

5:30pm – Budget Workshop #2

5:45pm – Executive Session (Personnel)

**ELLWOOD CITY BOROUGH COUNCIL
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS
November 18, 2019**

MINUTES

CALL TO ORDER

President Judith Dici called the meeting to order.

ROLL CALL

Present: Mr. Barry Mr. Celli, Ms. Guerrero, Ms. Lamenza, Ms. Mancini and Ms. Dici
Also Present: Manager David Allen, Solicitor Ed Leymarie, Mayor Anthony Court, and Alicia Swick (Jr. Councilperson)
Absent: Mr. Brough

INVOCATION – Dave McQuaid, The Fountain Initiative

PLEDGE OF ALLEGIANCE

COMMENDATION

Kimpel's Jewelers

VISITORS

1. Paul Dici, 925 Skyline Dr. – RE: Letter written on EC.org

COMMUNICATIONS

APPROVAL OF MINUTES:

Special Meeting 10/2/19, Public Hearing 10/21/19, Regular Meeting 10/21/19

A motion was made by Mr. Barry, seconded by Ms. Lamenza, to approve the Minutes of the Special Meeting held 10/2/19, Public Hearing held 10/21/19, and the Regular Meeting held 10/21/19, as submitted. Voice vote; all in favor. Motion carried.

APPROVAL OF VOUCHERS:

Pre-Paid Voucher List dated 11/12/19 and List of Vouchers to be Paid dated 11/14/19

A motion was made by Ms. Celli, seconded by Ms. Lamenza, to approve the Pre-Paid Voucher List dated 11/12/19, in the amount of \$1,137,204.21, and the List of Vouchers to be Paid dated 11/14/19, in the amount of \$185,310.87. Voice vote; all in favor. Motion carried.

DEPARTMENTAL REPORTS:

A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

BID OPENINGS

ORDINANCES

1. No Parking – Sims Street
A motion was made by Ms. Lamenza, seconded by Ms. Guerrero, to adopt an Ordinance, as submitted, amending the traffic ordinance establishing No Parking on Sims Street (north side) from Allenby Street to a point 75' east. Voice vote; all in favor. Motion carried.
2. New Sewer Rates Established
A motion was made by Ms. Guerrero, seconded by Mr. Celli, to adopt an Ordinance, as submitted, amending the sewer ordinance designating the new sewer rate effective 1/1/20 to be \$7.88/1,000 gallons of water and \$7.50 per customer per month. Voice vote; all in favor. Motion carried.

3. Amendment to Zoning Ordinance – Definition of “Health Services”
A motion was made by Ms. Mancini, seconded by Mr. Barry, to adopt an Ordinance, as submitted, amending the Zoning Ordinance, specifically the definition of Health Services to mean: Medical care facilities, facilities and residences included in a continuum of care entity, as well as establishments providing support to the medical profession and patients, such as medical and dental laboratories, blood banks, oxygen, and miscellaneous types of medical supplies and services. Voice vote; all in favor. Motion carried.

RESOLUTIONS

1. Participation in the AMP - R.I.C.E. Peaking Project
A motion was made by Mr. Celli, seconded by Mr. Barry, to adopt a Resolution, as submitted, authorizing the participation in the AMP - R.I.C.E. Peaking Project. Voice vote; all in favor. Motion carried.
2. Grant Submission – H2O PA Grant - \$2,495,500
A motion was made by Mr. Barry, seconded by Ms. Mancini, to adopt a Resolution, as submitted, authorizing the submission of an H2O PA Grant in the amount of \$2,495,500. Voice vote; all in favor. Motion carried.
3. Free Holiday Parking
A motion was made by Mr. Celli, seconded by Mr. Barry, to adopt a Resolution, as submitted, authorizing free parking at all currently metered spaces located on Lawrence Avenue, Bell Avenue, Crescent Avenue, 5th Street, 6th Street, 7th Street and the Beaver Avenue parking lot for a maximum of two (2) hours from November 29 through December 31, 2019. Motorists exceeding the 2 hour time limit will be subject to a \$5.00 fine if paid within 72 hours. Violators who fail to make payment within 72 hours will be subject to prosecution through the District Justice office. Voice vote; all in favor. Motion carried.

