

5:30pm – Budget Workshop #2

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
November 20, 2023**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation –Tod Custer, Christ Presbyterian Church
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 10/16/23

A motion would be in order to approve the Minutes of the Regular Meeting held 10/16/23, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 11/15/23 and List of Vouchers to be Paid dated 11/15/23

A motion would be in order to approve the Pre-Paid Voucher List dated 11/15/23, in the amount of \$1,325,051.45, and the List of Vouchers to be Paid dated 11/15/23, in the amount of \$374,810.14.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Stop Intersections (4th St, Hazel Ave, 9th St)

A motion would be in order to adopt an ordinance, as submitted, establishing stop intersections at Fourth St at Franklin Ave (northbound & southbound), Hazel Avenue at Union Street (northbound & southbound) and Ninth Street at Crescent Avenue (northbound).

Moved by: _____

Seconded by: _____

VII. RESOLUTIONS

1. Free Holiday Parking

A motion would be in order to adopt a Resolution, as submitted, authorizing free parking at all currently metered spaces located on Lawrence Avenue, Bell Avenue, Crescent Avenue, 5th Street, 6th Street, 7th Street and the Beaver Avenue parking lot for a maximum of two (2) hours from November 25 through December 31, 2023. Motorists exceeding the 2 hour time limit will be subject to a \$5.00 fine if paid within 72 hours. Violators who fail to make payment within 72 hours will be subject to prosecution through the District Justice office.

Moved by: _____

Seconded by: _____

2. 2024 Police Pension Contribution

A motion would be in order to adopt a Resolution, as submitted, requiring contributions to the police pension fund by the police department in the amount of 4.0% for the year 2024.

Moved by: _____

Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

1. Resignation – Renee Pitrelli – EC Economic Development Authority

A motion would be in order to accept the resignation of Renee Pitrelli from the EC Economic Development Authority.

Moved by: _____

Seconded by: _____

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

1. Adopt Tentative 2024 Budget/Advertise Tax Rate

A motion would be in order to adopt the tentative 2024 Budget, as submitted, establishing the tax rate at _____ (8.75 mills), and authorize the Borough Secretary to advertise the tax rate ordinance and the Budget and place it on display.

Moved by: _____

Seconded by: _____

Health/Public Safety: (Ovial, Lamenza, Cragle)

Public Works: (Barry, Williams, Ovia)

1. Award Bid – Purchase of a Used Dump Truck
A motion would be in order award the bid for the purchase of a used dump truck, a 2004 Ford F-550 (19,500 GVW) to Jim Babish Auto Sales, Inc. (Johnstown, PA) in the amount of \$26,244.47. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Utilities: (Dici, Barry, Williams)

Parks/Recreation: (Cragle, Lamenza, Barry)

Administration/Personnel: (Lamenza, Ovia, Cragle)

1. Resignation – Barbie Gennock, Clerk IV (Utility Billing)
A motion would be in order to accept the resignation of Barbie Gennock, Clerk IV (Utility Billing) effective 11/3/23, her last day of employment.

Moved by: _____ Seconded by: _____

2. Advertise Employment – Clerk IV (Utility Billing)
A motion would be in order to advertise for the position of Clerk IV (Utility Billing) in the Clerical Department. The rate of pay is \$20.09/hour (85% of full rate of \$23.64).

Moved by: _____ Seconded by: _____

3. Employment - Bookkeeper
A motion would be in order to authorize the employment of _____ as Bookkeeper in the Clerical Department, contingent upon the successful completion of all background checks. The rate of pay is \$20.60/hour (85% of full rate of \$24.23).

Moved by: _____ Seconded by: _____

4. Advertise – Board/Commission Vacancies
A motion would be in order to advertise the vacancies on the following Boards/Commissions: Zoning Hearing Board, Zoning Hearing Board Alternate, Economic Development Authority, Civil Service Commission, Board of Health, and Recreation Board.

Moved by: _____ Seconded by: _____

5. Advertise Ordinance - Code Book Updates

A motion would be in order to advertise an ordinance approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances.

Moved by: _____ Seconded by: _____

6. Worker's Compensation Insurance – Firefighters

A motion would be in order to approve the Workers Compensation Insurance with the State Workers Insurance Fund (SWIF) for the volunteer firefighters for the period 1/1/24 – 1/1/25. The estimated annual premium is _____ (\$15,209) (final premium is subject to adjustment by audit). This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

7. Police Pension Plan – 2024 Cost of Living Adjustments (Damon, Disher (DROP), Forester (QDRO), Kingston, Liberatore, List, Lubich, & Parsons

A motion would be in order to approve the year 2024 cost of living adjustments for retired police officers Brian Damon, Jon Disher (DROP), Patricia Forester (QDRO), David Kingston, Matthew Liberatore, Richard List, John Lubich, and Wayne Parsons, as submitted by the Actuary.

Moved by: _____ Seconded by: _____

8. Richardson Inspection Services – 2024 Fee Schedule

A motion would be in order to approve the 2024 fee schedule as submitted by Richardson Inspection Services for zoning services.

Moved by: _____ Seconded by: _____

9. Lease Agreement Renewal – Children's Advocacy Center of Lawrence Co.

A motion would be in order to approve renewing the lease agreement with the Children's Advocacy Center of Lawrence County at the rate of \$575/month.

Moved by: _____ Seconded by: _____

10. Employment – Part-time Paramedic

A motion would be in order to approve the employment of Joshua Habib as a part-time Paramedic at the rate of \$20.00/hour.

Moved by: _____ Seconded by: _____

11. Diane Daubenspeck – Additional Clerical Support Services
A motion would be in order to approve utilizing Diane Daubenspeck for additional clerical support services on a limited, as needed, basis for \$100.00 per hour (not to exceed an additional \$5,000).

Moved by: _____ Seconded by: _____

12. Herbert, Rowland & Grubic, Inc. (HRG) – 2024 Fee Schedule
A motion would be in order to approve the 2024 fee schedule as submitted by Herbert, Rowland, & Grubic, Inc. (HRG) for engineering services.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

1. Sewer Tap – 493 State Route 288 (Franklin Twp.)
A motion would be in order to approve the following sewer tap:

April Davis, 493 State Route 288 (Franklin Twp.), 1 tap, \$1000

Moved by: _____ Seconded by: _____

Blight: (Dici, Ovial, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Police Policy – Use of Pepperball Gun
A motion would be in order to approve the Police policy, as submitted, regarding the use of pepperball guns.

Moved by: _____ Seconded by: _____

XII. MAYOR’S REPORT

XIII. MANAGER’S REPORT

XIV. ANNOUNCEMENTS

??? Special Council Meeting – November 28 at _____ pm

XV. ADJOURNMENT