

5:30pm – Executive Session (Personnel)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
March 21, 2016**

MINUTES

CALL TO ORDER

President Connie MacDonald called the meeting to order.

ROLL CALL

Present: Mr. Celli, Mr. DeCaria, Ms. Dici, Ms. Lamenza, Ms. Mancini, Mr. Oviai, and Mr. MacDonald. Also present: Manager Bob Vilella, Solicitor Ed Leymarie and Nikol Damato (Jr. Councilperson)

Absent: Mayor Anthony Court

INVOCATION – Dave McQuaid – First Baptist Church

PLEDGE OF ALLEGIANCE

VISITORS

1. Dave McQuaid, Second Street – RE: Streets
2. Ralph Chiappetta, 311 North Street – RE: Police schedule and vacant buildings on Lawrence Avenue
3. Paul Dici, Skyline Drive – Re: Nepotism policy should be considered

COMMUNICATIONS

APPROVAL OF MINUTES:

Regular Meeting 2/15/16

A motion was made by Ms. Dici, seconded by Mr. Oviai, to approve the Minutes of the Regular Meeting held 2/15/16, as submitted. Voice vote; all in favor. Motion carried.

APPROVAL OF OUTSTANDING VOUCHERS:

Pre-Paid Voucher List dated 3/10/16 and List of Vouchers to be Paid dated 3/17/16

A motion was made by Mr. Celli, seconded by Mr. Oviai, to approve the Pre-Paid Voucher List dated 3/10/16, in the amount of \$538,620.54, and the List of Vouchers to be Paid dated 3/17/16, in the amount of \$586,445.33. Voice vote; all in favor. Motion carried.

DEPARTMENTAL REPORTS:

A motion was made by Ms. Dici, seconded by Mr. Oviai, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

BID OPENINGS

ORDINANCES

1. Central Booking

A motion was made by Mr. Celli, seconded by Ms. Mancini, to adopt an ordinance, as submitted, authorizing Intergovernmental Cooperation with Lawrence County, the Borough of Ellwood City, Township of Perry, Borough of Wampum, Borough of Ellport, Township of Wayne, Borough of New Beaver, Township of Little Beaver and Borough of Enon Valley, providing for central booking for all individuals charged with a crime are processed in a central location. Voice vote; all in favor. Motion carried.

RESOLUTIONS

1. Adoption of Lawrence County's 2015 Hazard Mitigation Plan

A motion was made by Ms. Mancini, seconded by Mr. Celli, to adopt a Resolution, as submitted, adopting the Lawrence County 2015 Hazard Mitigation Plan. Voice vote; all in favor. Motion carried.

2. PA Housing Affordability & Rehabilitation Enhancement (PHARE) – Commitment of Funds
A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to adopt a Resolution, as submitted, committing \$10,000 to Lawrence County consistent with the PHARE award for targeted neighborhood stabilization efforts, site preparation and blighted or vacant property demolition. Voice vote; all in favor. Motion carried.
3. Application Submission – DCNR for Improvements to Ewing Park & Stiefel Park
A motion was made by Ms. Dici, seconded by Mr. Oviai, to adopt a Resolution, as submitted, supporting the submittal of an application to the Pennsylvania Department of Conservation and Natural Resources (DCNR) for funding for improvements to Ewing Park and Stiefel Park. Voice vote; all in favor. Motion carried.
4. Council President Authorized to Sign “Rehabilitation of Ewing Park and Stiefel Park” Grant
A motion was made by Ms. Mancini, seconded by Mr. Oviai, to adopt a Resolution, as submitted, authorizing the Council President to sign any and all documents relative to the “Rehabilitation of Ewing Park and Stiefel Park” grant. Voice vote; all in favor. Motion carried.

APPOINTMENTS/RESIGNATIONS

COMMITTEES OF COUNCIL

Finance: (Mancini, DeCaria, Oviai)

1. Charge Tax Collector for 2016 Tax Duplicate
A motion was made by Ms. Mancini, seconded by Mr. DeCaria, to charge Mary Ann Portugallo, Tax Collector for the 2016 Tax Duplicate of \$1,913,616.10 at Face. Voice vote; all in favor. Motion carried.
2. Satisfy Bond Issue for Veterans Memorial Swimming Pool
A motion was made by Ms. Mancini, seconded by Mr. Oviai, to notify the Bond Underwriter (Janey, Montgomery, Scott) of the Borough’s intent to satisfy the Bond Issue for the Veterans Memorial Swimming Pool. Voice vote; all in favor. Motion carried.

