

5:30pm – Executive Session (Real Estate & Contracts)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
August 21, 2023**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Jay Sterling, First United Methodist Church
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 7/17/23

A motion would be in order to approve the Minutes of the Regular Meeting held 7/17/23, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 8/16/23 and List of Vouchers to be Paid dated 8/16/23

A motion would be in order to approve the Pre-Paid Voucher List dated 8/16/23, in the amount of \$546,900.13, and the List of Vouchers to be Paid dated 8/16/23, in the amount of \$270,669.54.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Stop Intersections (Park, East, Foch, Petain, Hazel)

A motion would be in order to adopt an ordinance, as submitted, amending the traffic ordinance establishing stop intersections at the following locations:

<u>Stop Street</u>	<u>Intersecting Street</u>	<u>Direction of Travel</u>
Park Avenue	Seventh Street	Eastbound & Westbound
East Avenue	Perry Street	Westbound
Foch Street	Jefferson Avenue	Northbound & Southbound
Foch Street	Adams Avenue	Northbound & Southbound
Petain Street	Washington Avenue	Southbound
Hazel Avenue	Bridge Street	Eastbound & Westbound

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

1. Appointment – Amy McKinney as Fair Housing Officer

A motion would be in order to adopt a Resolution, as submitted, appointing Amy McKinney as the Fair Housing Officer.

Moved by: _____ Seconded by: _____

2. Appointment – Rebecca Shaffer as Section 504 Housing Officer

A motion would be in order to adopt a Resolution, as submitted, appointing Rebecca Shaffer as the Section 504 Housing Officer.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

1. Civil Service Commission –

A motion would be in order to appoint _____ to the vacancy on the Civil Service Commission for a term that expires 12/31/23.

Moved by: _____ Seconded by: _____

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

Health/Public Safety: (Ovial, Lamenza, Cragle)

1. American Legion – Suspend Burning Ordinance

A motion would be in order to approve the request by the American Legion to suspend the burning ordinance for a flag retirement ceremony September 16, from 9am-12pm at Legion Park.

Moved by: _____ Seconded by: _____

2. Block Party – Close Orchard Ave
A motion would be in order to approve the request to close Orchard Avenue from Union Street to Roosevelt Way September 3 from 1-8pm.

Moved by: _____ Seconded by: _____
3. Agreement – Organized Crime Drug Enforcement Task Force (OCDETF)
A motion would be in order to approve the Agreement, as submitted, with the Office of the Attorney General (Organized Crime Drug Enforcement Task Force – OCDETF) relative to task force activities and reimbursements.

Moved by: _____ Seconded by: _____
4. EC Parade Committee – Halloween Parade
A motion would be in order to approve the request by the EC Parade Committee to hold the Halloween Parade October 28 beginning at 3:30pm.

Moved by: _____ Seconded by: _____
5. EC Area Chamber – Let There Be Lights
A motion would be in order to approve the request by the EC Area Chamber of Commerce to hold a Let There Be Lights event December 1 from 6-9pm on Lawrence Avenue. It is further requested to close Lawrence Avenue from 4th – 6th Street at 3:30pm for the event.

Moved by: _____ Seconded by: _____
6. Advertise Ordinance – Fee for Advanced Life Support (ALS) Services
A motion would be in order to advertise an ordinance establishing a \$200 fee when Advanced Life Support (ALS) services is required to assist an Emergency Medical Services (EMS) provider and are required to accompany a patient to a receiving facility.

Moved by: _____ Seconded by: _____
7. Civil Service Commission
A motion would be in order to authorize the Civil Service Commission to start the process for obtaining a new Police Eligibility List.

Moved by: _____ Seconded by: _____

Public Works: (Barry, Williams, Ovia)

1. Advertise Bids – Street Sweeper
A motion would be in order to advertise for bids on a new and/or used street sweeper.

Moved by: _____ Seconded by: _____

2. Award Bids – Wampum Avenue Pump Station Project
A motion would be in order to award the bids for the Wampum Avenue Pump Station, Contract 1 (General) to Pollard Land Services, (Girard, PA) in the amount of \$6,299,875 and Contract 2 (Electrical) to Penn-Ohio Electrical (Masury, OH) in the amount of \$847,000. These amounts will be paid from the Sewage Fund (reimbursed by PennVest grant/loan funds).

