

5:45 – Public Hearing, Conditional Use Request (EC Area School District)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
February 20, 2023**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Phil Conklin, First Church of God
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Special Meeting 1/4/23, Regular Meeting 1/16/23

A motion would be in order to approve the Minutes of the Special Meeting held 1/4/23 and the Regular Meeting held 1/16/23, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 2/15/23 and List of Vouchers to be Paid dated 2/17/23

A motion would be in order to approve the Pre-Paid Voucher List dated 2/15/23, in the amount of \$1,770,875.75, and the List of Vouchers to be Paid dated 2/17/23, in the amount of \$208,555.83.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

VII. RESOLUTIONS

1. Food/Health Permit Fees

A motion would be in order to adopt a Resolution, as submitted, amending the Borough’s Food/Health permit and associated fees.

Moved by: _____ Seconded by: _____

2. Berkheimer

A motion would be in order to adopt a Resolution, as submitted, designating the Borough Manager, Administrative Assistant, Billing Clerk and Borough Secretary as authorized contacts with Berkheimer, the collector of certain local taxes.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

1. Board of Health

A motion would be in order to appoint Kevin Swogger to the Board of Health for a term that expires 12/31/27.

Moved by: _____ Seconded by: _____

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

1. Exonerate Tax Collector

A motion would be in order to exonerate the tax collector from further collection of the 2022 real estate taxes charged to her. The tax collector has accounted for all monies as either collected, exonerated or lienied in accordance with her report.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Ovial, Lamenza, Cragle)

Public Works: (Barry, Williams, Ovial)

1. Approve Quote - SEI

A motion would be in order to approve the quote in the amount of \$32,645 (Costar Pricing) for a plow, salt spreader and converting the hydraulics on the 2021 Chevy 5500 dump truck. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Proposal – Sanitary Sewer System Upgrades (Greenman-Pedersen)

A motion would be in order to approve the feasibility study proposal, as submitted, from Greenman-Pedersen, Inc. (GPI) for the sanitary sewer system upgrade (siphon lines) in an amount not to exceed \$30,000. This amount will be paid from the Sewage Capital Reserve Fund.

Moved by: _____ Seconded by: _____

3. Proposal – Geographic Information System Implementation (Greenman-Pedersen)
A motion would be in order to approve the proposal, as submitted, from Greenman-Pedersen, Inc. (GPI) to develop a geographic information system (GIS) dataset of the Borough’s sanitary and storm sewer infrastructure in an amount not to exceed \$24,970. This amount will be paid 50% from the General Capital Reserve Fund and 50% from the Sewage Capital Reserve Fund.

Moved by:_____ Seconded by:_____

Utilities: (Dici, Barry, Williams)

Parks/Recreation: (Cragle, Lamenza, Barry)

1. EC Area School District - Girls Softball
A motion would be in order to approve the request by the EC Area School District to use the Women’s Field at Stiefel Park for girls softball March 1 – June 30, Monday – Friday 12pm – 9pm, Sat/Sun 12pm – 6pm.

Moved by:_____ Seconded by:_____

2. Ellwood City Girls Softball
A motion would be in order to approve the request by the EC Girls Softball to use the Girl’s field at Stiefel Park, March – November, Monday – Friday 3-10pm & Saturdays/Sundays 10am – 7pm and the SW corner of the multipurpose field, March – November, Mondays - Fridays, 4-10pm.

Moved by:_____ Seconded by:_____

3. Ellwood City Girls Softball
A motion would be in order to approve the request by the EC Girls Softball to use the Girl’s field at Stiefel Park, July 15 & 16 from 6am-10pm.

Moved by:_____ Seconded by:_____

4. Ellwood City Fast Pitch Softball (Time Travelers)
A motion would be in order to approve the request by the EC Fast Pitch Softball (Time Travelers) to use Merit Book field March 27 – August 3, Monday - Thursday from 5pm-8pm.

Moved by:_____ Seconded by:_____

5. EC Area Chamber – Easter Egg Hunt
A motion would be in order to approve the request by the EC Area Chamber of Commerce to use Ewing Park and the swimming pool parking lot for the annual Easter Egg Hunt on April 8 from 11-4pm. This request is also asking for permission to invite food trucks to the event and paying the appropriate fee to the Borough.

