

ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
January 16, 2023

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Phil Conklin, First Church of God
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Special Meetings 12/5/22, 12/29/22, Reconvened Meeting 12/12/22, Regular Meeting 12/19/22

A motion would be in order to approve the Minutes of the Special Meetings held 12/5/22 and 12/29/22, Reconvened Meeting 12/12/22, and the Regular Meeting held 12/19/22, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 1/13/23 and List of Vouchers to be Paid dated 1/12/23

A motion would be in order to approve the Pre-Paid Voucher List dated 1/13/23, in the amount of \$138,632.44, and the List of Vouchers to be Paid dated 1/12/23, in the amount of \$99,263.26 (2022) and \$31,359.75 (2023).

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Repeal Ordinance #2602 - One Way on Glen Avenue

A motion would be in order to repeal Ordinance #2602, designating one way traffic on Glen Avenue from 5th Street to a point 350' westbound.

Moved by: _____ Seconded by: _____

2. Ordinance - One Way on Glen Avenue

A motion would be in order to adopt an ordinance, as submitted, designating one way traffic on Glen Avenue beginning at a point 350' west of 5th Street to 6th Street (westbound).

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

VIII. APPOINTMENTS/RESIGNATIONS

1. Appointment – Economic Development Authority

A motion would be in order to make the following appointment:

Chuck Rubino, 508 Park Avenue Term Expires: 12/31/24

Moved by: _____ Seconded by: _____

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

1. Donation – Lawrence Co. Tourist Promotion Agency, \$100

A motion would be in order to approve the donation in the amount of \$100 to the Lawrence Co. Tourist Promotion Agency. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. 2023 IRS Mileage Reimbursement Rate – 65.5 cents per mile

A motion would be in order to adopt the 2023 IRS Mileage Reimbursement Rate of 65.5 cents per mile.

Moved by: _____ Seconded by: _____

3. 2023 Monthly Transfer - \$120,833.33 to General Fund from Electric Fund

A motion would be in order to approve the 2023 monthly transfer in the amount of \$120,833.33 to the General Fund from the Electric Fund.

Moved by: _____ Seconded by: _____

4. Transfer - \$45,046 to Electric Capital Reserve from Electric Fund

The Electric Usage Sold in 2022 was 45,045,754 kwh. Borough Ordinance #2211, Section 38: **Purchase Power Adjustment** states that one mill (.001) per kilowatt hour is charged for the purpose of capital improvements. Therefore, a motion would be in order to transfer \$45,046 to the Electric Capital Reserve Fund from the Electric Fund. This entry shall be reflected on the books for 2022.

Moved by: _____ Seconded by: _____

5. 2023 Budget Modifications

A motion would be in order to approve the following 2023 Budget Modifications:

Sewage Fund #608

Expenditures

		<u>Original</u>	<u>Revised</u>
990.93	Other Financing (Capital Reserve Contribution)	\$0	\$41,505
990	Other Financing	\$0	\$41,505
	Grand Total Sewage Fund	\$2,337,283	\$2,378,788

Revenues

		<u>Original</u>	<u>Revised</u>
394	Prior Year's Revenue	\$45,033	\$86,538
	Total Sewage Fund Revenue	\$2,337,283	\$2,378,788

Highway Aid Fund #135

Expenditures

		<u>Original</u>	<u>Revised</u>
438.76	Roads/Traffic Materials	\$241,923	\$243,803

Electric Fund #607

Expenditures

		<u>Original</u>	<u>Revised</u>
445.30	Purchase of Power (Services & Charges)	\$3,404,428	\$3,529,247
	Grand Total Electric Fund	\$6,375,144	\$6,499,963

General Fund #001

Expenditures

		<u>Original</u>	<u>Revised</u>
553.18	Swimming Pool (Social Security)	\$2034.90	\$2035

Yard Waste Collection, Recycling & Clean Up Services Fund #124

Expenditures

		<u>Original</u>	<u>Revised</u>
427.33	Collection Services (Annual Clean Up Collection)	\$0	\$9162
427.30	Services & Charges	\$295,670	\$304,832
	Total Expenditures	\$297,823	\$306,985

	<u>Original</u>	<u>Revised</u>
OVERALL TOTAL BUDGET (ALL FUNDS)	\$15,526,245	\$15,567,750

Moved by: _____ Seconded by: _____

Health/Public Safety: (Ovial, Lamenza, Cragle)

1. Approve Quote – IBIS

A motion would be in order to approve the quote from IBIS Emergency Vehicles in the amount of \$12,568 (Costar pricing) to up fit the new 2022 Dodge Charger police vehicle. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Agreement – Lawrence Co. Task Force

A motion would be in order to approve an Agreement, as submitted, with the Lawrence County District Attorney’s Office relative to Local Task Force and the Lawrence County Special Investigations Unit.