Moved by: _____ Seconded by: _____

3. Payment (ratify) – Republic Services - \$10,511.25
A motion would be in order to ratify the payment in the amount of \$10,511.25 to Republic Services for the disposal/recycling of wastewater material. This amount was paid from the Sewage Fund.

Moved by: _____ Seconded by: _____

Utilities: (Dici, Barry, Williams)

1. Payment – Kendall Electric - \$23,600
A motion would be in order to approve the payment in the amount of \$23,600 to Kendall Electric for replacement of 100 street lights. This amount will be paid from the General Capital Reserve Fund.

Moved by: _____ Seconded by: _____

Parks/Recreation: (Cragle, Lamenza, Barry)

1. EC Area Chamber of Commerce – Pickleball Court Request
A motion would be in order to approve the request by the EC Area Chamber of Commerce to use the Pickleball Courts in Ewing Park September 9, 16 and 23 from 9am – 12pm.

Moved by: _____ Seconded by: _____

2. EC Area Chamber of Commerce – Christmas in the Park
A motion would be in order to approve the request by the EC Area Chamber of Commerce to use Ewing Park from December 2 – 23 from 6-9pm for the annual Christmas in the Park event.

Moved by: _____ Seconded by: _____

3. Dog Days of Summer Event - 2024

A motion would be in order to approve the request by Reeds Services to use Ewing Park and all facilities for the 4th annual “Dog Days of Summer” event on June 17 – June 23, 2024 (actual days are June 21-23, 2024). It is further requested to suspend Part 10, Chapter 1066, subsection 1066.03 (a) of the Codified Ordinance Book pertaining to the prohibition of alcohol in Ewing Park. This suspension only applies to participants of the “Dog Days of Summer K-9 Benefit” event held June 21-23. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Ovia, Cragle)

1. Employment – Animal Control Officer

Moved by: _____ Seconded by: _____

2. Professional Services Agreement – Edward Leymarie

A motion would be in order to approve the Professional Services Agreement with Ed Leymarie, as submitted, relative to the Wampum Avenue Pump Station Project and the PennVest closing. His costs shall not exceed \$10,000. This amount will be paid from the Sewage Fund (reimbursed by PennVest grant/loan funds).

Moved by: _____ Seconded by: _____

3. Professional Services Agreement – Buchanan (Lynn Freeman)

A motion would be in order to approve the Professional Services Agreement with Buchanan (Lynn Freeman), as submitted, relative to the Wampum Avenue Pump Station Project and the PennVest closing. Her costs shall not exceed \$20,000. This amount will be paid from the Sewage Fund (reimbursed by PennVest grant/loan funds).

Moved by: _____ Seconded by: _____

4. Resignation – Jonathan Gardner (Part-time Firefighter)

A motion would be in order to accept the resignation of Jonathan Gardner, part-time firefighter, effective 8/14/23.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovia, Barry, Cragle)

Blight: (Dici, Ovia, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Payment – Fire Force

A motion would be in order to approve the payment in the amount of \$9,505.03 to Fire Force for a thermal imaging camera for the fire department. This amount will be paid from the 2023 State Grant.

Moved by: _____ Seconded by: _____

2. Travel Request – PSAB Fall Conference (Anthony Court & Judith Dici)

A motion would be in order to approve the travel request of Mayor Anthony Court and Councilperson Judith Dici to attend the PSAB Conference in Erie, PA October 13-15. The total cost to attend is \$1121.28 plus any meals and mileage. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

XII. MAYOR’S REPORT

XIII. MANAGER’S REPORT

XIV. ANNOUNCEMENTS

Fall Clean Up – September 16, 8-2pm, \$10/vehicle

Trick or Treat – Tuesday, Oct 31, 5-7pm

XV. ADJOURNMENT