

ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
March 21, 2022

AGENDA/MOTION SHEET

I. OPENING EXERCISES:

- A) Call to Order
- B) Roll Call
- C) Invocation – David Allen, Borough Manager
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

II. APPROVAL OF MINUTES:

Regular Meeting 2/21/22

A motion would be in order to approve the Minutes of the Regular Meeting held 2/21/22, as submitted.

Moved by: _____

Seconded by: _____

III. APPROVAL OF VOUCHERS:

Pre-Paid Voucher List 3/15/22 and List of Vouchers to be Paid dated 3/16/22

A motion would be in order to approve the Pre-Paid Voucher List dated 3/15/22, in the amount of \$606,970.40, and the List of Vouchers to be Paid dated 3/16/22, in the amount of \$554,032.99.

Moved by: _____

Seconded by: _____

IV. DEPARTMENTAL REPORTS:

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: _____

Seconded by: _____

V. BID OPENINGS

VI. ORDINANCES

VII. RESOLUTIONS

VIII. APPOINTMENTS/RESIGNATIONS

IX. COMMITTEES OF COUNCIL

Finance: (Williams, Lamenza, Dici)

1. Charge Tax Collector for 2022 Tax Duplicate

A motion would be in order to charge Sue Gatto, Tax Collector for the 2022 Tax Duplicate of \$2,265,633.32 at Face.

Moved by: _____ Seconded by: _____

2. Declaration of American Rescue Plan Act (ARPA) Funds
The Borough is entitled to receive a total of \$762,619.88 in ARPA funds. In July 2021, the Borough received 50% of this amount (\$381,309.94). Therefore, a motion would be in order to declare the \$381,309.94 received in ARPA funds be deposited into the Electric Fund and used toward the deficits created by the Covid-19 pandemic.

Moved by: _____ Seconded by: _____

Health/Public Safety: (Ovial, Lamenza, Cragle)

1. Approve Quote – Mazzant’s Mechanical - \$5,418.95
A motion would be in order to approve the quote submitted by Mazzant’s Mechanical in the amount of \$5,418.95 for ammunition. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

Public Works: (Barry, Williams, Ovial)

1. Prepare/Advertise – Street Paving Bids
A motion would be in order to authorize the Borough’s Engineer, HRG, to prepare/advertise specifications for the Borough’s 2022 Street Paving Program.

Moved by: _____ Seconded by: _____

Utilities: (Dici, Barry, Williams)

Parks/Recreation: (Cragle, Lamenza, Barry)

1. Ellwood City Girls Softball
A motion would be in order to approve the request by the EC Girls Softball to use the Men’s field at Stiefel Park, April 1 – April 30, Monday - Friday from 4pm – 10pm.

Moved by: _____ Seconded by: _____

2. Lil Wolverines
A motion would be in order to approve the request by the Lil Wolverines to use the multipurpose field at Stiefel Park July 15 – November 30, Monday – Friday, from 6-8pm.

Moved by: _____ Seconded by: _____

3. EC Farmers’ Market
 A motion would be in order to approve the request by the Ellwood City Farmers’ Market to use the Beaver Avenue parking lot, stage and comfort station Saturdays from June 4 – October 8 from 8:00am – noon.

Moved by: _____ Seconded by: _____

Administration/Personnel: (Lamenza, Ovia, Cragle)

1. 2022 Fee Schedule - Sewage Enforcement Activities, Mourice Waltz Planners & Consultants
 A motion would be in order to approve the 2022 fee schedule submitted by Mourice Waltz Planners and Consultants for Sewage Enforcement Services

Moved by: _____ Seconded by: _____

2. 2022 Employee Hourly Billing Rates
 A motion would be in order to establish the 2022 employee hourly billing rates as follows:

2022 Proposed Standardized Billing Rate Schedule

Department Group	Hourly Billing Rate	Overtime Billing Rate
Supervisors	56.74	77.75
Clerical	36.88	48.26
Police Full Time	61.28	80.00
Police Part Time	21.62	32.43
Fire	83.57	105.20
Public Works, Electric, WWTP	49.37	65.29
Parks Labor	13.58	19.67

Moved by: _____ Seconded by: _____

3. YMCA Pool Mgmt. Agreement
 A motion would be in order to approve the 2022 YMCA Swimming Pool Management Agreement, as submitted. The cost for the YMCA to manage the pool is \$13,800. This amount will be paid from the General Fund.

Moved by: _____ Seconded by: _____

4. Advertise Employment – Summer Employment (Parks Manager, Parks, Playground/Concession Stand Coordinator, Playground Instructors, & Concession Stand)

A motion would be in order to advertise for summer employment (Parks Manager, Parks, Playground/Concession Stand Coordinator, Playground Instructors, and Concession Stand).

Moved by: _____ Seconded by: _____

5. Advertise Employment – Community Outreach Coordinator (part-time)
A motion would be in order to advertise for a part-time Community Outreach Coordinator.

Moved by: _____ Seconded by: _____

6. Job Reclassification – Vince Jeannette (Public Works)
A motion would be in order to approve the job reclassification of Vince Jeannette (Public Works) from a Laborer III to a Labor II, effective 3/22/22. His new rate of pay will be \$26.91.

Moved by: _____ Seconded by: _____

7. Promotion – Sergeant
A motion would be in order to approve the promotion of (Matthew Kennedy, Robert Magnifico) _____ to Sergeant, effective _____.
The new hourly base rate will be \$38.02.

Moved by: _____ Seconded by: _____

Community Development/Buildings: (Ovial, Barry, Cragle)

1. Sewer Tap – Sheetz (EC Borough)
A motion would be in order to approve the sewer tap in for Sheetz, Glen Ave/5th Street, (EC Borough), for 1 tap, 1 EDU, \$1,076.

Moved by: _____ Seconded by: _____

Blight: (Dici, Ovial, Barry)

Technology: (Cragle, Williams, Dici)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. MAYOR'S REPORT

XIII. MANAGER'S REPORT

XIV. ANNOUNCEMENTS

Picnic shelter reservations will begin on the fourth Monday in **March** (Mar. 28) for non-Borough residents

XV. ADJOURNMENT