

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
December 18, 2023**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Tom O’Brien, First Christian Church
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 11/20/23

A motion would be in order to approve the Minutes of the Regular Meeting held 11/20/23, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 12/14/23 and List of Vouchers to be Paid dated 12/13/23

A motion would be in order to approve the Pre-Paid Voucher List dated 12/14/23, in the amount of \$412,607.70, and the List of Vouchers to be Paid dated 12/13/23, in the amount of \$123,122.03.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. 2024 Tax Rate (8.75 mills)

A motion would be in order to adopt an ordinance, as submitted, establishing the real property tax rate at 8.75 mills for the year 2024.

Moved by: _____ Seconded by: _____

2. Code Book Updates

A motion would be in order to adopt an ordinance, as submitted, approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances.

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

1. Resolution - 2024 Budget

A motion would be in order to adopt a resolution, as submitted, adopting a 2024 Budget.

Moved by: _____ Seconded by: _____

2. Purchase Power Adjustment (PPA) Stabilization

A motion would be in order to adopt a Resolution, as submitted, establishing a stabilized Purchase Power Adjustment (PPA) for the 2024 electric usage as \$0.018/kwh.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

1. Appointments – Zoning Hearing Board Alternate, Economic Development Authority, Board of Health, Recreation Board

A motion would be in order to make the following appointments:

ZONING HEARING BOARD ALTERNATE – Three Year Term – 1 vacancy, 1 applicant
David Parker, 323 Franklin Ave, 724-674-0893

ECONOMIC DEVELOPMENT AUTHORITY - Five Year Term – 1 vacancy, 1 applicant
Jim Barry, 739 Smiley Street, 724-752-9239

BOARD OF HEALTH – Five Year Term – 1 vacancy, 1 applicant
Brad Oviol, 866 Constitution Ave, 724-674-1841

RECREATION BOARD - Five Year Term – 1 vacancy, 1 applicant
Earla Marshall, 319 Mt. Vernon Drive, 724-333-4650

Moved by: _____ Seconded by: _____

2. Appointments – Zoning Hearing Board

A motion would be in order to appoint _____ to the Zoning Hearing Board.

ZONING HEARING BOARD – Three Year Term - 1 vacancy, 2 applicants
(vote for 1)
Emily Denome, 304 Wood St, 724-758-4803
Joseph Lamenza, 506 Wood St, 724-650-7811

Moved by: _____ Seconded by: _____

3. Appointments – Civil Service Commission
A motion would be in order to appoint _____ to the Civil Service Commission.

CIVIL SERVICE COMMISSION - Six Year Term – 1 vacancy, 2 applicants
(vote for 1)
Judith Dici, 619 Dover Lane, 724-758-4913
Sherri Greco, 610 Madison Ave, 724-714-3896

Moved by: _____ Seconded by: _____

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

Health/Public Safety: (Ovial, Lamenza, Cragle)

1. EC Police – Policy Manual
A motion would be in order to approve the Ellwood City Police Policy Manual (revised 12/1/23).

Moved by: _____ Seconded by: _____

2. Approve Quote – Purchase 2024 Ranger UTV
A motion would be in order to approve the quote from Snow’s Polaris in the amount of \$23,830.46 (Costar pricing) for the purchase of a 2024 Ranger XP 1000 Premium UTV. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Public Works: (Barry, Williams, Ovial)

Utilities: (Dici, Barry, Williams)

Parks/Recreation: (Cragle, Lamenza, Barry)

Administration/Personnel: (Lamenza, Ovial, Cragle)

1. Employment - Bookkeeper
A motion would be in order to authorize the employment of _____ as Bookkeeper in the Clerical Department, contingent upon the successful completion of all background checks. The rate of pay is \$20.60/hour (85% of full rate of \$24.23).

Moved by: _____ Seconded by: _____

2. Worker’s Compensation Insurance – Firefighters

A motion would be in order to approve the Workers Compensation Insurance with the State Workers Insurance Fund (SWIF) for the volunteer firefighters for the period 1/1/24 – 1/1/25. The estimated annual premium is \$15,743 (final premium is subject to adjustment by audit). This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

3. 2024 Wages – Part-Time Employees’

A motion would be in order to establish salaries/wages for the following part-time employees effective with the first pay in January, 2024 as follows:

Classification	1/1/2024 Hourly Rate/Salary
Solicitor	\$28,000
Animal Control Officer	\$5,000
Health Officer	\$5,000
Tax Collector	\$8,292
Code Enforcement Officer	\$17.86
Playground Coordinator	\$3,000.00
Firefighters	\$18.00
Paramedics	\$20.50
Secretary to Mayor/Police/Planning & Zoning	\$15.00
School Crossing Guards	\$15.00
Parking Meter Enforcement Officer	\$15.00
Parks Manager (PT Year Round)	\$16.00
Park Employees (Labor & Playgrounds)	\$13.00
Public Works Laborers	\$15.00

Moved by: _____ Seconded by: _____

4. 2024 Wages – Non-Union Full-Time Employees’
 A motion would be in order to establish wages for the following Non-Union full-time employees effective with the first pay in January, 2024 as follows:

Classification	1/1/2024	2024
	Hourly Rate	Annual Base
Borough Manager	\$38.462	\$80,000
Borough Secretary	\$26.460	\$55,037
Fire Chief	\$39.298	\$81,740
Paramedic Captain	\$20.500	\$42,640
Public Works Director	\$40.930	\$85,134
Electric Department Superintendent	\$40.137	\$83,485
Wastewater Treatment Plant Manager	\$36.050	\$74,984
Wastewater Treatment Lab Technician	\$26.120	\$54,330

Moved by: _____ Seconded by: _____

5. Employment – Full Time Patrolman
 A motion would be in order to authorize the employment of _____ as a full time Patrolman, contingent upon the successful completion of all background checks. The rate of pay is \$24.55/hour (66% of full rate of \$37.19).

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

Blight: (Dici, Ovial, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Employment – Justin Magnifico (Part-time Firefighter)
 A motion would be in order to approve the employment of Justin Magnifico as a part-time firefighter at the rate of \$16.83/hour.

Moved by: _____ Seconded by: _____

XII. MAYOR’S REPORT

XIII. MANAGER’S REPORT

XIV. ANNOUNCEMENTS

Reorganizational Meeting – Tuesday, January 2, 2024 at 4pm

XV. ADJOURNMENT