Moved by: _____ Seconded by: _____

6. EC Area School District – “Careers on Wheels”
 A motion would be in order to approve the request by the EC Area School District to use the swimming pool and tennis court parking lot on May 18 (rain date May 19) for the 3rd and 4th graders career day called “Careers on Wheels”.

Moved by: _____ Seconded by: _____

7. Boy Scout Troop #806
 A motion would be in order to approve the request by Boy Scout Troop #806 to camp at shelter #8 on April 21 & 22 during the Earth Day Festivities and to have a small camp fire.

Moved by: _____ Seconded by: _____

8. EC Ledger 10K Race
 A motion would be in order to approve the request to hold the Ellwood City Ledger 10K Race on Saturday, July 1 at 9am. It is further requested to utilize the changing facilities at the Veteran’s Memorial Swimming Pool as well as the parking lot from 7am to 11:30am.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Ovia, Cragle)

1. 2023 Employee Hourly Billing Rates
 A motion would be in order to establish the 2023 employee hourly billing rates as follows:

2023 Proposed Standardized Billing Rate Schedule

<u>Department Group</u>	<u>Hourly Billing Rate</u>	<u>Overtime Billing Rate</u>
Supervisors	50.53	75.79
Clerical	31.80	47.71
Police Full Time	46.79	70.18
Police Part Time	20.69	31.04
Fire	42.69	64.03
Public Works, Electric, WWTP	45.46	68.19
Parks Labor	15.33	23.00

Moved by: _____ Seconded by: _____

2. YMCA Pool Mgmt. Agreement

A motion would be in order to approve the 2023 YMCA Swimming Pool Management Agreement, as submitted. The cost for the YMCA to manage the pool is \$13,800. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

3. Diane Daubenspeck – Clerical Support Services

A motion would be in order to approve utilizing Diane Daubenspeck for clerical support services on a limited, as needed, basis for \$100.00 per hour (not to exceed \$5,000).

Moved by: _____ Seconded by: _____

4. Travel Request – Basic 1 Lineworker Training (Devin Marshall)

A motion would be in order to approve the travel request of Devin Marshall to attend Basic 1 Lineworker Training in Columbus, OH. September 11-14 and October 9-12. The total cost will be \$4,610. This amount will be paid from the ElectricFund.

Moved by: _____ Seconded by: _____

5. Travel Request – PSAB Conference (Dici, Court, Swogger)

A motion would be in order to approve the travel request by Judith Dici, Anthony Court, and Kevin Swogger to attend the PSAB Conference June 4-7 in Hershey PA. The total cost is \$3037.71 plus any meals, and mileage.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

1. Conditional Use – Ellwood City Area School District

A motion would be in order to approve the Conditional Use request by the Ellwood City Area School District to erect a 24' x 60' storage building at 531 Carmen Beatrice Blvd., without conditions.

Moved by: _____ Seconded by: _____

2. Award Bid – 1219 Crescent Avenue

A motion would be in order to award the bid on the sale of 1219 Crescent Avenue (11-016100) to Cecil Ables, 1220 Border Ave, at the cost of \$5,000.

Moved by: _____ Seconded by: _____

3. Wine & Bourbon Walk

A motion would be in order to approve the request to hold a Wine & Bourbon Walk on May 13 from 12-4pm along Lawrence Avenue from 4th – 8th Street. It is also requested to block off parking on the north side of Crescent Avenue between 5th and 6th Street from 11am – 6pm for registration and purchase pick up.

Moved by: _____ Seconded by: _____

4. EC Farmers' Market

A motion would be in order to approve the request by the Ellwood City Farmers' Market to use the Beaver Avenue parking lot, stage and comfort station Saturdays from June 3 – October 7 from 8:00am – noon.

Moved by: _____ Seconded by: _____

Blight: (Dici, Oviai, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. MAYOR'S REPORT

XIII. MANAGER'S REPORT

XIV. ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 27) for Borough residents and beginning on the fourth Monday in **March** (Mar. 27) for non-Borough residents

EC Community Gardens are seeking volunteers to cultivate garden plots in Ewing Park, call Kelly Brack to volunteer (see Press Release)

XV. ADJOURNMENT