignation – Ptl. Scott Hedland
A motion would be in order to accept the resignation of Ptl. Scott Hedland effective 1/23/24, his last day of employment.

Moved by: _____ Seconded by: _____

4. YMCA Pool Mgmt. Agreement
A motion would be in order to approve the 2024 YMCA Swimming Pool Management Agreement, as submitted. The cost for the YMCA to manage the pool is \$13,800. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

5. YMCA Playground Program Agreement
A motion would be in order to approve the 2024 YMCA Playground Program Agreement, as submitted. The cost for the YMCA to manage the playground program is \$4,000. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

6. 2024 Standardized Billing Rates
 A motion would be in order to establish the 2024 employee hourly billing rates as follows:

2024 Proposed Employee Hourly Base Rate Billing Schedule

| Department Group | Hourly Billing Rate | With Multiplier (1.5) | Overtime Billing Rate | With Multiplier (1.5) |
|------------------------------|----------------------------|------------------------------|------------------------------|------------------------------|
| Supervisors | 60.03 | 90.05 | 82.46 | 123.69 |
| Clerical | 40.01 | 60.02 | 52.34 | 78.51 |
| Police Full Time | 63.27 | 94.90 | 82.78 | 124.17 |
| Police Part Time | 21.10 | 31.65 | 31.04 | 46.55 |
| Fire | 62.48 | 93.73 | 79.67 | 119.50 |
| Public Works, Electric, WWTP | 52.11 | 78.16 | 69.82 | 104.72 |
| Parks Labor Code | 16.64 | 24.97 | 24.97 | 37.45 |
| Enforcement | 20.50 | 30.75 | 30.75 | 46.13 |

Moved by: _____ Seconded by: _____

7. Employment – Chelcy Gordon, Clerk IV (Utility Department)
 A motion would be in order to authorize the employment of Chelcy Gordon as Clerk IV in the Utility Department, contingent upon the successful completion of all background checks. The rate of pay is \$20.70/hour (85% of full rate of \$24.35).

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Cragle, Johnson)

1. Lot Consolidation – Robert & Peri Malcolm
 A motion would be in order to approve the Lot Consolidation (6 lots into 1) of Robert & Peri Malcolm, 911 Border Avenue.

Moved by: _____ Seconded by: _____

2. Advertise Ordinance – Remove from the Plan of Lots

A motion would be in order to advertise an ordinance removing from the plan of lots a portion of Beechwood Blvd and a portion of an unopened cul-de-sac in the area of 879 Beechwood Blvd (Brian & Connie Striegel).

Moved by: _____ Seconded by: _____

Blight: (Johnson, Barry, Ovia)

Technology: (Cragle, Williams, Lamenza)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Diane Daubenspeck – Additional Clerical Support Services

A motion would be in order to approve utilizing Diane Daubenspeck for additional clerical support services on a limited, as needed, basis for \$100.00 per hour (not to exceed an additional \$5,000).

Moved by: _____ Seconded by: _____

XII. MAYOR’S REPORT

XIII. MANAGER’S REPORT

XIV. ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 26) for Borough residents and beginning on the fourth Monday in **March** (Mar. 25) for non-Borough residents

Finance Committee Meeting – March 7 at 10am

XV. ADJOURNMENT