

5:45pm – Public Hearing – Intermunicipal Transfer of Liquor License (El Canelo)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
September 19, 2022**

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation –
- D) Pledge of Allegiance

OATH OF OFFICE

Kaden Schlichtkrull – Jr. Councilperson

- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Special Meeting 8/8/22 and Regular Meeting 8/15/22

A motion would be in order to approve the Minutes of the Special Meeting held 8/8/22 and the Regular Meeting held 8/15/22, as submitted.

Moved by: _____ Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 9/13/22 and List of Vouchers to be Paid dated 9/15/22

A motion would be in order to approve the Pre-Paid Voucher List dated 9/13/22, in the amount of \$464,284.94, and the List of Vouchers to be Paid dated 9/15/22, in the amount of \$656,238.03.

Moved by: _____ Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____ Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

1. Tax Collector to Waive Charges

A motion would be in order to adopt an ordinance, as submitted, providing a procedure for the real estate tax collector to waive additional charges for real estate taxes when a taxpayer has not received notices of taxes due, pursuant to Act 57 of 2022.

Moved by: _____ Seconded by: _____

2. Electric – Customer Owned Electric Generation

A motion would be in order to adopt an ordinance, as submitted, amending the Electric Ordinance as it relates to Customer Owned Electric Generation.

Moved by: _____ Seconded by: _____

VII. RESOLUTIONS

1. Electric – Fees & Technical Requirements Relative to Customer Owned Generation of Electricity

A motion would be in order to adopt a Resolution, as submitted, establishing fees and specific technical requirements to accommodate customer owned generation of electricity.

Moved by: _____ Seconded by: _____

2. Confirming Receipt of 2023 Minimum Municipal Obligation (MMO)

A motion would be in order to adopt a Resolution, as submitted, confirming receipt of the 2023 Minimum Municipal Obligation (MMO) by September 30, 2022.

Moved by: _____ Seconded by: _____

3. Intermunicipal Transfer of Restaurant Liquor License (El Canelo IX, LLC)

A motion would be in order to adopt a Resolution, as submitted, approving the intermunicipal transfer of restaurant liquor license # R17325 to El Canelo IX, LLC located at 225 Fifth Street, Ellwood City.

Moved by: _____ Seconded by: _____

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

1. Declaration of American Rescue Plan Act (ARPA) Funds

The Borough is entitled to receive ARPA funds. In July 2021, the Borough received \$381,309.94 and in June 2022 received an additional \$1,205.60. These monies were deposited in the Electric Fund. In September 2022, the Borough received \$382,515.54. Therefore, a motion would be in order to declare the \$382,515.54 received in ARPA funds be deposited into the General Fund and used toward the deficits created by the Covid-19 pandemic.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Ovial, Lamenza, Cragle)

1. Payment – Witmer Public Safety Group

A motion would be in order to approve the payment in the amount of \$7,215 to Witmer Public Safety Group for turnout gear for the Fire Department. This amount will be paid from the General Fund (Fire State Grant).

Moved by: _____ Seconded by: _____

2. Approve Quote – Jim Shorkey Auto Group

A motion would be in order to approve the quote by Jim Shorkey Auto Group in the amount of \$36,673 (Costar pricing) for a 2022 Dodge Charger for the Police Department. This amount will be paid from the General Capital Reserve Fund.

Moved by: _____ Seconded by: _____

3. EC Parade Committee – Halloween Parade

A motion would be in order to approve the request by the EC Parade Committee to hold the Halloween Parade October 22 beginning at 3:30pm.

Moved by: _____ Seconded by: _____

Public Works: (Barry, Williams, Ovial)

Utilities: (Dici, Barry, Williams)

Parks/Recreation: (Cragle, Lamenza, Barry)

Administration/Personnel: (Lamenza, Ovial, Cragle)

1. Travel Request – PSAB Fall Conference (Mayor Court)

A motion would be in order to approve the travel request of Mayor Anthony Court to attend the PSAB Conference in Gettysburg, PA October 14-16. The total cost to attend is \$509.12 plus any meals and mileage. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

2. Employment – Part-time Laborer III (Public Works)
A motion would be in order to approve the employment of Maximus Franksain as a part-time Laborer III in the Public Works Department. The rate of pay is \$15.00/hour.

Moved by: _____ Seconded by: _____

3. Employment - Bookkeeper
A motion would be in order to approve the employment of Brenda Thompson as Bookkeeper at the rate of \$20.188 (85% of full rate of \$23.75), contingent upon successful completion of all background checks.

Moved by: _____ Seconded by: _____

4. Advertise Employment – Borough Manager
A motion would be in order to advertise for the position of Borough Manager.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

Blight: (Dici, Ovial, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Advertise Employment – Paramedic
A motion would be in order to advertise for part-time paramedic at the rate of \$20.00 per hour to work out of the Fire Department.

Moved by: _____ Seconded by: _____

2. Letter of Support – All Aboard Ellwood
A motion would be in order to write a letter of support to the “All Aboard Ellwood Committee” as they pursue their project to continue to bring growth and tourism to the Borough of Ellwood City.

Moved by: _____ Seconded by: _____

XII. MAYOR’S REPORT

XIII. MANAGER’S REPORT

XIV. ANNOUNCEMENTS

The Ellwood City Community Garden has a Share the Harvest box. The purpose of this box is to serve as a central location and drop point for community members who have backyard gardens to drop off their extra produce. The Ellwood City Community Garden will take it to the food bank where it will be distributed.

Town Hall Meetings for Advance Life Support (ALS), Sep 26 6-8pm & Oct 22 12-2pm at the Community Center above the Fire Station

The Borough’s annual Fall Clean Up will be held October 1 from 8am-2pm, \$10/vehicle. Tags available at the Utility Office

Public Hearing – October 17 5:45pm, Joe DeSanzo (Johnny’s Pizza Shop), Conditional Use Request

XV. ADJOURNMENT