Health/Public Safety: (Dici, Celli, Lamenza)

1. Agreement – “Buckle Up PA” Project
A motion was made by Ms. Dici, seconded by Ms. Mancini, to approve the Agreement with the North Central Highway Safety Network, Inc. with regard to the “Buckle Up PA Project” whereas the Police Department will be responsible to carry out enforcement, public awareness, and education and must contribute at least 10% of in-kind services for this cost reimbursement grant. Voice vote; all in favor. Motion carried.
2. Lincoln High School – close Wolverine Way (Wellness Fair)
A motion was made by Ms. Dici, seconded by Mr. Oviai, to approve the request by Lincoln High School to close Wolverine Way from the school parking lot to Short Street on May 13 from 8am-11am. Voice vote; all in favor. Motion carried.
3. Memorial Day Parade
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to approve the request by the Memorial Day Parade Committee to hold the Memorial Day Parade on Monday, May 30 beginning at 10:00 a.m. and to use the parking area near Todd Avenue as a staging area. Voice vote; all in favor. Motion carried.

Public Works/Utilities: (Celli, Dici, Lamenza)

1. ExteNet Systems, Inc.
A motion was made by Mr. Celli, seconded by Mr. Ovia, to approve the request by ExteNet Systems, Inc. to install wireless telecommunications equipment on existing wooden utility poles within public rights-of-way located at 601 Hazel, 415 Bridge, 213 Hazel, 212 North, Union/Ellwood. Voice vote; all in favor. Motion carried.
2. County Aid Request - \$20,800 (Concrete)
A motion was made by Mr. Celli, seconded by Ms. Dici, to request County Aid in the amount of \$20,800 to resurface the concrete section of street located at 6th Street/Glen Avenue. Voice vote; all in favor. Motion carried.
3. 2016 Street Paving Program - Advertise
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to authorize Frank B. Taylor Engineering to prepare/advertise specifications for the 2016 Street Paving Program. Voice vote; all in favor. Motion carried.
4. Sixth Street Regulating Station
A motion was made by Ms. Dici, seconded by Mr. DeCaria, to authorize the Electric Department to relocate the Sixth Street regulating station to a pole mounted configuration at 6th Street/Glen Avenue.

Parks/Recreation: (DeCaria, Mancini, Dici)

1. EC Area Historical Society, Ewing Park-a-Palooza, Lincoln High School Class of 2016
A motion was made by Mr. DeCaria, seconded by Mr. Celli, to approve the following:
 - the request by the Ellwood City Area Historical Society to use Shelter #8 on September 12.
 - the request by the Ellwood City Area Chamber of Commerce to host the “Ewing Park-a-Palooza” on May 16 from 7a-4p utilizing shelters, restrooms and other structures for various events.
 - the request by the Lincoln High School Class of 2016 to use Shelter 2A/2B on May 25 from 10a-2p.

Voice vote; all in favor. Motion carried.

Administration/Personnel: (Lamenza, Celli, Ovia)

1. 2016 Part-time Employees' Wage Rate (Firefighters)
A motion was made by Ms. Dici, seconded by Ms. Lamenza, to establish the wage for part-time Firefighters retroactive to the first pay in January, 2016 as follows:

Firefighters \$11.20 *

* Longevity paid at \$25/year of service payable to firefighters who worked at least 300 hours in previous year (Gross Pay ÷ Avg. Rate of \$10/hour = # of Hours) to be paid with the first pay in December of current year.

Voice vote; all in favor. Motion carried.

2. **Rescind - 2016 Wage – Non-Union Full-Time (Wastewater Treatment Plant Manager)**

A motion was made by Mr. Celli, seconded by Mr. Oviai, to rescind the motion made at the Regular Council meeting dated 2/15/16 whereby the wage for the Wastewater Treatment Plant Manager was established at \$21.367/hour and the salary at \$44,443, retroactive to the first pay in January, 2016. Voice vote; all in favor. Motion carried.

