

**ELLWOOD CITY BOROUGH COUNCIL  
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS  
December 20, 2021**

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**MINUTES**

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**CALL TO ORDER**

President George Celli called the meeting to order.

**ROLL CALL**

Present: Mr. Barry, Mr. Brough, Mr. Cragle, Ms. Dici, Ms. Lamenza, Mr. Ovia, and Mr. Celli  
Also Present: Manager David Allen, Mayor Anthony Court and Solicitor Ed Leymarie

**INVOCATION** – Manager David Allen

**PLEDGE OF ALLEGIANCE**

**VISITORS**

None

**COMMUNICATIONS**

**APPROVAL OF MINUTES:**

Public Hearing 11/8/21, Regular Meeting 11/15/21, Special Meeting 11/30/21

A motion was made by Mr. Brough, seconded by Mr. Ovia, to approve the Minutes of the Public Hearing held 11/8/21, the Regular Meeting held 11/15/21, and the Special Meeting held 11/30/21, as submitted. Voice vote; all in favor. Motion carried.

**APPROVAL OF VOUCHERS:**

Pre-Paid Voucher List dated 12/13/21 and List of Vouchers to be Paid dated 12/15/21

A motion was made by Mr. Cragle, seconded by Mr. Barry, to approve the Pre-Paid Voucher List dated 12/13/21, in the amount of \$770,856.22, and the List of Vouchers to be Paid dated 12/15/21, in the amount of \$581,704.92. Roll call vote; all in favor. Motion carried.

**DEPARTMENTAL REPORTS:**

A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

**BID OPENINGS**

**ORDINANCES**

1. 2022 Tax Rate

A motion was made by Ms. Lamenza, seconded by Mr. Cragle, to adopt an Ordinance, as submitted, establishing the real property tax rate at 8.75 mills for the year 2022. Roll call vote; all in favor. Motion carried.

2. Code Book Updates

A motion was made by Mr. Brough, seconded by Mr. Barry, to adopt an ordinance, as submitted, approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances.

**RESOLUTIONS**

1. 2022 Budget

A motion was made by Ms. Dici, seconded by Ms. Lamenza, to adopt a Resolution, as submitted, adopting a 2022 Budget. Roll call vote; all in favor. Motion carried.

2. Purchase Power Adjustment (PPA) Stabilization  
A motion was made by Mr. Brough, seconded by Mr. Barry, to adopt a Resolution, as submitted, establishing a stabilized Purchase Power Adjustment (PPA) for the 2022 electric usage as \$0.016/kwh. Roll call vote; all in favor. Motion carried.

#### **APPOINTMENTS/RESIGNATIONS**

1. Resignation – Ron Gilchrist (Civil Service Commission)  
A motion was made by Mr. O'vial, seconded by Mr. Barry, to accept the resignation of Ron Gilchrist from the Civil Service Commission, effective 1/1/22. His term expires 12/31/25. Voice vote; all in favor. Motion carried.

2. Appointments – Zoning Hearing Board, Planning Commission, Economic Development Authority, Recreation Board  
A motion was made by Mr. Barry, seconded by Ms. Lamenza, to make the following appointments:

ZONING HEARING BOARD – 1 vacancy, 1 applicant, 3 Year Term  
Tim O'Brien, 628 Hillcrest Dr, 724-333-3741

PLANNING COMMISSION – 2 vacancies, 1 applicant, 4 Year Term  
Brad O'vial, 866 Constitution Ave – 724-674-1841

ECONOMIC DEV. AUTH. – 1 vacancy, 1 applicant, 5 Year Term  
Ralph Chiappetta, 311 North Street, 724-971-1908

RECREATION BOARD – 1 vacancy, 1 applicant, 5 Year Term  
Jack D'Addio, 418 Beatty St, 724-333-3360

Voice vote; all in favor. Motion carried.

3. Appointment – Civil Service Commission, Civil Service Commission Alternate  
A motion was made by Mr. Barry, seconded by Mr. O'vial, to make the following appointments:

CIVIL SERVICE COMMISSION – 2 vacancies, 3 applicants, 6 Year Term  
(vote for 2)(for terms expiring 12/31/27 & 12/31/25 respectively)  
Judith Dici, 619 Dover Lane, 758-4913, 724-730-6591  
Anthony Celli, 804 California Ave, 724-971-0667  
Brad O'vial, 866 Constitution Ave – 724-674-1841

Roll call vote as follows:

Mr. Barry – O'vial & Celli  
Mr. Brough – Dici & Celli  
Mr. Cragle – Celli & O'vial  
Ms. Dici - Dici  
Ms. Lamenza – Celli & O'vial  
Mr. O'vial – O'vial & Celli  
Mr. Celli – O'vial & Celli

Mr. Celli and Mr. O'vial were appointed to the Civil Service Commission. Mr. Celli will serve the term expiring 12/21/27 and Mr. O'vial will service the term expiring 12/31/25.