APPOINTMENTS/RESIGNATIONS

COMMITTEES OF COUNCIL

Finance: (Celli, Guerrero, Lamenza)

1. Payment – PA Chiefs of Police Assn - \$17,000
A motion was made by Mr. Barry, seconded by Mr. Celli, to approve the payment to PA Chiefs of Police Assn. in the amount of \$17,000 for Livescan software. This amount will be paid from the General Capital Reserve Fund (\$14,000) and the Drug Investigation Fund (\$3000). Voice vote; all in favor. Motion carried.

Health/Public Safety: (Brough, Barry, Mancini)

1. Memorial Service – Paul Frederick and David Martino
A motion was made by Ms. Guerrero, seconded by Mr. Celli, to approve the request by the EC Volunteer Fire Department to hold a memorial procession for fallen firefighters Paul Frederick and David Martino on December 7 beginning at 11am. It is further requested to close Lawrence Avenue from 4th Street to 6th Street for the procession. Voice vote; all in favor. Motion carried.

Public Works/Utilities: (Barry, Lamenza, Mancini)

1. Approve Quote – Thomasson Company
A motion was made by Ms. Lamenza, seconded by Mr. Barry, to approve the quote from Thomasson Company for the purchase of 64 utility poles at \$403 each totaling \$25,792. This amount will be paid from the 2017 Bond Issue. Voice vote; all in favor. Motion carried.
2. 2019 Paving Program (Change Order #1)
A motion was made by Mr. Barry, seconded by Ms. Mancini, to approve Change Order #1 in the amount of \$28,928.73 to Youngblood Paving for the 2019 Paving Program. This amount will be paid from the Liquid Fuel Fund. Voice vote; all in favor. Motion carried.

3. Energy Savings – AMP/NextEra Energy
This item was pulled from the agenda.

Parks/Recreation: (Mancini, Guerrero, Celli)

Administration/Personnel: (Guerrera, Brough, Barry)

1. Advertise – Vacancies on Boards/Commissions
A motion was made by Ms. Lamenza, seconded by Mr. Barry, to advertise the vacancies on the following Boards/Commissions: Zoning Hearing Board, Zoning Hearing Board Alternate, EC Planning Commission, Economic Development Authority, Civil Service Commission, EC Library Board, Board of Health, and Recreation Board. Voice vote; all in favor. Motion carried.
2. Membership – PA Municipal League
A motion was made by Ms. Mancini, seconded by Mr. Celli, to authorize the membership in the PA Municipal League. The dues would be as follows: 2019 & 2020 dues waived, 2021 \$1266.88, 2022 \$1068.67, 2023 \$1068.67, 2024 \$1360.13, and 2025 \$2533.76. These amounts will be paid from the General Fund. Voice vote; all in favor. Motion carried.
3. Advertise Ordinance - Code Book Updates
A motion was made by Ms. Lamenza, seconded by Mr. Celli, to advertise an ordinance approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances. Voice vote; all in favor. Motion carried.
4. Resignation – Debra Mohr
A motion was made by Mr. Barry, seconded by Ms. Guerrero, to accept the resignation of Debra Mohr, Police Chief/Mayor/Planning/Zoning Secretary, effective 12/20/19. Voice vote; all in favor. Motion carried.
5. Advertise Employment (Part-Time) – Police Chief/Mayor/Planning/Zoning Secretary
A motion was made by Ms. Lamenza, seconded by Ms. Mancini, to advertise for a part-time Police Chief/Mayor/Planning/Zoning Secretary. Voice vote; all in favor. Motion carried.
6. Employment Agreement – Borough Manager
A motion was made by Mr. Barry, seconded by Ms. Mancini, to approve the Employment Agreement for the Borough Manager, as submitted. Voice vote; all in favor. Motion carried.
7. Advertise Employment (Full-Time) – Clerk I (Public Works/Code Enforcement Secretary)
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to advertise for a full-time Clerk I (Public Works/Code Enforcement Secretary). Voice vote; all in favor. Motion carried.
8. Cleaning Contracts – Municipal Bldg. & Public Works Bldg.
A motion was made by Mr. Barry, seconded by Ms. Lamenza, to approve the contract for cleaning services from Kathleen Gibbons to clean the Municipal Building for \$815/month and the Public Works Garage for \$725/month. These amounts will be paid from the General Fund. Voice vote; all in favor. Motion carried.
9. Lease Agreement Renewal – Children’s Advocacy Center of Lawrence Co.
A motion was made by Ms. Mancini, seconded by Mr. Barry, to approve the renewal of a Lease Agreement for 2020, as submitted, with the Children’s Advocacy Center of Lawrence Co. for office space located in the Municipal Building at the rate of \$575/month. Voice vote; all in favor. Motion carried.