3. **2016 Wage – Non-Union Full-time (Wastewater Treatment Plant Manager)**

A motion was made by Mr. Oviai, seconded by Ms. Lamenza, to establish the wage for the Wastewater Treatment Plant Manager, retroactive to the first pay in January, 2016 as follows:

Wastewater Treatment Plant Manager \$29.471/hr. \$44,443 salary

Voice vote; all in favor. Motion carried.

4. **2016 Employee Hourly Billing Rates**

A motion was made by Mr. Oviai, seconded by Ms. Lamenza, to establish the 2016 employee hourly billing rates with an overhead factor (multiplier) calculated at 1.5 as follows:

<u>Department Group</u>	<u>Billing Rate</u>	<u>With Multiplier (1.5)</u>	<u>Overtime Rate</u>	<u>With Multiplier (1.5)</u>
Supervisors	44.10	66.15	61.80	83.85
Clerical	28.37	42.56	39.42	53.61
Police Full Time	60.66	90.99	76.96	107.29
Police Part Time	18.93	28.40	28.40	37.87
Fire	50.48	75.72	65.02	90.26
Public Works, Electric, WWTP	36.71	55.07	50.80	69.16
Parks Labor	10.45	15.68	15.67	20.90

Voice vote; all in favor. Motion carried.

5. **Fifth Grade Walking Tour**

A motion was made by Ms. Dici, seconded by Mr. DeCaria, to approve the request by the Ellwood City Area Chamber of Commerce to hold the Fifth Grade Walking Tour on May 17 which will include a visit to the Municipal Building. Voice vote; all in favor. Motion carried.

6. **Advertise – Part-Time Patrolman**

A motion was made by Mr. Celli to advertise for a part-time Patrolman. After asking for a second, to which there was none, this motion died for the lack of a second.

7. **2016 IRS Mileage Reimbursement**

A motion was made by Ms. Mancini, seconded by Ms. Dici, to adopt the 2016 IRS Mileage Reimbursement Rate of 54 cents per mile. Voice vote; all in favor. Motion carried.

8. **Revised Pension Benefit – Brian Damon**

A motion was made by Ms. Dici, seconded by Ms. Mancini, to approve the **revised** monthly disability pension benefit for Brian Damon in the amount of \$4,417.63, retroactive to 1/1/16, as submitted by the Actuary. This amount will be paid from the Police Pension Plan. Voice vote; all in favor. Motion carried.

Community Development/Buildings: (Ovial, DeCaria, Mancini)

1. Zoning Ordinance – Send to Planning Commissions

A motion was made by Mr. Ovial, seconded by Mr. DeCaria, to authorize sending the Borough's proposed Zoning Ordinance to the Lawrence Co. and Ellwood City Planning Commission for review and comment. Voice vote; all in favor. Motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

1. Crop Walk

A motion was made by Mr. Ovial, seconded by Ms. Mancini, to approve the request to hold the 2016 Crop Walk on September 25 in Ewing Park also utilizing Shelter #5 for this event. Voice vote; all in favor. Motion carried.

2. North Side Primary Center

A motion was made by Mr. Celli, seconded by Ms. Dici, to approve the request by the North Side Primary Center to use Shelter #5 on April 14 from 5:30pm – 6:30pm. Voice vote; all in favor. Motion carried.

3. Advertise – Park Crew Leader

A motion was made by Mr. Ovial, seconded by Mr. DeCaria, to advertise for a Park Crew Leader. Voice vote. All in favor, except Ms. Dici and Ms. Mancini. Motion carried, 5-2.

MAYOR'S REPORT

MANAGER'S REPORT

VISITORS

1. Sam Pawlowski, 1002 County Line Road – Re: Storage building for Christmas in the Park
2. Dave McQuaid, Second Street – RE: CodeRed phone system
3. Ralph Chiappetta, 311 North Street – RE: Police Department overtime

ANNOUNCEMENTS

Special Council Meeting – Thursday, March 24 at 8am

Picnic shelter reservations will begin on the fourth Monday in **March** (Mar. 28) for non-Borough residents

Collection of Lawrence Co. taxes, Municipal Bldg. lobby, March 29, 9-1pm

Congressman Keith Rothfus' staff member – in Municipal Building, 3rd Tuesday/month 9-11am

Young Republicans debate – Auditorium Wednesday, April 6, 7pm

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Mr. Celli, seconded by Mr. Ovial. Voice vote; all in favor. Motion carried.

Linda M. List
Borough Secretary