CIVIL SERVICE COMMISSION ALTERNATE – 1 vacancy, 1 applicant, 6 Year Term  
*This item was pulled from the agenda.*

4. Appointment – Ellwood City Library Board  
A motion was made by Ms. Dici, seconded by Mr. Oviai, to make the following appointment:

ELLWOOD CITY LIBRARY BOARD – 2 vacancies, 4 applicants, 3 Year Term  
(vote for 2)

Becky Chestnut, 1033 Beechwood Blvd, 412-303-4595  
Barbara Wilson, 729 Clover Ave, 724-971-1050  
Peter Leck, II, 411 Byng St, 412-735-2508  
Ashleigh Walter, 834 Bridge St, 724-657-7849

Roll call vote as follows:

Mr. Barry – Chestnut & Walter  
Mr. Brough – Wilson & Walter  
Mr. Cragle – Chestnut & Wilson  
Ms. Dici – Wilson & Walter  
Ms. Lamenza – Chestnut & Wilson  
Mr. Oviai – Chestnut & Wilson  
Mr. Celli – Chestnut & Leck

Ms. Chestnut and Ms. Wilson were appointed to the Library Board

## COMMITTEES OF COUNCIL

### Finance: (Oviai, Cragle, Barry)

1. Donation – EC Area Historical Society  
*This item was pulled from the agenda.*

### Health/Public Safety: (Celli, Barry, Lamenza)

1. Approve Quote (Ratify) – Jim Shorkey Chrysler Dodge Jeep Ram  
A motion was made by Mr. Cragle, seconded by Mr. Barry to ratify the purchase of a 2021 Dodge Charger from Jim Shorkey Auto Group in the amount of \$31,357.92 (Costars) for the use as a K9 vehicle. This amount was paid from the Canine Fund and the General Fund. Roll call vote; all in favor. Motion carried.
2. Approve Quote – Shallow Creek Kennels  
A motion was made by Mr. Oviai, seconded by Ms. Dici, to approve the quote from Shallow Creek Kennels in the amount of \$15,000 for the purchase of a police K9 including a 6 week handler course, manuals and handouts. This amount will be paid from the Canine Fund. Roll call vote; all in favor. Motion carried.

### Public Works/Utilities: (Barry, Cragle, Oviai)

1. Advertise Ordinance – Repealing the Industrial Wastewater Pretreatment Regulations  
A motion was made by Mr. Cragle, seconded by Mr. Oviai, to advertise an ordinance repealing the Industrial Wastewater Pretreatment Regulations. Roll call vote; all in favor. Motion carried.

### Parks/Recreation: (Cragle, Lamenza, Brough)

### Administration/Personnel: (Lamenza, Cragle, Barry)

1. Local #964 – Clerical Contract  
*This item was pulled from the agenda.*
2. Local #964 – Laborers’ Contract (Public Works, Electric, WWTP)  
*This item was pulled from the agenda.*

3. Police Pension Plan – 2022 Cost of Living Adjustments (Liberatore)  
 A motion was made by Ms. Dici, seconded by Mr. Barry, to approve the year 2022 cost of living adjustment for retired police officer Matthew Liberatore, as submitted by the Actuary. Voice vote; all in favor. Motion carried.
  
4. Worker’s Compensation Insurance – Firefighters  
 A motion was made by Mr. Ovial, seconded by Ms. Lamenza, to approve the Workers Compensation Insurance with the State Workers Insurance Fund (SWIF) for the volunteer firefighters for the period 1/1/22 – 1/1/23. The estimated annual premium is \$14,007 (final premium is subject to adjustment by audit). This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.
  
5. 2022 Wages – Part-Time Employees’  
 A motion was made by Mr. Ovial, seconded by Ms. Lamenza, to establish salaries and wages for the following part-time employees effective with the first pay in January, 2022 as follows:

Classification	1/1/2021 Hourly Rate/Salary	1/1/2022 Hourly Rate/Salary
Part-Time Annual Salary:		
Solicitor	\$26,000	\$27,000
Animal Control Officer	\$5,000	\$5,000
Health Officer	\$3,500	\$3,500
Tax Collector	\$8,292	\$8,292
Code Enforcement Officer	\$14,560	\$17,680
Playgrounds/Concession Stand Coordinator	\$3,000	\$3,000
<u>Pool Concession Stand Workers:</u>		
1st Year	\$8.00	\$11.00
2nd Year	\$8.50	\$11.50
3rd Year and more	\$9.00	\$12.00
Part-Time Fire Fighters	\$15.30	\$16.50
Secretary to Mayor & Police Chief	\$12.25	\$12.56
<u>School Crossing Guards:</u>		
1st Year	\$9.20	\$11.50
2nd Year	\$9.70	\$12.00
3rd Year	\$10.20	\$12.50
4th Year or more	\$11.20	\$13.00
Parking Meter Enforcement Officer	\$12.50	\$12.81
<u>Park Employees (Labor &amp; Playgrounds):</u>		
1st Year	\$8.00	\$11.00
2nd Year	\$8.50	\$11.50
3rd Year and more	\$9.00	\$12.00
Public Works Laborers	\$15.00	\$15.00

Roll call vote; all in favor. Motion carried.