Moved by: _____ Seconded by: _____

Public Works: (Barry, Williams, Ovial)

1. Award Bid – Dump Truck

A motion would be in order to award the bid for a 2021 medium duty regular cab 4WD vehicle with a 5 Ton dump body to McElwian Motors at the cost of \$74,800. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Approve Quote – Insight Pipe Contracting

A motion would be in order to approve the quote from Insight Pipe Contracting in the amount of \$63,109.90 for the lining of the 6th Street and Lawrence Avenue sanitary sewer. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Utilities: (Dici, Barry, Williams)

1. Approve Quote – Barber’s Chemicals

A motion would be in order to approve the quote from Barber’s Chemicals in the amount of \$16,904 to repair the sand filter bases at the swimming pool and replace the sand. This amount will be paid from the General Fund (\$10,000) and the General Capital Reserve Fund (\$6904).

Moved by: _____ Seconded by: _____

2. Engineering Services Agreement – Greenman-Pedersen

A motion would be in order to approve the Engineering Services Agreement with Greenman-Pedersen, Inc. for the construction, inspection and engineering oversight during construction relative to the Wampum Avenue Pump Station Project. These costs will be paid from the PennVest grant.

Moved by: _____ Seconded by: _____

Parks/Recreation: (Cragle, Lamenza, Barry)

1. EC Arts, Crafts, Food Festival

A motion would be in order to approve the request by the Arts, Crafts & Foods Festival Committee to use Ewing Park and all facilities including the swimming pool and tennis court parking lots from June 27 – July 3. The actual days of the Festival are June 30, July 1 & 2.

Moved by: _____ Seconded by: _____

2. EC Area School District - Girls Softball

A motion would be in order to approve the request by the EC Area School District to use the Women’s Field at Stiefel Park for girls softball March 1 – June 30, Monday – Friday 12pm – 9pm, Sat/Sun 12pm – 6pm.

Moved by: _____ Seconded by: _____

3. Ellwood City Girls Softball

A motion would be in order to approve the request by the EC Girls Softball to use the Girl’s field at Stiefel Park, March – November, Monday – Friday 3-10pm & Saturdays/Sundays 10am – 7pm and the SW corner of the multipurpose field, March – November, Mondays - Fridays, 4-10pm.

Moved by: _____ Seconded by: _____

4. Fishers of Men

A motion would be in order to approve the request by the Fishers of Men to use the Community Plaza for community outreach on June 3 at 5pm

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Ovia, Cragle)

1. 2023 Wage Rate Correction – Public Works Director

A motion would be in order to correct the 2023 wage rate for the Public Works Director, effective with the first pay in January, 2023 as follows:

Classification	1/1/2023	2023
	Hourly Rate	Annual Base
Public Works Director (incorrect)	\$39.553	\$82,270
(Corrected amount)	\$39.742	\$82,663

Moved by: _____ Seconded by: _____

2. Police Department Policy - Grooming
A motion would be in order to adopt a Police Department Policy on Grooming.

Moved by: _____ Seconded by: _____

3. 2023 Fee Schedule - Sewage Enforcement Activities, Mourice Waltz Planners & Consultants
A motion would be in order to approve the 2023 fee schedule submitted by Mourice Waltz Planners and Consultants for Sewage Enforcement Services

Moved by: _____ Seconded by: _____

4. Ptl. Matthew Morabito – Completion of Probationary Period
A motion would be in order to accept the recommendation from Mayor Court and Sgt. McBride that Ptl. Matthew Morabito has completed his six (6) months probationary period and there is no need to extend it.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

1. Exclusion from Beaver County CDBG Program
A motion would be in order to exclude the Borough from the Beaver County Community Development Block Grant Entitlement Program and continue to receive funds from the PA Department of Community and Economic Development as an entitlement community under Act 179.

Moved by: _____ Seconded by: _____

2. Sewer Tap – George Sewall (N. Sewickley Twp.)
A motion would be in order to approve the sewer tap in for George Sewall, 110 White Fox Ct, Lot 31, (N. Sewickley Twp.), for 1 tap, \$1,000.

Moved by: _____ Seconded by: _____

3. EC Area Chamber of Commerce - Wander Ellwood
A motion would be in order to approve the request by the EC Area Chamber of Commerce to hold the “Wander Ellwood” event on June 7 & 21, July 19, August 2 & 16, and September 6 from 5-8pm. It is also requested to approve suspending Part 10, Chapter 1066, subsection 1066.03 (a) of the Codified Ordinance Book pertaining to the prohibition of alcohol. This suspension only applies to participants of the “Wander Ellwood” event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Moved by: _____ Seconded by: _____

Blight: (Dici, Ovia, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. **Approve Quote – Colussy Chevrolet**

A motion would be in order to approve the quote from Colussy Chevrolet in the amount of \$29,469 (Costar pricing) for a 2023 Chevy Equinox for the Wastewater Treatment Plant. This amount will be paid from the Sewage Fund.

Moved by: _____ Seconded by: _____

XII. MAYOR'S REPORT

XIII. MANAGER'S REPORT

XIV. ANNOUNCEMENTS

Borough residents may drop off live Christmas trees (decorations removed) at Stiefel Park now through January 31
Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 27) for Borough residents and beginning
on the fourth Monday in **March** (Mar. 27) for non-Borough residents

XV. ADJOURNMENT