10. Worker's Compensation Insurance – Firefighters
A motion was made by Mr. Celli, seconded by Ms. Guerrero, to approve the Workers Compensation Insurance with the State Workers Insurance Fund (SWIF) for the volunteer firefighters for the period 1/1/20 – 1/1/21. The estimated annual premium is \$15,301 (final premium is subject to adjustment by audit). This amount will be paid from the General Fund. Voice vote; all in favor. Motion carried.
11. Agreement – ADP (Payroll Processing)
A motion was made by Mr. Celli, seconded by Mr. Barry, to approve the Agreement with ADP to provide payroll processing services at a cost of \$6,302.62. This amount will be split between the General (40%), Electric (30%), and Sewage Funds (30%). Voice vote; all in favor. Motion carried.

Community Development/Buildings: (Lamenza, Celli, Brough)

1. Grant Administration – Lawrence County
A motion was made by Mr. Barry, seconded by Ms. Lamenza, to approve having Lawrence County administer the Stiefel Park Grant (GTRP/\$190,000) at a cost of \$3800. This amount will be paid from the L&N Fund. Voice vote; all in favor. Motion carried. Voice vote; all in favor. Motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

1. Tax Collector – Resignation (Darla Portugallo)
A motion was made by Mr. Barry, seconded by Ms. Guerrero, to accept the resignation of Darla Portugallo, Tax Collector, for personal reasons, effective immediately. Voice vote; all in favor. Motion carried.
2. Tax Collector – Appointment (Douglas Meredith)
This item was pulled from the agenda due to Mr. Meredith was no longer interested in the position.
3. AEC Group – Phone System (Public Works Building)
A motion was made by Ms. Mancini, seconded by Ms. Lamenza, to approve the quote from AEC Group providing a phone system for the Public Works Building (105 Sixth Street) in the amount of \$8,863.40. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
4. AEC Group – Meraki Switch, AP's & Cameras (Public Works Building)
A motion was made by Mr. Celli, seconded by Mr. Barry, to approve the quote from AEC Group providing for wireless access points, switches and cameras for the Public Works Building (105 Sixth Street) in the amount of \$13,630.34. This amount will be paid from the 2016 Bond Issue. Voice vote; all in favor. Motion carried.
5. Accept Letters of Interest – Vacancy - Tax Collector
A motion was made by Mr. Celli, seconded by Mr. Barry, to accept letters of interest from persons interested in filling the vacancy of Tax Collector. Voice vote; all in favor. Motion carried.
6. Adopt Tentative 2020 Budget/Tax Rate
A motion was made by Mr. Celli, seconded by Mr. Barry, to adopt the tentative 2020 Budget, as submitted, establishing the tax rate at 8.75 mills, and authorize the Borough Secretary to advertise the tax rate ordinance and the Budget and place it on display. Voice vote; all in favor. Motion carried.

MAYOR'S REPORT

Dom Viccari Day – December 14

MANAGER'S REPORT

ANNOUNCEMENTS

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Ms. Lamenza, seconded by Mr. Barry. Voice vote; all in favor. Motion carried.

Linda M. List
Borough Secretary