6. 2022 Wages – Non-Union Full-Time Employees’  
 A motion was made by Mr. Ovia, seconded by Mr. Cragle, to establish wages for the following Non-Union full-time employees effective with the first pay in January, 2022 as follows:

Classification	1/1/2022 Hourly Rate	2022 Annual Base
Borough Manager	\$38.462	\$80,000
Borough Secretary	\$25.186	\$52,387
Fire Chief	\$33.813	\$70,331
Electric Department Superintendent	\$37.398	\$77,788
Wastewater Treatment Plant Manager	\$34.318	\$71,381
Wastewater Treatment Lab Technician	\$24.866	\$51,721

Roll call vote; all in favor. Motion carried.

7. Fee Schedules 2022 - Frank B. Taylor Engineering & Richardson Inspection Services

A motion was made by Mr. Cragle, seconded by Mr. Barry, to approve the following:

- \* the 2022 fee schedule as submitted by Frank B. Taylor Engineering for professional services
- \* the 2022 fee schedule as submitted by Richardson Inspection Services for zoning services

Roll call vote; all in favor. Motion carried.

8. Mourice Waltz Planners and Consultants – Sewage Enforcement Services, 2022  
*This item was pulled from the agenda.*

9. Employment – Administrative Assistant

A motion was made by Ms. Lamenza, seconded by Mr. Barry, to authorize the employment of Sharon Smith as Administrative Assistant at the rate of \$18.992/hour, according to the current Local #964 Clerical Contract, contingent upon successful completion of all background checks/clearances. Roll call vote; all in favor. Motion carried.

10. Employment – Crossing Guard

A motion was made by Mr. Brough, seconded by Mr. Barry, to authorize the employment of Peri Malcolm-McKim as Crossing Guard at the rate of \$9.40/hour, contingent upon successful completion of all background checks/clearances. Roll call vote; all in favor. Motion carried.

**Community Development/Buildings: (Dici, Celli, Lamenza)**

1. Conditional Use - Sheetz

A motion was made by Mr. Brough, seconded by Mr. Cragle, to approve the request by Sheetz, Inc. to have a Sheetz convenience store with self-serve sale of motor fuels at 5<sup>th</sup> Street/Glen Avenue which is a Conditional Use in a C-3: GN Zoning District. Roll call vote; all in favor, except Mr. Barry. Motion carried, 6-1.

2. Land Development – Sheetz  
A motion was made by Ms. Dici, seconded by Mr. Cragle, to approve the request by Sheetz, Inc. to build a 6,070 square foot Sheetz convenience store with 5 multi-pump dispensers with a canopy on Fifth Street between Fountain Avenue and Glen Avenue. Roll call vote; all in favor, except Mr. Barry. Motion carried, 6-1.
3. Subdivision Application - Sheetz  
A motion was made by Mr. Brough, seconded by Ms. Lamenza, to approve the request by Sheetz, Inc. to convert 15 properties into one buildable lot for a Sheetz convenience store and service station on Fifth Street between Fountain Avenue and Glen Avenue. Roll call vote; all in favor, except Mr. Barry. Motion carried, 6-1.
4. Sewer Taps – North Sewickley Twp.  
A motion was made by Mr. Barry, seconded by Mr. Brough, to approve the following:
  - \* the sewer tap in for Elaine Geisel, 106 White Fox Court, (N. Sewickley Twp.), for 1 tap, 1 EDU, \$1,000
  - \* the sewer tap in for William Means, 1809 Brown Road, (N. Sewickley Twp.), for 1 tap, 1 EDU, \$1,000

Roll call vote; all in favor. Motion carried.

**Blight: (Brough, Dici, Ovia)**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Electric Reclassification & Refund  
A motion was made by Mr. Barry, seconded by Mr. Brough, to refund an overpayment in the amount of \$34,806.98 on account #5437-23769. This represents an adjustment due to the electric rate reclassification from C1 to C2 for the period 7/23/18 to present. This amount will be paid from the Electric Capital Reserve Fund. Roll call vote; all in favor. Motion carried.
2. Pelorus Equity Group  
A motion was made by Mr. Ovia, seconded by Mr. Brough, to add a motion regarding Pelorus Equity Group to the agenda. Voice vote; all in favor. Motion carried.
3. Pelorus Equity Group  
A motion was made by Mr. Ovia, seconded by Mr. Cragle to approve the offer from Pelorus Equity Group in the amount of \$450,000 for the resolution of delinquent utility bills and real estate taxes from the period 12/31/19 through 12/20/21 for the Ellwood City Medical Center and associated properties. Roll call vote; all in favor. Motion carried.

**MAYOR'S REPORT**

**MANAGER'S REPORT**

**ANNOUNCEMENTS**

Reorganizational Meeting – Monday, January 3 – 6pm

**ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Mr. Brough, seconded by Mr. Ovia. Voice vote; all in favor. Motion carried.

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Linda M. List  
Borough Secretary