

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
November 21, 2022**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – Rev. James Johnson – Risen Savior
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Public Hearings (2) 10/17/22 and Regular Meeting 10/17/22

A motion would be in order to approve the Minutes of the Public Hearings (2) held 10/17/22 and the Regular Meeting held 10/17/22, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 11/15/22 and List of Vouchers to be Paid dated 11/16/22

A motion would be in order to approve the Pre-Paid Voucher List dated 11/15/22, in the amount of \$1,127,985.83, and the List of Vouchers to be Paid dated 11/16/22, in the amount of \$479,624.23.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Creation of an Advanced Life Support (ALS) Program

A motion would be in order to adopt an Ordinance, as submitted, creating an Advanced Life Support (ALS) Program.

Moved by: _____ Seconded by: _____

2. One Way – Birch Way

A motion would be in order to adopt an Ordinance, as submitted, designating Birch Way from Fourth Street to a point 76 feet east as one way (eastbound).

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

1. Interim Financing – Wampum Avenue Pump Station Project

A motion would be in order to adopt a Resolution, as submitted, declaring the use of General Funds, General Capital Reserve Funds, Sewer Funds, Sewer Capital Reserve Funds or a Line of Credit, if needed, for the Wampum Avenue Pump Station Project.

Moved by: _____ Seconded by: _____

2. Free Holiday Parking

A motion would be in order to adopt a Resolution, as submitted, authorizing free parking at all currently metered spaces located on Lawrence Avenue, Bell Avenue, Crescent Avenue, 5th Street, 6th Street, 7th Street and the Beaver Avenue parking lot for a maximum of two (2) hours from November 25 through December 31, 2022. Motorists exceeding the 2 hour time limit will be subject to a \$5.00 fine if paid within 72 hours. Violators who fail to make payment within 72 hours will be subject to prosecution through the District Justice office.

Moved by: _____ Seconded by: _____

3. Accept \$6,000,000 Funding Offer from PennVest (Wampum Ave. Pump Station Project)

A motion would be in order to adopt a Resolution, as submitted, accepting the \$6,000,000 funding offer from PennVest for the Wampum Avenue Pump Station Project and designating the Council President, Borough Manager, Borough Secretary and/or the Borough Solicitor as authorized signatories for the same.

Moved by: _____ Seconded by: _____

4. Keystone Communities Enterprise Zone Designation

A motion would be in order to adopt a Resolution, as submitted, authorizing the Lawrence County Economic Development Corporation to file an application to include Ellwood City Borough in a proposed multi-municipal, Lawrence County Keystone Communities Enterprise Zone Designation application with the Department of Community and Economic Development (DCED). Such benefits available to eligible business will be to those in the Industrial Zoning District.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

1. Advertise Ordinance – Creating a 1 Mill Tax (Advances Life Support Services)
A motion would be in order to advertise an ordinance creating a 1 mill tax for Advanced Life Support (ALS) Services, pursuant to the passage by majority vote of a referendum on the November 8, 2022 ballot.

Moved by: _____ Seconded by: _____

2. Donation – Ellwood City Area Historical Society
A motion would be in order to authorize the donation in the amount of \$2,500 to the Ellwood City Area Historical Society. This amount will be paid from the L&N Property Fund and shall be used for digitizing historical records.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Ovial, Lamenza, Cragle)

1. Agreement – Providing Public Safety/Police Protection for School Events
A motion would be in order to approve an Agreement, as submitted, with the Ellwood City Area School District providing public safety/police protection for school events.

Moved by: _____ Seconded by: _____

2. EC Parade Committee – Christmas Parade
A motion would be in order to approve the request by the EC Parade Committee to hold the Christmas Parade December 3 beginning at 3:30pm.

Moved by: _____ Seconded by: _____

3. Advertise Ordinance – Repeal One Way (Glen Avenue)
A motion would be in order to advertise an amendment to the traffic ordinance repealing one way traffic on Glen Avenue from 5th Street to a point 350 feet westbound.

Moved by: _____ Seconded by: _____

4. Advertise Ordinance – Stop Intersection (Glen Avenue)
A motion would be in order to advertise an amendment to the traffic ordinance establishing a stop intersection on Glen Avenue at Fifth Street (eastbound).

Moved by: _____ Seconded by: _____

5. Advertise Ordinance – Turning at Certain Intersections (Glen Avenue)
A motion would be in order to advertise an amendment to the traffic ordinance establishing turning at certain intersection, specifically Glenn Avenue, eastbound, not to make left turn or straight through onto Fifth Street.

Moved by: _____ Seconded by: _____

6. Advertise Ordinance – No Parking (Glen Avenue)
A motion would be in order to advertise an amendment to the traffic ordinance establishing no parking (south side) on Glen Avenue from Fifth Street to a point 350 feet west.

Moved by: _____ Seconded by: _____

Public Works: (Barry, Williams, Ovia)

Utilities: (Dici, Barry, Williams)

Parks/Recreation: (Cragle, Lamenza, Barry)

1. Approve Quote (ratify) – Youngblood Paving
A motion would be in order to approve the quote (ratify) from Youngblood Paving in the amount of \$9,000 to resurface the pavement in Ewing Park for a pickleball court. This amount will be paid from the Marcellus Shale Fund.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Ovia, Cragle)

1. Employment – Part-time Patrolman
A motion would be in order to approve the employment of Joseph Howard as a Part-time Patrolman, contingent upon the successful completion of any remaining background checks. The rate of pay is \$20.28/hour.

Moved by: _____ Seconded by: _____

2. Employment – Crossing Guard
A motion would be in order to approve the employment of Jennifer Greco as Crossing Guard, contingent upon the successful completion of all background checks. The rate of pay is \$11.50/hour.

Moved by: _____ Seconded by: _____

3. Employment – Borough Manager
A motion would be in order to approve the employment of Kevin Swogger as Borough Manager at the salary of \$70,000 and to further approve his Employment Agreement, as submitted.

Moved by: _____ Seconded by: _____

4. Lease Agreement Renewal – Children’s Advocacy Center of Lawrence Co.
A motion would be in order to approve renewing the lease agreement with Children’s Advocacy Center of Lawrence County at the rate of \$575/month.

Moved by: _____ Seconded by: _____

5. Advertise – Board/Commission Vacancies
A motion would be in order to advertise the vacancies on the following Boards/Commissions: Zoning Hearing Board, EC Planning Commission, Library Board, Board of Health, and Recreation Board.

Moved by: _____ Seconded by: _____

6. Advertise Ordinance - Code Book Updates
A motion would be in order to advertise an ordinance approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances.

Moved by: _____ Seconded by: _____

7. Worker’s Compensation Insurance – Firefighters
A motion would be in order to approve the Workers Compensation Insurance with the State Workers Insurance Fund (SWIF) for the volunteer firefighters for the period 1/1/23 – 1/1/24. The estimated annual premium is \$15,209 (final premium is subject to adjustment by audit). This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

8. Police Pension Plan – 2023 Cost of Living Adjustments (Damon, Disher (DROP), Forester (QDRO), Kingston, Liberatore, List, Lubich, & Parsons
A motion would be in order to approve the year 2023 cost of living adjustments for retired police officers Brian Damon, Jon Disher (DROP), Patricia Forester (QDRO), David Kingston, Matthew Liberatore, Richard List, John Lubich, and Wayne Parsons, as submitted by the Actuary.

Moved by: _____ Seconded by: _____

9. Ptl. David Samsa – Completion of Probationary Period
A motion would be in order to accept the recommendation from Mayor Court and Sgt. McBride that Ptl. David Samsa has completed his six (6) months probationary period and there is no need to extend it.

Moved by: _____ Seconded by: _____

10. Ptl. Robert Bird – Completion of Probationary Period
A motion would be in order to accept the recommendation from Mayor Court and Sgt. McBride that Ptl. Robert Bird has completed his six (6) months probationary period and there is no need to extend it.

Moved by: _____ Seconded by: _____

11. Richardson Inspection Services – Fee Schedule 2023
A motion would be in order to approve the 2023 fee schedule as submitted by Richardson Inspection Services for zoning services.

Moved by: _____ Seconded by: _____

11. Employment – Part-time Paramedic
A motion would be in order to hire the following individuals as part-time Paramedic at the rate of \$20.00/hour: Ernest Mallary, Jr. and Christopher Szymoniak.

Moved by: _____ Seconded by: _____

12. Resignation – Sharon Smith (Administrative Assistant)
A motion would be in order to accept the resignation of Sharon Smith, Administrative Assistant, effective 11/9/22, her last day of employment.

Moved by: _____ Seconded by: _____

13. Advertise Employment – Administrative Assistant
A motion would be in order to advertise the position of Administrative Assistant.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

1. Award Bid – Sale of 806 Fifth Street
A motion would be in order to award the bid on the sale of 806 Fifth Street (#22-002-0707.000) to Constance Kennedy for \$1,001.00

Moved by: _____ Seconded by: _____

2. Approve Quote – Tom Sipes Demolition
A motion would be in order to approve the quote from Tom Sipes Demolition in the amount of \$8,900 to demolish the structure at 1219 Crescent Avenue. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Blight: (Dici, Ovia, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. MAYOR'S REPORT

XIII. MANAGER'S REPORT

XIV. ANNOUNCEMENTS

Budget Workshop – November 30 at 5pm

XV. ADJOURNMENT